



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 7th June 2022** at **7:00p.m** in the committee room of the Village Hall.

Samantha Weatherill
Clerk to the Council

30th May 2022

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

64. **PUBLIC QUESTIONS**
65. **APOLOGIES AND REASON FOR ABSENCE**
66. **DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
67. **MINUTES OF THE MEETINGS** held on 3rd May to be agreed and signed as a true record (previously circulated).
68. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
 - i. **PW** had sent a challenge to the decision by ESCC Highways that pedestrian warning signs were not considered a necessity at the location across the A272 between the 'kissing gate' and Waste Wood. This is still with ESCC Highways.
 - ii. **SB** would liaise with the Deputy Church Warden to discuss a way forward to discourage people visiting the burial ground from using the Church's bins for their rubbish, including establishing a rota for the PC to visit and clear the area at regular intervals.
 - iii. **DW** would take forward the issue of the licensed footpath that had been severely affected by the coppice work being undertaken near Wheelers Lane.
 - iv. **Cllr Standley** would investigate what had happened to the direction sign at the top of Five Chimneys Lane and when it would be replaced.
 - v. **ML** would report the anti-social behaviour at the play area to the PSCO.
 - vi. **Clerks report:** update passed to councillors prior to the meeting.
69. **PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
 - i. **PLANNING APPLICATIONS:**
 - a. **WD/2022/0727/F – BRICK KILN FARM, HADLOW DOWN, TN22 4EJ** – upgrading of current non-compliant cess pit. Installation of a new treatment plant in the same position as the current cess pit.
 - ii. **APPROVED PLANNING APPLICATIONS:**
 - a. **WD/2022/0151/F - LAND ADJOINING, KEEPER'S COTTAGE, BRICK KILN LANE, HADLOW DOWN, UCKFIELD, TN22 4EJ** – new storage building.
 - b. **WD/2022/0611/FA – VALE FARM, DOG KENNEL LANE, HADLOW DOWN, TN22 4EL** – removal of condition 6 (agricultural occupancy condition) from WD/1984/3791/F (single private dwelling).
70. **REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON:**
71. **HIGHWAYS:**
 - i. Speed Indicator Signs – including costings for a new retention socket and license to carry out the work
 - ii. Waste Wood bridleway.
72. **REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
73. **DEBRIEF FROM 'OVER-DEVELOPMENT IN WEALDEN' MEETING**
74. **BOUNDARY AND DRAINAGE ISSUES AT BOTTOM OF PLAYING FIELD**
75. **HOW TO ATTRACT VOLUNTEERS TO VILLAGE COMMITTEES** – the 'Together We Can' Project update

- 76. BURIAL GROUND**
- i. Dealing with clearing the area owned by the PC set aside for burial ground extension
 - ii. Request for memorial inscription.
- 77. PLAY AREA UPGRADE PROJECT - update**
- 78. CORRESPONDENCE RECEIVED:**
- i. How to arrange for horse riding signs and speed signs for reckless drivers
 - ii. New dirt race track at Little England Farm
 - iii. Hedgerow and verge poisoning
 - iv. Taste of Sport event 17th June.
- 79. RISK ASSESSMENTS**
- i. Quarterly Risk Assessment - to be commissioned
 - ii. Review of Assets
 - iii. Fingerpost Survey – update
 - iv. Assets Register – updated for signature
 - v. Annual burial ground Risk Assessment.
- 80. GRANTS POLICY – review**
- 81. STANDING ORDERS – amended o/a Model SOs update**
- 82. CLERKS MATTERS:**
- i. Clerks hours for May.
- 83. BANK RECONCILIATIONS: - May to be agreed and signed.**
- 84. OTHER FINANCE MATTERS**
- i. Review and approve the Internal Auditor Report
 - ii. To consider, approve and sign the Annual Governance Statement
 - iii. To consider, approve and sign the Accounting Statements
 - iv. To note the Commencement date for the exercise of public rights
 - v. Consideration of the purchase of Cyber insurance
 - vi. Payments and decisions for ratification: £120.10 + £24.02 VAT to BT for telephone & broadband paid by DD on 16th May; £460 + £92 VAT to Computer Studio for Clerk's printer (UT ref: 940711042); £40 to WW Design for logo for 'Together We Can' project to be paid from 'Together We Can' EMR; PC insurance 3 year deal with BHIB – Aviva £497.01.
- 85. ACCOUNTS FOR PAYMENT (UT ref = Unity Trust Bank reference number)**
- i. Samantha Weatherill - £920 salary paid by SO
 - ii. Samantha Weatherill - £482.83 salary & expenses, includes £9.99 for HP ink & LCN domain renewal for 2 years £150 - (UT ref: 746872529)
 - iii. ES Pension Fund - £359.87 (UT ref: 444258801)
 - iv. Lucy McConachie Play area inspection May - £40 (UT ref: 650974162)
 - v. Mulberry & Co - £148.50 + £29.70 VAT Internal Audit (UT ref: 143985978)
 - vi. PWLB loan repayment - £567.07 to be paid by DD on 16th June
 - vii. Unity Trust Bank - £18 quarterly charges to be paid by DD on 30th June
- 86. CRIME AND DISORDER ACT 1998 Section 17**
- 87. DEFIBRILLATOR BATTERY – to confirm checked.**
- 88. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 30th May 2022