



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 6th September 2022** at **7:00p.m** in the committee room of the Village Hall.

Samantha Weatherill
Clerk to the Council

31st August 2022

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

137. PUBLIC QUESTIONS

138. APOLOGIES AND REASON FOR ABSENCE

139. DECLARATIONS OF INTEREST - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.

140. MINUTES OF THE MEETINGS held on 2nd August to be agreed and signed as a true record (previously circulated).

141. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:

- i. **Cllr Standley** would investigate what had happened to the direction sign at the top of Five Chimneys Lane and when it would be replaced.
- ii. **DW** would look at the Waste Wood bridleway to give a rough estimate of costs and report back to the PC, copying in Cllr Standley, in order for the PC to consider whether CIL money could be used to do these repairs.
- iii. **DM** would arrange the annual site meeting with Wilderness Wood.
- iv. **Clerks report:** update passed to councillors prior to the meeting.

142. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.

i. PLANNING APPLICATIONS:

a. **WD/2022/1871/F – 4 GRANGE COTTAGES, MAIN ROAD, HADLOW DOWN, TN22 4HJ** – change of use from a single family dwelling to a 1 x 1 bedroom unit and a 1 x 2 bedroom unit.

ii. APPROVED PLANNING APPLICATIONS:

- a. **WD/2022/1518/F – TOR-NA-COILLE, MAIN ROAD, HADLOW DOWN, TN22 4HH** – single storey rear extension.
- b. **WD/2022/0705/F – DEER LEEP, MAIN ROAD, HADLOW DOWN, TN22 4HH** – alterations to existing property, demolition of existing garage and erection of new two-storey side extension.

iii. OTHER PLANNING MATTERS:

- a. **BREACH OF CONDITION NOTICE - 4 GRANGE COTTAGES, MAIN ROAD, HADLOW DOWN, EAST SUSSEX, TN22 4HJ** - Breach of Planning Condition under reference WD/2019/1487/FR "retrospective application for the regularisation of post planning amendments to permission WD/2017/1703/F". Condition not complied with – to return the property to a single dwelling as approved.
- b. **REQUEST BY CLLR DIXON FOR APPLICATION WD/2022/1719/FA – THE ROBINS, STONEHURST LANE, HADLOW DOWN, TN20 6LL, TO GO TO A PLANNING COMMITTEE FOR CONSIDERATION** – consider representative from PC to attend.

143. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON:

- i. Enforcement issues update.

144. HIGHWAYS:

- i. Speed Indicator Signs – including costings for a new retention socket and license.
- ii. SLR meeting – update.

145. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)

146. BOUNDARY AND DRAINAGE ISSUES AT BOTTOM OF PLAYING FIELD

147. **HOW TO ATTRACT VOLUNTEERS TO VILLAGE COMMITTEES** – the ‘Together We Can’ Project.
148. **COMPLAINTS PROCEDURE** – review.
149. **DATES FOR PC MEETINGS IN 2023**
150. **WEALDEN DISTRICT COUNCIL CORPORATE PLAN 2023 TO 2027 CONSULTATION**
151. **CORRESPONDENCE RECEIVED:**
 - i. Noise complaint re Wilderness Wood.
 - ii. Public Path Diversion Order 2022 – Footpath Hadlow Down 10 (part).
152. **RISK ASSESSMENTS**
 - i. Fingerpost Survey – update on work.
 - ii. Quarterly Risk Assessment - update on issue identified.
 - iii. ROSPA Play area inspection Report.
153. **CLERKS MATTERS:**
 - i. Clerks hours for August.
 - ii. Request to take Laptop to Computer Studio for issues with MS Teams.
154. **BANK RECONCILIATIONS:** - August to be agreed and signed.
155. **OTHER FINANCE MATTERS:**
 - i. Review and Acceptance of Notice of Conclusion of Audit 2022.
 - ii. Agree whether to Opt-in or out of the SAAA central external auditor appointment arrangements.
 - iii. Agree the appointment of Internal Auditor.
 - iv. Review of Assets – update.
 - v. Assets Register – approve and sign.
 - vi. Payments to be ratified: ROSPA play area inspection £84 +£16.80 VAT = £100.80; PKF Littlejohn for external audit £300 + £60 VAT = £360; BT for quarterly telephone & broadband £119.85 + £23.97 VAT = £143.82.
156. **ACCOUNTS FOR PAYMENT (UT ref = Unity Trust Bank reference number)**
 - i. Samantha Weatherill - £920 salary paid by SO
 - ii. Samantha Weatherill - £ 177.92 salary & expenses - (UT ref: 113510742)
 - iii. ES Pension Fund - £300.86 (UT ref: 264587811)
 - iv. Lucy McConachie Play area inspection August - £40 (UT ref: 951775210)
157. **CRIME AND DISORDER ACT 1998 Section 17**
158. **DEFIBRILLATOR**
 - i. Management of defibrillator.
 - ii. Battery – to confirm checked.
159. **ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 31st August 2022