



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 3rd September 2024** at **19:00** in the Committee Room of the Village Hall.

Vicki Rutt – Clerk and RFO

28th August 2024

At 19:00 there will be a 20 minute presentation from a Senior Engineer from UK Power Networks followed by a 20 minute Q&A session. The Parish Council meeting will follow after this, no later than 19:45, agenda as follows.

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.

120. PUBLIC QUESTIONS

121. APOLOGIES AND REASON FOR ABSENCE

122. DECLARATIONS OF INTEREST - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.

123. MINUTES OF THE MEETINGS held on 6th August 2024 to be agreed and signed as a true record (previously circulated)

124. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:

a. Refer to Action Log 2024

b. Clerks report: update passed to councillors prior to the meeting.

125. PLANNING: *any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.*

125.1. PLANNING APPLICATIONS

WD/2024/1776/F for Little Broadreed Farm, Dog Kennel Lane, Hadlow Down, TN22 4EL

The replacement of a storage building at the farm

WD/2024/1667/F for Gate House, Stocklands Lane, Hadlow Down, TN22 4EA

Application for extensions and alterations to existing building to include ancillary accommodation in association with gate house combined with additional holiday let use

125.2. APPROVED APPLICATIONS

WD/2024/1487/FR for New Farm House, Stocklands Lane, Hadlow Down, TN22 4EA

125.3 REFUSED APPLICATIONS

WD/2024/0588/F for Huggetts Farm, Stonehurst Lane, Hadlow Down, TN20 6LL

125.4 WITHDRAWN APPLICATIONS

WD/2024/1423/F & WD/2024/1424/LB for The Old Dairy, Main Road, Hadlow Down, TN22 4EP

12.5. ENFORCEMENT UPDATES

126. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR MICHAEL LUNN, WDC

127. HIGHWAYS

128. COMMUNITY CENTRE ADVISORY COMMITTEE – UPDATE

129. CURRENT VILLAGE HALL

a. Update on recent meeting with Village Hall

b. Discuss and agree next steps regarding roof and building survey

130. TO DISCUSS A 5 YEAR PROJECT PLAN

131. CORRESPONDENCE RECEIVED:

a. Email to Cllr Weston regarding mains drainage

b. Email from Stable cottage re additional electrical box

c. Footpath sign off A272 into burial ground

132.REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):

133. BURIAL GROUND

a. Receive update on grant application

134. CLERKS MATTERS

a. Clerks hours August 2024

b. Discuss ideas to increase communications with residents

c. Consider Clerk proposal regarding phone line

135. BANK RECONCILIATIONS – August 2024 to be agreed and signed.

136. OTHER FINANCE MATTERS

a. Payments for ratification – DD to WDC for Q1 bins £429 + £85.80 VAT. DD to BT for £240.15 + £48.03 VAT

b. Confirm receipt of £1800 from HDCC re legal fees

c. To note receipt of Section 2 return and Notice of Conclusion of Audit for 2023/24

d. Agree for Interim Audit to take place in October 2024

e. Approve Clerk signing the new contract for payroll services

f. Approve annual subscription to The Keep Archives

137. ACCOUNTS FOR PAYMENT

a. Vicki Rutt salary September 2024 by SO - £1216.02

b. Vicki Rutt – Overtime £99.18

c. Lucy McConachie Play area inspection August 2024 - £40

d. R A Waters Paddock & Field Maintenance – Verges - £120

e. East Sussex Pension Fund – August 2024 - £365.05

f. HMRC – Tax & NI for August 2024 - £185.54

g. DM Payroll Services Ltd – Payroll from April till Sept 2024 - £120

h. PKF Littlejohn – External Audit for 2023/24 – £210 + £42.00 VAT

138. CRIME AND DISORDER ACT 1998 Section 17

139. DEFIBRILLATOR BATTERY – to confirm checked.

140. ITEMS TO GO ON NEXT AGENDA

Signed: Vicki Rutt – Clerk and RFO

Date: 28th August 2024