

Quarterly/annual risk assessment

Risk Area	Date Inspected	Any Action Required?	Action to be completed by (date)
Clerk's Office			

Burial Ground	26 th Nov 2025	<p>Finger posts x2 – adjacent to the perimeter path: The signpost at the entry from School Lane wobbles but should be okay for a while. The signpost by the A272 remains stable but damaged (see photo).</p>  <p>Gates: All appear to be in reasonable condition.</p> 	<p>On-going and regular monitoring.</p> <p>On-going and regular monitoring.</p>
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Village Sign	26 th Nov 2025	As previously reported the timber post is exhibiting significant natural splitting / shakes. The post does move when stressed but should stay upright for some time although the base does exhibit increased decay (see photo).	On-going and regular monitoring.
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Notice Board	26 th Nov 2025	The posts supporting the noticeboard show signs of deterioration that will need to be regularly monitored.	On-going and regular monitoring.
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<p>Benches incl. bus-stop shelter</p>	<p>26th Nov 2025</p>	<p>Outside school: Generally sound, although some paint has peeled off and rusting is occurring.</p> 	<p>On-going and regular monitoring.</p>
		<p>School Lane: As previously reported the bench exhibits a high degree of natural weathering but appears to be stable. The risk to the public is low apart from several protruding bolts (the bench can be lifted at both ends by approx. 1cm).</p>   	<p>Replacement of the bolts might be possible, on-going and regular monitoring.</p>

		<p>Bus-stop shelter: Not looking its best and the roof shows signs of warping, but no significant risks identified</p> 	<p>On-going and regular monitoring.</p>
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Drainage in Hut Lane	26 th Nov 2025	Drain surrounds and covers are sound. The main drain and smaller drain are both full of 'silt' but this is below the level of the outflow pipes. 	Removal of silt and on-going and regular inspection.
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Telephone Kiosk / Book Exchange	26 th Nov 2025	Overall, it is not in good condition. The inside appeared dry. The risk to the public is assessed as low. 	On-going and regular monitoring.
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Picnic tables in Play area	26 th Nov 2025	<p>The two newer tables are showing signs of decay and are both becoming unstable. As identified in the Rospa report one tabletop support had decayed and broken leaving two long nails exposed, this section was sown off. However, on reinspection two nails were observed to be protruding from a different section, these have been hammered down (a temporary fix). The third and older table is showing advanced weathering and one of the struts supporting the tabletop is broken. The end 'chair' lifts up and is unstable – this table is not a PC asset but does need some attention.</p>     	On-going and regular monitoring.
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Signed by Cllr. Peter Weston