



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 7th February 2023** at **7:00p.m** in the committee room of the Village Hall.

Samantha Weatherill
Clerk to the Council

1st February 2023

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

280. PUBLIC QUESTIONS

281. APOLOGIES AND REASON FOR ABSENCE

282. DECLARATIONS OF INTEREST - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.

283. MINUTES OF THE MEETINGS held on 10th January and 24th January to be agreed and signed as a true record (previously circulated).

284. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:

- i. **Cllr Standley** would continue to investigate whether the Waste Wood bridleway could be scheduled for urgent repair work as this was a major strategic bridleway.
- ii. **Cllr Standley** would check whether the patching due to take place in February by ES Highways was still happening.
- iii. **Cllr Standley** would seek clarification from ES Highways re quality controls for utilities and the direct contractor raised by a MOP;
- iv. **Cllr Dixon** would investigate three issues at Wilderness Wood: the creation of a second dwelling and associated Council Tax; the extension of time periods on rent of lodges from 28 days to 11 months; putting a roof on an existing building to move weddings indoors in order to reduce noise from outdoor events.
- v. **Clerks report:** update passed to councillors prior to the meeting.

285. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.

i. PLANNING APPLICATIONS:

a. **WD/2023/0035/F – FIVE CHIMNEYS OAST, THE TOLL, HADLOW DOWN, TN22 4DU** – proposed conversion of existing outbuilding to form a home office, together with associated external alterations.

b. **WD/2022/3361/PO – WILDERNESS BARN, WILDERNESS LANE, HADLOW DOWN, TN22 4HU** – variation/modification or discharge of section 106 agreement dated 5 February 2003 attached to planning permission WD/2001/2521/JRC (conversion of existing buildings to B1 use with display garden ancillary to B1 use only, but permitting a maximum of 6 charity, lecture or similar events which together shall not exceed 14 days per calendar year) ****Discharge of the planning obligation****.

c. **WD/2023/0175/F – CROWPITS HOUSE, WILDERNESS LANE, HADLOW DOWN, TN22 4HB** – car port.

ii. APPEALS:

a. **WD/2022/1719/FA – THE ROBINS, STONEHURST LANE, HADLOW DOWN, TN20 6LL** – variation or removal of conditions 1 and 2 of WD/2019/0208/FA (variation or removal of conditions 1 and 2 of WD/2015/2287/FR (change of use of land for stationing of caravans for residential occupation as a gypsy site with associated development (alter access, hard standing, utility shed/day room) – retrospective) to extend or remove the temporary consent period). To renew consent for site first occupied in 2014 on a permanent basis or for a further temporary period.

iii. APPROVED PLANNING APPLICATIONS:

a. **WD/2022/3177/F – MOONS MILL, TINKERS LANE, HADLOW DOWN, TN22 4ET** – demolition of existing conservatory and replacement with single storey extension.

286. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON

287. HIGHWAYS:

- i. Speed Indicator Signs:
 - a. Update on progress re new SID location;
 - b. Discussion re potential purchase of additional SID.
 - ii. School Lane sign.
 - iii. Wilderness Lane Parking.
 - iv. ES Highways – approval of letter to be sent to other PC’s & TC’s.
- 288. HOW TO ATTRACT VOLUNTEERS TO VILLAGE COMMITTEES – the `Together We Can’ Project**
- 289. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 290. BURIAL GROUND**
- 291. PLAY AREA UPGRADE PROJECT**
- 292. BOUNDARY AND DRAINAGE ISSUES AT BOTTOM OF PLAYING FIELD**
- 293. ANNUAL PARISH ASSEMBLY** including publicity and speakers.
- 294. LOCAL ELECTIONS**
- 295. RISK ASSESSMENTS**
- i. Fingerpost Survey – update on work.
 - ii. Zip Wire Resistograph – findings.
 - iii. Commission SID Risk Assessment.
 - iv. Annual Review of Risk Assessments.
- 296. CLERKS MATTERS:**
- i. Clerks hours for January.
- 297. BANK RECONCILIATIONS:** - January to be agreed and signed.
- 298. OTHER FINANCE MATTERS:**
- i. Reserves movements.
- 299. ACCOUNTS FOR PAYMENT (UT ref = Unity Trust Bank reference number)**
- i. Samantha Weatherill - £920 salary paid by SO
 - ii. Samantha Weatherill salary & expenses - £425.76 (incl. £94.82 for ink) (UT ref: 3588865719)
 - iii. ES Pension Fund - £366.43 (UT ref: 828241559)
 - iv. Lucy McConachie Play area inspection January - £40 (UT ref: 461213426)
 - v. Rialtas Annual Support & Maintenance License - £216.38 + £43.28 VAT (UT ref: 8470843)
 - vi. Arbor Cultural Ltd for Zip Wire Resistograph - £295 + £59 VAT (UT ref: 543074278)
 - vii. DM Payroll Services Ltd 2nd half of annual contract - £120 (UT ref: 11545349)
 - viii. HD Village Fayre Committee for `Together We Can’ Project expenses - £1,846 (UT ref: 520594469)
- 300. CRIME AND DISORDER ACT 1998 Section 17**
- 301. DEFIBRILLATOR BATTERY**
- 302. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 1st February 2023