



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 4th April 2023** at **7:00p.m** in the Committee Room at the Village Hall

Samantha Weatherill
Clerk to the Council

29th March 2023

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

1. **PUBLIC QUESTIONS**
2. **APOLOGIES AND REASON FOR ABSENCE**
3. **DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
4. **MINUTES OF THE MEETING** held on 7th March to be agreed and signed as a true record (previously circulated).
5. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
 - i. **Cllr Standley** would continue to investigate whether the Waste Wood bridleway could be scheduled for urgent repair work as this was a major strategic bridleway and it was now on the shortlist for consideration in March.
 - ii. **Cllr Standley** would look into the issue with the system not being able to deal with the reporting of the same pot holes multiple times. This would be a new report but DW explained that it was not possible to re-report as it comes back as "satisfied".
 - iii. **Clerks report:** *update passed to councillors prior to the meeting/posted on website.*
6. **PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
 - i. **PLANNING APPLICATIONS:**
 - a. **WD/2023/0035/F – FIVE CHIMNEYS OAST, THE TOLL, HADLOW DOWN, TN22 4DU** – proposed conversion of an existing outbuilding to form a home office together with associated external alterations and the construction of a swimming pool together with an associated pump house.
 - b. **WD/2022/2964/MAJ – KIT WILSON TRUST ANIMAL RESCUE CENTRE, CLAYLANDS, STONEHURST LANE, HADLOW DOWN, TN22 4ED** – replacement buildings and renovations.
 - ii. **APPROVED PLANNING APPLICATIONS:**
 - a. **WD/2022/3234/LB – HUGGETTS FURNACE FARM, HASTINGFORD LANE, HADLOW DOWN, TN22 4DY** – repairs to black barn, Huggetts Furnace Farm, Hadlow Down.
 - iii. **REVOCAION OF SECTION 106 OBLIGATION:**
 - a. **WD/2022/3361/PO – WILDERNESS BARNS, WILDERNESS LANE, HADLOW DOWN, TN22 4HU** – variation/modification or discharge of Section 106 agreement dated 5th February 2003 attached to planning permission WD/2001/2521/JRC (conversion of existing buildings to B1 use with display garden ancillary to B1 use only, but permitting a maximum of 6 charity, lecture or similar events which together shall not exceed 14 days per calendar year) ****Discharge of the planning obligation**.**
 - iv. **ENFORCEMENT MATTERS:**

Enforcement Notice issued by Wealden DC due to breach of planning control, under section 171A(1) (a) of Town and Country Planning Act 1990 (as amended by the Planning and Compensation Act 1991) to **LAND AT DRAKES HEAD DEN, BRICK KILN LANE, HADLOW DOWN** for the following alleged breaches of planning control:

 - a. Without planning permission, the erection of corrugated metal sheets forming a boundary fence in the approximate position shown on plan.
 - b. Without planning permission, change of use of the Land from agriculture to a mixed use for agriculture and for the stationing of a caravan for non-agricultural use as a rest room and storage facility ("the Caravan").
7. **REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**

- 8. HIGHWAYS**
 - i. Speed Indicator Signs (SID) – update
 - ii. ES Highways – update.
- 9. BURIAL GROUND:**
 - i. Burial Ground fees – annual review
 - ii. Update on clearing the extension to the burial ground – update.
- 10. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 11. BUXTED SURGERY SIGN**
- 12. EMPLOYER PENSIONS DISCRETION POLICY – review.**
- 13. CORRESPONDENCE RECEIVED:**
 - i. From resident re broken boundary fence
 - ii. From HD Village Hall Committee re pot holes outside the village hall
 - iii. From HD Community Centre Committee
 - iv. From Uckfield Green Partnership.
- 14. BOUNDARY AND DRAINAGE ISSUES AT BOTTOM OF PLAYING FIELD – update.**
- 15. RISK ASSESSMENTS:**
 - i. Quarterly Risk Assessment – review
 - ii. Village Hall Risk Assessment – review.
- 16. CLERKS MATTERS:**
 - i. Clerks hours for March.
- 17. BANK RECONCILIATIONS – 25th March to be agreed and signed and 31st March to be agreed and signed by non-bank signatory.**
- 18. OTHER FINANCE MATTERS:**
 - i. Quarter 4 reconciliation to end March – to approve
 - ii. 2022/23 Accounts – to review & approve
 - iii. Assets Register – quarterly approval
 - iv. Payments/decisions to be ratified: SWARCO £3,810 for SID (a 5% increase on original quote); M Lunn £60.40 for Annual Parish Assembly expenses; Wealden DC £390 + £78 VAT for litter and dog bins final paid by DD; £5,653.32 returned to National Lottery for residue of unspent 'Together We Can' project grant money.
- 19. ACCOUNTS FOR PAYMENT**
 - i. Samantha Weatherill - £920 salary paid by SO
 - ii. Samantha Weatherill - £375.40 salary & expenses - (UT ref: 206451604)
 - iii. Lucy McConachie for March play area inspection - £40 (UT ref: 84838351)
 - iv. ES Pension Fund - £376.47 (UT ref: 537205482)
 - v. HMRC Jan-Mar - £481.98 (UT ref: 711829655)
 - vi. Signs of Style for Parish Assembly Display boards - £100 (UT ref: 164616561)
 - vii. Gorringer Plant Ltd - £1272 + £241.40 VAT for socket installation and license for 3rd SID pole (UT ref:806059554)
 - viii. PhillSigns - £90 for fingerpost repairs paid from EMR (UT ref: 857051651)

THE FOLLOWING GRANTS TO BE PAID AFTER RECEIPT OF THE PRECEPT:

 - ix. Wealden Citizens Advice £200
 - x. Kent, Surrey & Sussex Air Ambulance £200
 - xi. Hadlow Down Village Hall £250
 - xii. Hadlow Down Parish Magazine £650
 - xiii. Hadlow Down Playing Field Committee £2,000
 - xiv. TN22 Club/EnGage £100
- 20. CRIME AND DISORDER ACT 1998 Section 17**
- 21. DEFIBRILLATOR BATTERY – to confirm checked.**
- 22. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 29th March 2023