



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the annual meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 10<sup>th</sup> June 2025 at 19:00** in the Committee Room in the Village Hall.

Vicki Rutt – Clerk and RFO

29<sup>th</sup> May 2025

**THE FIRST TEN MINUTES** ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

#### **AGENDA**

- 59. PUBLIC QUESTIONS**
- 60. APOLOGIES**
- 61. DECLARATIONS OF INTEREST**
- 62. MINUTES OF THE MEETING** held on 6<sup>th</sup> May 2025 to be agreed and signed as a true record (previously circulated)
- 63. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
  - a. Refer to Action Log 2025
  - b. Clerks report: update passed to councillors prior to the meeting.
- 64. PLANNING:** *any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.*
  - 64.1 PLANNING APPLICATIONS:**  
None
  - 64.2 PLANNING DECISION**  
WD/2025/0671/P12 for FORD FARM VINEYARD, HASTINGFORD LANE, HADLOW DOWN (Prior approval required)
- 65. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR. MICHAEL LUNN (WDC)**
- 66. HIGHWAYS:**
  - a. Update on the UKPN A267 project
- 67. COMMUNITY CENTRE ADVISORY COMMITTEE UPDATE**
  - a. Note the minutes from the Advisory Committee held on the 13<sup>th</sup> May 2025
- 68. CORRESPONDENCE RECEIVED**
  - a. Dangerous driver in country lanes
  - b. Verges mown in early May by ESCC contractors
  - c. Comment about overgrown footpath
- 69. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 70. BURIAL GROUND**
- 71. RISK ASSESSMENTS**
  - a. Receive tree assessment report
- 72. CLERKS MATTERS:**
  - a. Clerks hours for May 2025
- 73. FINANCE MATTERS**
  - a. Agree Finance Report for June 2025
  - b. Agree and sign Bank Reconciliation for May 2025
  - c. Approve Clerk to process grant payments for 2025/26 as agreed at budget setting
  - d. To confirm receipt of Internal Auditors report for 2024/25 and note any recommendations
  - e. Approve and sign Section 1 of AGAR 2024/25
  - f. Approve and sign Section 2 of AGAR 2024/25
  - g. To note dates of the Public Rights notice period
  - h. Review and approve BT broadband contract
- 74. CRIME AND DISORDER ACT 1998 Section 17**
- 75. DEFIBRILLATOR BATTERY** - To confirm checked
- 76. ITEMS TO GO ON NEXT AGENDA**

- 77. TO EXCLUDE THE PUBLIC ATTENDANCE FOR AGENDA ITEM 78, THE FOLLOWING RESOLUTION MUST BE PASSED.**  
*That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, that the public including the press be excluded from the meeting for the consideration of agenda item 78 as legal matters are to be discussed, and this would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

**\*CONFIDENTIAL SESSION\***

- 78. To discuss and consider the recommendations from the confidential session of the Advisory Committee held on the 13<sup>th</sup> May 2025 and agree next steps**

**Signed: Vicki Rutt – Clerk and RFO**

**Date: 29<sup>th</sup> May 2025**