



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 5<sup>th</sup> July 2022** at **7:00p.m** in the committee room of the Village Hall.

Samantha Weatherill  
Clerk to the Council

29<sup>th</sup> June 2022  
(updated 1<sup>st</sup> July to include Item 101 i a)

**THE FIRST TEN MINUTES** ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

#### **AGENDA**

- 96. PUBLIC QUESTIONS**
- 97. APOLOGIES AND REASON FOR ABSENCE**
- 98. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 99. MINUTES OF THE MEETINGS** held on 7<sup>th</sup> June and 21<sup>st</sup> June to be agreed and signed as a true record (previously circulated).
- 100. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
  - i. **PW** had sent a challenge to the decision by ESCC Highways that pedestrian warning signs were not considered a necessity at the location across the A272 between the 'kissing gate' and Waste Wood. This is still with ESCC Highways.
  - ii. **SB** would liaise with the Deputy Church Warden to discuss a way forward to discourage people visiting the burial ground from using the Church's bins for their rubbish, including establishing a rota for the PC to visit and clear the area at regular intervals.
  - iii. **DW** would take forward the issue of the licensed footpath that had been severely affected by the coppice work being undertaken near Wheelers Lane.
  - iv. **ClIr Standley** would investigate what had happened to the direction sign at the top of Five Chimneys Lane and when it would be replaced.
  - v. **ML** would ask the equestrian community to email ClIr Standley with their concerns about Waste Wood bridleway, copying in the Clerk.
  - vi. **Clerks report:** update passed to councillors prior to the meeting.
- 101. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
  - i. **PLANNING APPLICATIONS:**
    - a. **WD/2022/1518/F – TOR-NA-COILLE, MAIN ROAD, HADLOW DOWN, TN22 4HH** – single storey rear extension.
  - ii. **APPEALS ALLOWED:**
    - a. **WD/2021/0031/F – HASTINGFORD FARM COTTAGE, HASTINGFORD LANE, HADLOW DOWN, TN22 4DY** – swimming pool building and hard landscaping.
- 102. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON:**
- 103. HIGHWAYS:**
  - i. Speed Indicator Signs – including costings for a new retention socket and license.
  - ii. SLR meeting 11<sup>th</sup> August – items for the agenda.
- 104. ENFORCEMENT MATTERS**
- 105. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
  - i. GACC's proposed response re Gatwick's Noise Envelope (DW)
  - ii. Parish Cluster meeting update (DM)
- 106. BOUNDARY AND DRAINAGE ISSUES AT BOTTOM OF PLAYING FIELD**

- 107. HOW TO ATTRACT VOLUNTEERS TO VILLAGE COMMITTEES** – the ‘Together We Can’ Project
- 108. PLAY AREA UPGRADE PROJECT** - update
- 109. RISK ASSESSMENTS**
  - i. Quarterly Risk Assessment – update
  - ii. Review of Assets – update
  - iii. Fingerpost Survey – update
  - iv. Burial Ground Annual Risk Assessment - update
- 110. INFORMATION AND DATA PROTECTION POLICY** - review
- 111. CLERKS MATTERS:**
  - i. Clerks hours for June.
- 112. BANK RECONCILIATIONS:** - June to be agreed and signed.
- 113. OTHER FINANCE MATTERS:**
  - i. Quarter 1 Reconciliation – to approve
  - ii. Assets Register – quarterly approval
  - iii. Payments to be ratified: Wealden DC for litter bins paid by DD on 15<sup>th</sup> June - £390 + £78 VAT.
- 114. ACCOUNTS FOR PAYMENT (UT ref = Unity Trust Bank reference number)**
  - i. Samantha Weatherill - £920 salary paid by SO
  - ii. Samantha Weatherill - £212.39 salary & expenses, includes £9.99 for HP ink - (UT ref: 787536075)
  - iii. ES Pension Fund - £324 (UT ref: 452102458)
  - iv. HMRC - £568.48 (UT ref: 441089497)
  - v. Lucy McConachie Play area inspection June - £40 (UT ref: 785836242)
- 115. CRIME AND DISORDER ACT 1998 Section 17**
- 116. DEFIBRILLATOR BATTERY** – to confirm checked.
- 117. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 29<sup>th</sup> June 2022  
(updated 1st July to include item 101 i a)