



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 10th January 2023** at **7:00p.m** in the committee room of the Village Hall.

Samantha Weatherill
Clerk to the Council

4th January 2023

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

251. PUBLIC QUESTIONS

252. APOLOGIES AND REASON FOR ABSENCE

253. DECLARATIONS OF INTEREST - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.

254. MINUTES OF THE MEETINGS held on 6th December to be agreed and signed as a true record (previously circulated).

255. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:

- i. **Cllr Standley** would continue to investigate whether the Waste Wood bridleway could be scheduled for urgent repair work as this was a major strategic bridleway.
- ii. **Cllr Dixon** would investigate the planning application for agricultural driveway on Stonehurst Lane WD/2021/7059/AD and report back to the PC.
- iii. **Clerks report:** update passed to councillors prior to the meeting.

256. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.

i. PLANNING APPLICATIONS:

- a. **WD/2022/3177/F – MOONS MILL, TINKERS LANE, HADLOW DOWN, TN22 4ET** – demolition of existing conservatory and replacement with single storey extension.
- b. **WD/2022/3234/LB – HUGGETS FURNACE FARM, HASTINGFORD LANE, HADLOW DOWN, TN22 4DY** – repairs to black barn, Huggets Furnace Farm, Hadlow Down.
- c. **WD/2022/3283/F – MILL VIEW FARM, MAIN ROAD, HADLOW DOWN, TN22 4HS** – single storey extensions to north and east elevations for sensory room; bedroom and en-suite for live-in carer and rebuild conservatory as a playroom with associated internal alterations; rebuild south elevation extension as a garden room with balcony over, including alterations to south facing dormer at first floor level for balcony access; new porch extension to west elevation kitchen; new garage building.

ii. REFUSED PLANNING APPLICATIONS:

- a. **WD/2022/1871/FR – 4 GRANGE COTTAGES, MAIN ROAD, HADLOW DOWN, TN22 4HJ** – change of use from a single family dwelling to a 1 x 1 bedroom unit and a 1 x 2 bedroom unit.

257. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON

258. HIGHWAYS:

- i. Speed Indicator Signs:
 - a. Update on progress re new SID location;
 - b. Warranty options.
- ii. ESCC Highways – update on discussion with other PC's.
- iii. Notification that Public Footpath Hadlow Down 10 (part) has been confirmed by ESCC.

259. WILDERNESS WOOD

260. HOW TO ATTRACT VOLUNTEERS TO VILLAGE COMMITTEES – the 'Together We Can' Project

261. CORRESPONDENCE RECEIVED:

- i. Re: ES Highways presentation – clarification of quality controls and Wilderness Wood extension of time periods on rent of lodges;
 - ii. Repeated damage to telephone pole in Wilderness Lane.
- 262. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 263. BOUNDARY AND DRAINAGE ISSUES AT BOTTOM OF PLAYING FIELD**
- 264. ANNUAL PARISH ASSEMBLY**
- 265. RISK ASSESSMENTS**
- i. Fingerpost Survey – update on work.
 - ii. Previous Quarterly Risk Assessment – update on fingerpost in burial ground.
 - iii. Quarterly Risk Assessment – review findings.
 - iv. ROSPA Play area inspection – update on zip wire.
 - v. Update on Zip Wire Resistograph.
- 266. CLERKS MATTERS:**
- i. Clerks hours for December.
- 267. BANK RECONCILIATIONS:** - December to be agreed and signed.
- 268. OTHER FINANCE MATTERS:**
- i. Review of Quarterly figures – Q3 reports to be agreed and signed.
 - ii. Reserves movements – to be agreed.
 - iii. Assets Register – quarterly approval.
 - iv. Precept for final approval and signature.
 - v. Notification of external auditor appointment for 2022-23 and 2026-27.
 - vi. Income received: £110 for additional memorial inscription; £335 for interment of ashes.
 - vii. Payments to be ratified: Wealden DC for litter bins - £390 + £78 VAT paid by DD.
- 269. ACCOUNTS FOR PAYMENT (UT ref = Unity Trust Bank reference number)**
- i. Samantha Weatherill - £920 salary paid by SO
 - ii. Samantha Weatherill salary & expenses - £827.81 (incl. £94.50 for ink; £38.39 for .org domain renewal) (UT ref: 588124653)
 - iii. ES Pension Fund - £517.63 (UT ref: 456849085)
 - iv. HMRC - £585.92 (UT ref: 913654219)
 - v. Lucy McConachie Play area inspection December - £40 (UT ref: 216407396)
 - vi. SLCC annual membership - £232 (UT ref: 140404659)
- 270. CRIME AND DISORDER ACT 1998 Section 17**
- 271. DEFIBRILLATOR BATTERY**
- 272. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 4th January 2023