



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 6th June 2023** at **7:00p.m** in the committee room of the Village Hall.

Helen Derbyshire
Clerk to the Council

31st May 2023

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA –

- 63. PUBLIC QUESTIONS**
- 64. APOLOGIES AND REASON FOR ABSENCE**
- 65. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 66. MINUTES OF THE MEETINGS** held on 16th May to be agreed and signed as a true record (previously circulated).
- 67. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
 - i. **Cllr Standley** would continue to investigate whether the Waste Wood bridleway could be scheduled for urgent repair work as this was a major strategic bridleway as it was now on the shortlist for consideration in March. Cllr. Standley updated that this was not going to be done this year.
 - ii. **Cllr Standley** would look into the issue with the system not being able to deal with the reporting of the same pot holes multiple times. This would be a new report but DW explained that it was not possible to re-report as it comes back as "satisfied". Cllr. Standley had passed on the problem for further investigation.
 - iii. **ML** would produce a summary of the meeting he attended with representatives from St Mark's Church.
 - iv. **ML** would chase a response from Wealden DC regarding the oil spill on Dog Kennel Lane.
 - v. **DM** would draft an email for **the Clerk** to send to Wealden DC re reiki sessions being held at Wilderness Wood.
 - vi. **ML** would send a response to the HD Community Centre, on behalf of the PC, re the survey as soon as it was received.
 - vii. **ML** would respond to the DLUHC Consultation on Infrastructure Levy, on behalf of the PC.
 - viii. **DM** would update the Village Emergency Plan.
 - ix. **ML** would find out what progress had been made by Wealden DC with regard to their emergency plan review.
 - x. **Clerks report:** update passed to councillors prior to the meeting.
- 68. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
 - i. **PLANNING APPLICATIONS:**
 - a. **WD/2023/1284/F – HARVEST HILL FARM, RIVERSIDE, BLACKBOYS, UCKFIELD, TN22 4EX** – extensions and alternations to house.
 - b. **WD/2023/1325/F – WILDERNESS BARN, WILDERNESS LANE, HADLOW DOWN, TN22 4HU** – application to erect a three bay oak framed garage with aisle and log store.
 - ii. **APPROVED PLANNING APPLICATIONS:**
 - a. **WD/2023/0035/F – FIVE CHIMNEYS OAST, THE TOLL, HADLOW DOWN, TN22 4DU** – proposed conversion of an existing outbuilding to form a home office together with associated external alterations and the construction of a swimming pool together with an associated pump house.
- 69. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR MICHAEL LUNN, WDC**

- 70. HIGHWAYS:**
 - i. Speed Indicator Signs – update & additional report
 - ii. ES Highways - update
- 71. PARKING ON THE ASHDOWN FOREST**
- 72. MOBILE PHONE SIGNAL**
- 73. PRE-SUBMISSION DRAFT HORAM NEIGHBOURHOOD PLAN - consultation**
- 74. COUNCILLOR VACANCIES**
- 75. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 76. BURIAL GROUND** – update on clearing the extension to the burial ground.
- 77. BOUNDARY AND DRAINAGE ISSUES AT BOTTOM OF PLAYING FIELD**
 - i. Draft specification of works
 - ii. Letter of authority to carry out works
- 78. CORRESPONDENCE RECEIVED:**
 - i. New Community Centre Survey
- 79. RISK ASSESSMENTS**
 - i. Quarterly Risk Assessment - to be commissioned
 - ii. Review of Assets – to be commissioned
 - iii. Fingerpost Survey – review findings
 - iv. Tree Survey
 - v. Annual burial ground Risk Assessment – commission.
- 80. CLERKS MATTERS:**
 - i. Previous Clerks hours for May
 - ii. Clerks hours for May.
- 81. BANK RECONCILIATIONS:** - May to be agreed and signed.
- 82. OTHER FINANCE MATTERS**
 - i. Payments and decisions for ratification: .
- 83. ACCOUNTS FOR PAYMENT (UT ref = Unity Trust Bank reference number)**
 - i. Samantha Weatherill - £920 salary paid by SO
 - ii. Samantha Weatherill - £652.20 salary & expenses (UT ref: 173344239)
 - iii. Samantha Weatherill - £558.59 leave owed (UT ref: 25982868)
 - iv. ES Pension Fund for Samantha Weatherill - £477.29 (UT ref: 508579606)
 - v. Lucy McConachie Play area inspection May - £40 (UT ref: 103444789)
 - vi. Mulberry & Co – Financial mgt. training - £45 + £9 VAT (UT ref: 63388653)
 - vii. Village Hall – for hall hire - £40 (UT ref: 907990321)
 - viii. Rialtas Business Solutions – for end year closure £460.35 + £92.07 VAT (UT ref: 28003493)
 - ix. PWLB loan repayment - £567.07 to be paid by DD on 16th June
 - x. Unity Trust Bank - £18 quarterly charges to be paid by DD on 30th June
- 84. CRIME AND DISORDER ACT 1998 Section 17**
- 85. DEFIBRILLATOR BATTERY** – to confirm checked.
- 86. ITEMS TO GO ON NEXT AGENDA**

Signed Helen Derbyshire Clerk

Date: 31st May 2023