



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 5<sup>th</sup> April 2022** at **7:00p.m** in the Main Hall at the Village Hall

Samantha Weatherill  
Clerk to the Council

30<sup>th</sup> March 2022

**THE FIRST TEN MINUTES** ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

#### AGENDA

1. **PUBLIC QUESTIONS**
2. **APOLOGIES AND REASON FOR ABSENCE**
3. **DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
4. **STACEY ROBINS, HEAD OF PLANNING, WEALDEN DC RE s106 AGREEMENT FOR VILLAGE HALL RENEWAL OF OUTLINE PLANNING APPLICATION**
5. **MINUTES OF THE MEETING** held on 1<sup>st</sup> March to be agreed and signed as a true record (previously circulated).
6. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
  - i. **Cllr Standley** would seek clarification on the issue of land ownership at Five Chimney's Lane.
  - ii. **Cllr Dixon** would follow up on the fact that you cannot leave a message on the Wealden DC noise disturbance out of hours complaint hotline and find out what a member of the public should do to report out of hours noise disturbance
  - iii. With regard to the possibility of siting a third pole for the SID on the A272 by the Church **PW** would look into who owns the land and test out with ESCC Highways as to whether it meets the criteria for a license.
  - iv. **PW** had sent a challenge to the decision by ESCC Highways that pedestrian warning signs were not considered a necessity at the location across the A272 between the 'kissing gate' and Waste Wood.
  - v. **SB** would liaise with the Deputy Church Warden to discuss a way forward to discourage people visiting the burial ground from using the Church's bins for their rubbish, including establishing a rota for the PC to visit and clear the area at regular intervals.
  - vi. **DW** would take forward the issue of the licensed footpath that had been severely affected by the coppice work being undertaken near Wheelers Lane.
  - vii. **Clerks report:** update passed to councillors prior to the meeting/posted on website.
7. **PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
  - i. **PLANNING APPLICATIONS:**
    - a. **WD/2022/0151/F – LAND ADJOINING, KEEPER'S COTTAGE, BRICK KILN LANE, HADLOW DOWN, UCKFIELD, TN22 4EJ** – new storage building.
    - b. **WD/2022/0330/LDE – ROUNDELS, DOG KENNEL LANE, HADLOW DOWN, UCKFIELD, TN22 4EL** – occupation of property in non-compliance of an agricultural occupancy condition for a period of more than 10 years.
  - ii. **APPROVED PLANNING APPLICATIONS:**
    - a. **WD/2022/0147/LB – CLAYLANDS, THE KIT WILSON TRUST FOR ANIMAL WELFARE, STONEHURST LANE, HADLOW DOWN, TN22 4ED** – full removal of existing plain clay tile roof, full re roofing to include dormer windows with matching handmade clay tiles, the insertion of roof insulation and other associated works.
    - b. **WD/2022/0233/F – ASHURST, STOCKLANDS LANE, HADLOW DOWN, TN22 4EA** – proposed 2 bay carport/garage.

**iii. APPEALS DISMISSED:**

**WD/2021/0482/PIP – THE PADDOCKS, SUMMER HILL, FIVE ASHES, MAYFIELD TN20 6JL** – residential development for a minimum of 1 residential dwelling or a maximum of 3 residential dwellings.

**iv. APPLICATIONS WITHDRAWN:**

**WD/2021/3126/F – THE OLD COTTAGE, CURTAINS HILL, HADLOW DOWN, TN22 4DU** – removal of timber gazebo, disused koi fish pond and stone paving. Erection of new studio to be used as work-from-home office with associated decking.

**8. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**

**9. HIGHWAYS**

- i. Speed Indicator Signs (SID) – update
- ii. Concerns re peak hour `rat run` into Spring Lane – update
- iii. Direction sign at top of Five Chimneys Lane.

**10. BURIAL GROUND:**

- i. Dealing with clearing the area owned by the PC set aside for burial ground extension
- ii. Burial Ground fees – annual review.

**11. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**

**12. PARISH ASSEMBLY**

**13. CO-OPTION PROCEDURE** - review

**14. HOW TO ATTRACT VOLUNTEERS TO VILLAGE COMMITTEES** – update

**15. REQUEST FROM ESCC TO TAKE PART IN TRIAL TO REDUCE RURAL CUTTING SERVICES**

**16. HADLOW DOWN NEIGHBOURHOOD PLAN UPDATE**

**17. NALC REQUEST TO HEAR ABOUT ISSUES AFFECTING SMALLER PC's**

**18. CORRESPONDENCE RECEIVED –**

- i. Query re amendments to the fencing and roadway at Drakes Head Den.
- ii. Complaint re rubbish being thrown onto Glebe Land from graves at burial ground.

**19. BOUNDARY AND DRAINAGE ISSUES AT BOTTOM OF PLAYING FIELD** - update

**20. RISK ASSESSMENTS:**

- i. Quarterly Risk Assessment – review
- ii. Annual Review of Risk Assessment Sheets

**21. CLERKS MATTERS:**

- i. Clerks hours for March.

**22. BANK RECONCILIATIONS** - March to be agreed and signed by non-bank signatory.

**23. OTHER FINANCE MATTERS:**

- i. Quarter 4 reconciliation to end March – to approve
- ii. 2021/22 Accounts – to review & approve
- iii. Assets Register – quarterly approval
- iv. Payments to be ratified: Friends of the Keep Archives annual subscription - £30 (UT ref: 135824168); Gatwick Area Conservation Campaign annual subscription - £10 (UT ref: 45845492); Movements to Earmarked Reserves: £225 to Pension EMR as per budget; £106 to Property Maintenance EMR; £200 to Tree Work EMR; £500 to Election Expenses EMR and £106 to IT EMR.

**24. ACCOUNTS FOR PAYMENT**

- i. Samantha Weatherill - £920 salary paid by SO
- ii. Samantha Weatherill - £417.65 salary & expenses, incl.£9.99 for HP ink & £7.49 for stationery- (UT ref: 518763029)
- iii. Lucy McConachie for March play area inspection - £40 (UT ref: 319537234)
- iv. ES Pension Fund - £426.70 (UT ref: 92094587)
- v. HMRC Jan-Mar - £582.25 (UT ref: 534371116)
- vi. Hadlow Down Village Hall for `Together We Can` mtg which will be taken from Grant - £26.50 (UT ref: 460130288)
- vii. Wealden DC litter bins £390 + £78 VAT paid by DD

**THE FOLLOWING GRANTS TO BE PAID AFTER RECEIPT OF THE PRECEPT:**

- viii. Wealden Citizens Advice £150
- ix. Kent, Surrey & Sussex Air Ambulance £100
- x. Hadlow Down Village Hall £200
- xi. Hadlow Down Parish Magazine £600
- xii. Hadlow Down Playing Field Committee £1,820

**25. CRIME AND DISORDER ACT 1998 Section 17**

**26. DEFIBRILLATOR BATTERY** – to confirm checked.

**27. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 30<sup>th</sup> March 2022