



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 6<sup>th</sup> December 2022** at **7:00p.m** in the main hall of the Village Hall.

Samantha Weatherill  
Clerk to the Council

30<sup>th</sup> November 2022

**THE FIRST TEN MINUTES** ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

#### **AGENDA**

#### **224. PUBLIC QUESTIONS**

#### **225. APOLOGIES AND REASON FOR ABSENCE**

**226. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.

**227. WILDERNESS WOOD** – presentation to the Parish Council regarding recent concerns.

**228. MINUTES OF THE MEETINGS** held on 1<sup>st</sup> November to be agreed and signed as a true record (previously circulated).

#### **229. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**

- i. **Cllr Standley** would continue to investigate whether the Waste Wood bridleway could be scheduled for urgent repair work as this was a major strategic bridleway.
- ii. **Cllr Standley** would investigate what had happened to the direction sign at the top of Five Chimneys Lane and when it would be replaced. He had updated that this was scheduled to be replaced on 18<sup>th</sup> November.
- iii. **Cllr Dixon** would investigate the planning application for agricultural driveway on Stonehurst Lane WD/2021/7059/AD and report back to the PC.
- iv. **RL** would get in touch with the TN22 Club to organise a session with the PCSO.
- v. **Clerks report:** update passed to councillors prior to the meeting.

**230. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**

#### **i. PLANNING APPLICATIONS:**

a. **WD/2022/2825/F – CHESTNUTS, WILDERNESS LANE, HADLOW DOWN, TN22 4HT** – erection of an oak frame car port to south side of property and an oak frame porch to the front entrance; single-storey rear side extensions on both sides with veranda infill between; associated internal alterations.

#### **ii. APPROVED PLANNING APPLICATIONS:**

a. **WD/2022/198/F – WOODREED FARMHOUSE, STONEHURST LANE, FIVE ASHES, MAYFIELD, TN20 6LJ** – proposal to build an in-ground swimming pool.

**231. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**

#### **232. HIGHWAYS:**

- i. Speed Indicator Signs:
  - a. Update on progress re new SID location;
  - b. Warranty options.
- ii. ESCC Highways – update on discussion with other PC's.

**233. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**

**234. BOUNDARY AND DRAINAGE ISSUES AT BOTTOM OF PLAYING FIELD**

**235. HOW TO ATTRACT VOLUNTEERS TO VILLAGE COMMITTEES** – the 'Together We Can' Project

**236. BURIAL GROUND** – request for memorial & additional inscription

**237. FUTURE OF TRANSPORT IN EAST SUSSEX CONSULTATION**

**238. DOCUMENT RETENTION & DISPOSAL POLICY** – review

**239. RISK MANAGEMENT POLICY STATEMENT** – annual review

- 240. STANDING ORDERS** - annual review.
- 241. REVISED DATE OF ANNUAL MEETING MAY 2023**
- 242. REQUEST FROM WEALDEN DC TO USE PHOTOS OF CIL FUNDED PROJECTS**
- 243. RISK ASSESSMENTS**
- i. Fingerpost Survey – update on work.
  - ii. Previous Quarterly Risk Assessment – update on fingerpost in burial ground.
  - iii. Quarterly Risk Assessment – latest to be commissioned.
  - iv. ROSPA Play area inspection – update on zip wire.
  - v. Update on Zip Wire Resistograph.
- 244. CLERKS MATTERS:**
- i. Clerks hours for November
  - ii. NALC annual national salary award wef 1<sup>st</sup> April 2022.
- 245. BANK RECONCILIATIONS:** - November to be agreed and signed.
- 246. OTHER FINANCE MATTERS:**
- i. Review Precept – updates and approval.
  - ii. Payments to be ratified: BT for telephone and broadband quarterly £89.10 +£17.82 VAT.
- 247. ACCOUNTS FOR PAYMENT (UT ref = Unity Trust Bank reference number)**
- i. Viking/Office Dept for stationery - £53.95 + £10.79 VAT (UT ref: 561550221)
  - ii. Lucy McConachie Play area inspection November - £40 (UT ref: 265531185)
  - iii. ES Pension Fund - £308.99 (UT ref: 609840380)
  - iv. Samantha Weatherill - £920 salary paid by SO
  - v. Samantha Weatherill - £188.26 salary & expenses (UT ref: 918455249)
  - vi. Costain Ltd – ESCC for works relating to installation of SID - £1544.83 + £308.97 VAT (UT ref: 42547127)
  - vii. C.C.Thompson for Together We Can project `Walks on Wildside` expenses - £72.34 (UT ref: 529777233)
  - viii. Miss F Shafer for Together We Can project `Walks on Wildside` expenses - £61.84 (UT ref: 4712562010)
  - ix. The Computer Studio for Office 365 annual subscription - £102.40 + £20.00 VAT (UT ref: 854892647)
  - x. Greencare Plus for emergency replacement fence at play area - £850 (UT ref: 770819402)
  - xi. PWLB for loan repayment- £567.07 (to be paid by DD on 16<sup>th</sup> Dec)
  - xii. UT Bank quarterly bank charges - £18 (to be paid by DD on 30<sup>th</sup> Dec)
- 248. CRIME AND DISORDER ACT 1998 Section 17**
- 249. DEFIBRILLATOR BATTERY**
- 250. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 30<sup>th</sup> November 2022