



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 3rd December 2024** at **19:00** in the Committee Room of the Village Hall.

Vicki Rutt – Clerk and RFO

27th November 2024

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.

183. PUBLIC QUESTIONS

184. APOLOGIES

185. DECLARATIONS OF INTEREST - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.

186. MINUTES OF THE MEETINGS held on 12th November 2024 to be agreed and signed as a true record (previously circulated)

187. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:

a. Refer to Action Log 2024

b. Clerks report: update passed to councillors prior to the meeting

188. PLANNING: *any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.*

PLANNING APPLICATIONS

a. WD/2024/2422/F for THE BARN, PASSALLS FARM, WILDERNESS LANE, HADLOW DOWN, TN22 4HB

Change of use and conversion of barn to create a dwelling.

b. WD/2024/2095/FR for GINGERS PATCH, BRICK KILN LANE, HADLOW DOWN, TN22 4EJ

Additional shelter for grazing horses

c. WD/2024/2564/F and WD/2024/2565/LB for THE WILDERNESS, WILDERNESS LANE, HADLOW DOWN, TN22 4HU

Proposed works to the main dwelling; single storey extension to kitchen, removal of balcony and two roof dormers, external alterations including removal of lean to and window and bathroom dormer alterations. Replacement garage and outbuilding, renovation of two storey outbuilding

189. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR MICHAEL LUNN, WDC

190. HIGHWAYS

191. COMMUNITY CENTRE ADVISORY COMMITTEE UPDATE

a. Note minutes from Advisory Committee held on 26th November 2024

b. To discuss and agree recommendations from the Advisory Committee

192. ANNUAL REVIEW OF GOVERNANCE DOCUMENTS

a. Standing Orders

b. Financial Regulations

c. Freedom of Information publication scheme

d. Risk Management policy

e. Asset Register

193. CORRESPONDENCE RECEIVED:

a. Christmas waste collection dates 2024

b. Agree response to consultation regarding enabling remote attendance and proxy voting at council meetings

194. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):

195. BURIAL GROUND

196. RISK ASSESSMENTS

a. Review Q2 risk assessment report

197. CLERKS MATTERS

a. Clerks hours November 2024

198. BANK RECONCILIATIONS – November 2024 to be agreed and signed.

199. OTHER FINANCE MATTERS

- a. Payments for ratification: DD for BT for £240.15 + VAT £48.03 and DD for WDC for Q2 bins £429 + VAT £85.80
- b. Precept for 2025/26 for final approval and signature ready to submit to WDC

200. ACCOUNTS FOR PAYMENT

- a. Vicki Rutt salary December 2024 by SO - £1216.02
- b. Vicki Rutt overtime and NALC backpay - £393.42
- c. Lucy McConachie Play area inspection November 2024 - £40
- d. HMRC – Tax and NI Nov 2024 - £378.49
- e. East Sussex Pension – Nov 2024 - £487.42
- f. Hadlow Down Village Hall – Nov 2024 - £52

201. CRIME AND DISORDER ACT 1998 Section 17

202. DEFIBRILLATOR BATTERY – to confirm checked.

203. ITEMS TO GO ON NEXT AGENDA

Signed: Vicki Rutt – Clerk and RFO

Date: 27th November 2024