



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 4th July 2023** at **7:00p.m** in the committee room of the Village Hall.

Locum Clerk

28th June 2023
3rd July 2023 updated

agenda

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

- 87. PUBLIC QUESTIONS**
- 88. APOLOGIES AND REASON FOR ABSENCE**
- 89. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 90. MINUTES OF THE MEETINGS** held on 6th June to be agreed and signed as a true record (previously circulated).
- 91. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
 - i. **Cllr Standley** would continue to investigate whether the Waste Wood bridleway could be scheduled for urgent repair work as this was a major strategic bridleway as it was now on the shortlist for consideration in March. Cllr. Standley had updated that this was not going to be done this year.
 - ii. **Cllr Standley** would look into the issue with the system not being able to deal with the reporting of the same pot holes multiple times. This would be a new report but DW explained that it was not possible to re-report as it comes back as "satisfied". Cllr. Standley had passed on the problem for further investigation.
 - iii. **Cllr Standley** would investigate the issue regarding the oil spill on Dog Kennel Lane.
 - iv. **ML** would find out what progress had been made by Wealden DC with regard to their emergency plan review.
 - v. **ML** would speak to Wealden DC about the replacement of the caravan at Cart Lodge and whether Enforcement would be involved due to the change in location.
 - vi. **ML** would seek clarification from Wealden DC Planning as to the difference between a caravan and a mobile home.
 - vii. **Clerks report:** update passed to councillors prior to the meeting.
- 92. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
 - i. **PLANNING APPLICATIONS:**
 - a. **WD/2023/1334/F – TINKERS WOOD, TINKERS LANE, HADLOW DOWN, TN22 4ET** – conversion of rural building to dwelling house.
 - b. **WD/2023/0471/F – THE OLD DAIRY, MAIN ROAD, HADLOW DOWN, TN22 4EP** – extend alter and convert existing attached garage into single storey dining room
 - c. **WD/2023/1614/FR - NEW FARM HOUSE, STOCKLANDS LANE, HADLOW DOWN, TN22 4EA** – retrospective application for a proposed balcony
 - d. **WD/2023/1193/LDB- DUDSLAND FARM HOUSE, HEATHFIELD ROAD, CROSS IN HAND, HEATHFIELD, TN21 0UJ** – erection of a smart meter antenna 665mm long made from antenna elements situated within a glass fibre polyester resin marine grade tube, coloured gloss white but can be painted to match surroundings. Antenna has a fixed 10M cable and to be fitted in most suitable position as allowed by fixed cable length limitation. As high and as discreet as possible on flank wall modern timbers or brickwork. Cable to pass through existing access hole in flank wall provided by mains electrical cable already in situ. Antenna to be fixed to property with 4 screws. 2 top and 2 bottom.

- ii. **APPEAL ALLOWED:**
 - a. **APP/C1435/W/22/3310223 - WD/2022/1719/FA – THE ROBINS, STONEHURST LANE, HADLOW DOWN, TN20 6LL.** Precis of issues: The appellant has submitted a duly executed unilateral undertaking and it provides for a contribution to mitigate impacts on the Ashdown Forest Special Protection Area. The main issue is whether temporary or permanent permission should be granted for the traveller site having regard to the effect on the character and appearance of the area, including the High Weald Area of Outstanding Natural Beauty (AONB).
 - 93. **REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR MICHAEL LUNN, WDC**
 - 94. **HIGHWAYS:**
 - i. Speed Indicator Signs – update
 - ii. ES Highways - update
 - 95. **COUNCILLOR VACANCIES**
 - 96. **REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
 - 97. **PARKING ON THE ASHDOWN FOREST**
 - 98. **SOUTH EAST WATER OUTAGE**
 - 99. **BURIAL GROUND** – update on clearing the extension to the burial ground.
 - 100. **BOUNDARY AND DRAINAGE ISSUES AT BOTTOM OF PLAYING FIELD**
 - i. Draft specification of works
 - ii. Letter of authority to carry out works.
 - 101. **RISK ASSESSMENTS**
 - i. Quarterly Risk Assessment – review findings
 - ii. Fingerpost Survey – review findings
 - iii. Tree Survey
 - iv. Annual burial ground Risk Assessment – review findings.
 - 102. **CLERKS MATTERS:**
 - i. Consultancy and Locum hours for May and June.
 - 103. **BANK RECONCILIATIONS:** - June to be agreed and signed.
 - 104. **OTHER FINANCE MATTERS**
 - i. Quarter 1 Reconciliation – to approve
 - ii. Assets Register – quarterly approval
 - iii. Payments and decisions for ratification: Hire of locum clerk at locum rate to cover minimum level of business in order to keep the PC running until a new Clerk could be recruited; the re-formation of the Interview Committee in order to proceed with recruiting a Clerk; issue P45 to previous Clerk; Wealden DC for litter bins paid by DD £412.50 + £82.50 VAT.
 - 105. **ACCOUNTS FOR PAYMENT (UT ref = Unity Trust Bank reference number)**
 - i. Helen Derbyshire - £776.15 salary & expenses (UT ref: 61630888)
 - ii. Samantha Weatherill consultancy & locum fees - £639.99 (UT ref: 8748864)
 - iii. HMRC - £771.21 (UT ref: 466802252)
 - iv. Lucy McConachie Play area inspection June - £40 (UT ref: 369639083)
 - v. Village Hall – for hall hire - £40 (UT ref: 609074425)
 - 106. **CRIME AND DISORDER ACT 1998 Section 17**
 - 107. **DEFIBRILLATOR BATTERY** – to confirm checked.
 - 108. **ITEMS TO GO ON NEXT AGENDA**
- The following item will be discussed in a closed session:
- 109. **CLERK'S RECRUITMENT**

Signed Samantha Weatherill, Locum Clerk

Date: 28th June 2023
3rd July 2023 updated