Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 12th November 2024** at **19:00** in the Committee Room of the Village Hall.



Vicki Rutt – Clerk and RFO 6th November 2024

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

162. RECEIVE A 5 MINUTE PRESENTATION FROM MEMBERS OF THE A267 SAFETY ACTION GROUP

163. PUBLIC QUESTIONS

164. APOLOGIES AND REASON FOR ABSENCE

165. DECLARATIONS OF INTEREST - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.

166. MINUTES OF THE MEETINGS held on 1st October 2024 and Finance Meeting on the 15th October 2024 to be agreed and signed as a true record (previously circulated)

167. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:

a. Refer to Action Log 2024

b. Clerks report: update passed to councillors prior to the meeting.

168. PLANNING: ***any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.***

168.1 WITHDRAWN APPLICATIONS

WD/2024/1638/F for FOINAVON, MAIN ROAD, HADLOW DOWN, TN22 4HJ (Replacement access gates)

168.2 APPROVED APPLICATIONS

WD/2024/1196/PO for BROADREED FARM, FIVE ASHES, MAYFIELD, TN20 6LG (revocate the section 106 obligation)

168.3 PLANNING APPEAL NOTIFICATIONS

APP/C1435/D/24/3354176 for HUGGETTS FARM, STONEHURST LANE, HADLOW DOWN, TN20 6LL (two storey side extension)

169. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR MICHAEL LUNN, WDC

170. HIGHWAYS

170.1 Discuss and agree whether to join ESALC in legal discussions regarding issues with Balfour Beatty/East Sussex Highways

170.2 Agree to sign 3-year SWARCO contract

171. COMMUNITY CENTRE ADVISORY COMMITTEE UPDATE

a. Note minutes from Advisory Committee held on 24th Sept 2024

172. CORRESPONDENCE RECEIVED:

a. Letter from ESCC sent to a resident re speed concerns on the A272 and School Lane

b. Open letter from District Cllr Lunn re housing numbers

c. Receive recent update from UK Power Networks on proposed A272 works

d. Request for permission to do remedial work on the Pavilion

e. Discuss and agree Urban Grass cutting for 2025

f. Invite to WDC Climate Change event on 3rd December 2024

g. Discuss consultation from NALC re enabling remote attendance and proxy voting at council meetings

173.REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):

174. BURIAL GROUND

a. Review and approve form for memorial stone – family Blades

175. RISK ASSESSMENTS

a. Q2 quarterly risk assessment – to assign

b. Discuss tree works required

176. CLERKS MATTERS

a. Clerks hours October 2024

b. Discuss and approve meeting dates for 2025

c. Acknowledge update from eSALC on the NALC 2024/25 pay award and backpay of a 61p per hour increase

177. BANK RECONCILIATIONS – October 2024 to be agreed and signed.

178. OTHER FINANCE MATTERS

a. Acknowledge receipt of Precept part 2 from WDC for £21,330, Cheque from UKPN for £3.61, bank interest payment of £381.42, CIL payment from WDC for £4385.66 and payment from Catsfield PC for SLCC subs for £119

b. Payments for ratification: DD for service charge from UT Bank at £18 in Sept 2024 and £5.40 in Oct 2024

c. Q2 figures 2024/25 – to approve

d. Discussion re budget and precept for 2025/26 ready for approval at December 2024 meeting

e. Confirm sight of the interim audit report for 2024/25

f. Agree to apply for a corporation card through Unity Trust

179. ACCOUNTS FOR PAYMENT

a. Vicki Rutt salary November 2024 by SO - £1216.02

b. Vicki Rutt overtime - £314.44

c. Lucy McConachie Play area inspection October 2024 - £40

d. WDALC 2024/25 subscription - £21.02

e. Barcombe Landscapes grass cutting - £83 + VAT £16.60

f. Hadlow Down Village Hall – hall hire Aug 2024 - £40

g. Hadlow Down Village Hall – hall hire Oct 2024 - £40

h. HMRC – Tax + NI for Oct 2024 - £330.79

i. East Sussex Pension Fund – Oct 2024 - £457.48

j. Mulberry & Co – Interim Internal Audit - £154.35 + VAT £30.87

k. The Computer Studio – Microsoft 365 renewal for £122.40

180. CRIME AND DISORDER ACT 1998 Section 17

181. DEFIBRILLATOR BATTERY – to confirm checked.

182. ITEMS TO GO ON NEXT AGENDA

Signed: Vicki Rutt – Clerk and RFO **Date: 6th November 2024**