



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 7th November 2023** at **19:00** in the committee room of the Village Hall.

Vicki Rutt – Clerk and RFO

1st November 2023

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.

AGENDA

- 175. PUBLIC QUESTIONS**
- 176. APOLOGIES AND REASON FOR ABSENCE**
- 177. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 178. MINUTES OF THE MEETINGS** held on 3rd October 2023 to be agreed and signed as a true record (previously circulated).
- 179. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
 - i. Refer to Action Log 2023
 - ii. Clerks report: update passed to councillors prior to the meeting.
- 180. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
 - i. PLANNING APPLICATIONS:**
 - WD/2023/2341/F - LILAC COTTAGE, WILDERNESS LANE, HADLOW DOWN, TN22 4HU. Demolition of double garage and construction of a replacement double garage with ancillary accommodation in the roof.
 - ii. APPROVED APPLICATIONS**
 - WD/2023/2084/FR - NEW FARM HOUSE, STOCKLANDS LANE, HADLOW DOWN, TN22 4EA. Part retrospective application for the demolition of part of existing unauthorised balcony to create an access platform to accommodate newly installed bi-fold doors
 - iii. APPEALS**
 - APP/C1435/W/22/3310232 - Brick Kiln Farm, Brick Kiln Lane, Hadlow Down, East Sussex, TN22 4EJ. The development proposed is 10m x 5m swimming pool, with a 3.5m x 2.5m pool house, to house the pump room, with simple stone tile surrounds. [This appeal was dismissed.](#)
- 181. TO DISCUSS WILDERNESS WOOD PLANNING (ALTERNATIVE USES)**
- 182. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR MICHAEL LUNN, WDC**
- 183. HIGHWAYS:**
 - i. Blocked drains causing flooding issues on A272 and Five Chimneys Lane
 - ii. Change to consistency of speed signage on A272
- 184. COMMUNITY CENTRE ADVISORY COMMITTEE**
 - i. Note draft minutes from the Committee held on the 10th October 2023
 - ii. Approve the Terms of Reference for the Advisory Committee
 - iii. Approve the Clerk to undertake new registry searches
- 185. LOWER PLAYING FIELD** – update on the recent works and proposal to move forward with additional works
- 186. CONSIDER PARISH COUNCIL IT REQUIREMENTS**
- 187. CORRESPONDENCE RECEIVED:**
 - i. Email of thanks from resident following recent boundary works on playing field
 - ii. Email from ESCC regarding Urban grass cutting options for 2024
 - iii. Request for memorial bench in burial ground.
- 188. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):**
- 189. BURIAL GROUND**
 - i. Update on clearing the extension to the burial ground
 - ii. Update on transfer of ownership
 - iii. Update on transfer of ownership and additional inscription

- 190. RISK ASSESSMENTS**
i. Quarterly Risk Assessment – review findings
- 191. CLERKS MATTERS**
i. Clerks hours October 2023
ii. Locum hours October 2023
iii. To approve the appointment of an interim audit by Mulberry & Co
- 192. BANK RECONCILIATIONS** - October 2023 to be agreed and signed.
- 193. OTHER FINANCE MATTERS**
i. Quarter 2 Reconciliation – to approve
ii. Acknowledgement of receipt of final instalment of precept for 2023 and interest on savings account of £400.37.
iii. Payments for ratification: Payment to HMRC for Q2 2023/24 at £122.92 (UT ref 335777785).
iv. Ratify approval for amending SO date for Vicki Rutt from last day of the month, to the 28th of the month.
v. To discuss and agree how to proceed with 2024 tender for maintenance and verges.
vi. Unity Trust Bank – mandate to remove access
- 194. ACCOUNTS FOR PAYMENT (UT ref = Unity Trust Bank reference number)**
i. Samantha Weatherill consultancy fees - £113.19 (UT ref: 705289911)
ii. Vicki Rutt salary end November - £920 paid by SO
iii. Vicki Rutt salary - £479.15 (UT ref:648959799)
iv. Lucy McConachie Play area inspection Oct - £40 (UT ref:644404257)
v. Village Hall for hall hire - £40 (UT ref:333087114)
vi. Reimbursement to Cllr Lunn for grass seed - £75 (UT ref:215291002)
vii. Wealden District Council for May 2023 election - £551.43 (UT ref:145299772)
viii. Daren Spillane for boundary ditch works - £1000 (UT ref:984453787)
ix. Mr Denzil Fears for contract 2023 - £2050 + VAT £410 (UT ref:436310630)
- 195. CRIME AND DISORDER ACT 1998 Section 17**
- 196. DEFIBRILLATOR BATTERY** – to confirm checked.
- 197. ITEMS TO GO ON NEXT AGENDA**

Signed: Vicki Rutt – Clerk and RFO

Date: 1st November 2023