



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the annual meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 3rd May 2022** at **7:00p.m** in the committee room of the Village Hall.

Samantha Weatherill
Clerk to the Council

27th April 2022

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

28. **ELECTION OF CHAIRMAN** and signing of Declaration of Office.
29. **ELECTION OF VICE-CHAIRMAN**
30. **REGISTER OF MEMBERS' INTERESTS** – to advise of any amendments.
31. **PUBLIC QUESTIONS**
32. **APOLOGIES AND REASON FOR ABSENCE**
33. **DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
34. **COUNCILLOR'S ALLOWANCES AND EXPENSES** – to agree whether individuals will claim their allowance and expenses 2022/23.
35. **REVIEW OF REPRESENTATION ON OR WORK WITH EXTERNAL BODIES INCLUDING THE MAYFIELD CHARITIES**
36. **COUNCILLOR'S RESPONSIBILITIES:** to appoint responsibilities to councillors.
37. **COUNCIL'S BANKING ARRANGEMENTS AND SIGNATORIES OF BANK ACCOUNT** – to reaffirm the Council's banking arrangements including direct debits and standing orders and the signatories.
38. **SUMMONS** – to agree and sign to be sent out electronically.
39. **ASSETS** – to review and sign.
40. **POLICY FOR DEALING WITH THE PRESS/MEDIA** – to review and agree.
41. **MINUTES OF THE MEETINGS** held on 5th April to be agreed and signed as a true record (previously circulated).
42. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
 - i. **Cllr Standley** would seek clarification on the issue of land ownership at Five Chimney's Lane. **Carry Forward**
 - ii. With regard to the possibility of siting a third pole for the SID on the A272 by the Church **PW** would look into who owns the land and test out with ESCC Highways as to whether it meets the criteria for a license. **PW** has a meeting with the ESCC Highways Officer soon. **Carry Forward.**
 - iii. **PW** had sent a challenge to the decision by ESCC Highways that pedestrian warning signs were not considered a necessity at the location across the A272 between the 'kissing gate' and Waste Wood. This is with ESCC Highways. **Carry Forward**
 - iv. **SB** would liaise with the Deputy Church Warden to discuss a way forward to discourage people visiting the burial ground from using the Church's bins for their rubbish, including establishing a rota for the PC to visit and clear the area at regular intervals. **Carry Forward.**
 - v. **DW** would take forward the issue of the licensed footpath that had been severely affected by the coppice work being undertaken near Wheelers Lane. **Carry Forward**
 - vi. **Cllr Standley** would look into the figures in the SEND Green paper as **PW** thought the figure in it stated £70m which did not seem nearly enough. He would also investigate the guidance surrounding what money would be given to aid Ukraine refugees
 - vii. **Cllr Standley** would investigate what had happened to the direction sign at the top of Five Chimneys Lane and when it would be replaced.
 - viii. **PW** would investigate further the concerns re peak hour 'rat run' into Spring Lane.

- ix. **Clerks report:** update passed to councillors prior to the meeting/posted on the website.
- 43. **PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
 - i. **PLANNING APPLICATIONS:**
 - a. **WD/2022/0611/FA – VALE FARM, DOG KENNEL LANE, HADLOW DOWN, TN22 4EL** – removal of condition 6 (agricultural occupancy condition) from WD/1984/3791/F (single private dwelling).
 - b. **WD/2022/0123/F – NORTH DOWN CHRISTMAS TREE PLANTATION, MAYFIELD ROAD, FIVE ASHES, TN20 6JG** – proposed conversion of redundant barn to a single residential dwelling together with associated provision of residential curtilage, parking and landscaping.
 - c. **WD/2022/0521/F – BRICK KILN FARM, BRICK KILN LANE, HADLOW DOWN, TN22 4EJ** – 10m x 5m swimming pool, with a 3.5m x 2.5 m pool house, to house the pump room, with simple stone tile surrounds.
 - ii. **APPROVED PLANNING APPLICATIONS:**
 - a. **WD/2022/0081/F – WOODREED FARM HOUSE, STONEHURST LANE, HADLOW DOWN, TN20 6LJ** – take down and reconstruct garden walls following damage due to flash flooding.
 - b. **WD/2020/0367/F – MILL VIEW FARM, MAIN ROAD, HADLOW DOWN, TN22 4HS** – change of use of ancillary accommodation to separate residential dwelling.
 - iii. **APPLICATIONS ISSUED:**
 - a. **WD/2022/0330/LDE – ROUNDELS, DOG KENNEL LANE, HADLOW DOWN, TN22 4EL** – occupation of property in non-compliance of an agricultural occupancy condition for a period of more than 10 years.
- 44. **REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**
- 45. **HIGHWAYS:**
 - i. Speed Indicator Signs – update.
- 46. **RENEWAL OF VILLAGE HALL OUTLINE PLANNING APPLICATION**
- 47. **REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 48. **DEBRIEF FROM `OVER-DEVELOPMENT IN WEALDEN` MEETING**
- 49. **RESPONSE TO HIGH WEALD AONB MANAGEMENT PLAN SURVEY**
- 50. **CORRESPONDENCE RECEIVED:**
 - i. Request for permission to park a trailer for a climbing wall at the lower playing field for school sports event on 17th June – ratification of decision to allow.
- 51. **BURIAL GROUND** – dealing with clearing the area owned by the PC set aside for burial ground extension.
- 52. **ANNUAL REVIEW OF THE VILLAGE EMERGENCY PLAN**
- 53. **HOW TO ATTRACT VOLUNTEERS TO VILLAGE COMMITTEES** – update
- 54. **BOUNDARY AND DRAINAGE ISSUES AT BOTTOM OF PLAYING FIELD** - update
- 55. **RISK ASSESSMENTS**
 - i. Fingerpost Survey – to be commissioned.
- 56. **SAFEGUARDING POLICY** - review
- 57. **CLERKS MATTERS:**
 - i. Clerks hours for April
 - ii. NALC annual national salary award wef 1st April 2021
 - iii. Request to purchase replacement office printer.
- 58. **BANK RECONCILIATIONS:** - April to be agreed and signed.
- 59. **OTHER FINANCE MATTERS**
 - i. Review the effectiveness of the system of Internal Control
 - ii. Draft Accounts 2021/22 Supporting Statement – review and approve
 - iii. Acknowledgement of receipt of 1st instalment of Precept 2022
 - iv. Payments to be ratified: Simon Goacher Payroll Services annual fee £205.91 (UT ref: 386636700)
- 60. **ACCOUNTS FOR PAYMENT (UT ref = Unity Trust Bank reference number)**
 - i. Samantha Weatherill - £920 salary paid by SO
 - ii. Samantha Weatherill - £317.54 salary & expenses, includes £8.32 + £1.67 VAT for HP ink and £14.11 Parish Assembly expenses - (UT ref:33240634)
 - iii. ES Pension Fund - £365.01 (UT ref: 703374389)
 - iv. Lucy McConachie - £40 play area inspection April (UT ref: 923717937)
 - v. ESALC & NALC - £227.49 (UT ref: 513534505)
 - vi. Rialtas - £372 + £74.40 VAT end year closedown (UT ref: 201136841)
 - vii. Michael Lunn - £37.97 for Parish Assembly expenses (UT ref: 893067324)
- 61. **CRIME AND DISORDER ACT 1998 Section 17**
- 62. **DEFIBRILLATOR BATTERY** – to confirm checked.
- 63. **ITEMS TO GO ON NEXT AGENDA**