



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 7th December 2021** at **7:00p.m** in the Committee Room at the Village Hall

Samantha Weatherill  
Clerk to the Council

1<sup>st</sup> December 2021

**THE FIRST TEN MINUTES** ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

#### **AGENDA**

- 192. PUBLIC QUESTIONS**
- 193. APOLOGIES AND REASON FOR ABSENCE**
- 194. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 195. MINUTES OF THE MEETING** held on 2<sup>nd</sup> November to be agreed and signed as a true record (previously circulated).
- 196. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
  - i. **Cllr Standley** would meet with County Clean to discuss them resuming using Five Chimney's Lane once progress has been made on tree trimming.
  - ii. **Cllr Standley** would seek clarification on the issue of land ownership at Five Chimney's Lane.
  - iii. **PW** would look into licenses for Tinkers Park Steam rally event to confirm agreed finishing times.
  - iv. **RL** would investigate whether there were any funding opportunities for provision of new play equipment at the play area in order to secure match funding from Claude Jessett Trust. RL had applied for funding.
  - v. **Cllr Standley** would continue to pursue the issue of the outline Village Hall planning application fee query.
  - vi. **All Cllrs** would visit the burial ground in order to approve the repair.
  - vii. **BF** would investigate the requirements for getting the extension to the burial ground site cleared.
  - viii. **Clerks report:** update passed to councillors prior to the meeting/posted on website.
- 197. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
  - i. **PLANNING APPLICATIONS:**
    - a. **WD/2021/2725/F – THE COTTAGE, RIVERSIDE HOUSE, RIVERSIDE, BLACKBOYS, TN22 4EY** – single storey extension.
    - b. **WD/2021/1840/FR – CROWPITS HOUSE, WILDERNESS LANE, HADLOW DOWN, TN22 4HB** – retrospective application for pond restoration by dredging existing pond and adding natural sandstone cascades to naturally oxygenate the water. Engineering work involving changes to ground levels. Landscape and habitat enhancement including the restoration and resurfacing of existing woodland pathways. Replacement fencing and installation of natural hard timber boardwalk and seating deck.
    - c. **WD/2021/2705/F – 2 WEALD COTTAGES, HUT LANE, HADLOW DOWN, TN22 4HD** – two storey extension to rear and first floor side extension over existing garage; loft conversion within existing roof framework.
  - ii. **APPEALS:**
    - a. **WD/2020/2550/F – BOLTON BUILDINGS, FIVE CHIMNEYS LANE, HADLOW DOWN, TN22 4DX** – extension to commercial building.
  - iii. **APPROVED PLANNING APPLICATIONS:**
    - a. **WD/2021/2507/F – 8 SCHOOL LANE COTTAGES, SCHOOL LANE, HADLOW DOWN, TN22 4JD** – proposed single storey rear extension (sunroom). Existing conservatory to be removed.

**iv. APPEALS DISMISSED:**

**a. WD/2020/1360/FR – PASSALLS FARM, WILDERNESS LANE, HADLOW DOWN, TN22 4HB** – proposed retention of existing bell tent glamping pitch and the change of use of land for the installation of one further identical pitch for seasonal holiday occupation.

**v. NOT ISSUED:**

**a. WD/2021/2122/LDE – HADLOW DOWN PLAYING FIELD, SCHOOL LANE, HADLOW DOWN** – siting of 2no (6m) shipping containers for secure storage of ground care machinery for use on the playing field (the site) by the trustees or volunteers.

**198. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**

**199. HIGHWAYS**

- i. Speed Indicator Signs (SID) proposal – update
- ii. Footpath from Tinkers Park to Wheelers Lane

**200. BANK RECONCILIATIONS:** - 25th November to be agreed and signed.

**201. OTHER FINANCE MATTERS:**

- i. Precept – updates and approval
- ii. Payments and decisions for ratification: Quarterly BT telephone & broadband £125.76 + £25.15 VAT, paid by DD on 16<sup>th</sup> Nov.

**202. BURIAL GROUND:**

- i. Path repair – conclusion
- ii. Dealing with clearing the area owned by the PC set aside for burial ground extension

**203. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**

**204. HOW TO ATTRACT VOLUNTEERS TO VILLAGE COMMITTEES**

**205. COUNCILLOR VACANCY**

**206. CORRESPONDENCE RECEIVED** – query re discharge notice for noise management plan at Wilderness Wood

**207. FREEDOM OF INFORMATION ACT PUBLICATION SCHEME POLICY** – review

**208. RISK MANAGEMENT POLICY STATEMENT** – Annual review

**209. STANDING ORDERS** – Annual review

**210. NOTICEBOARD** – update.

**211. RISK ASSESSMENTS:**

- i. December Quarterly Risk Assessment to be commissioned for reporting back at 11<sup>th</sup> January meeting.

**212. CLERKS MATTERS:**

- i. Clerks hours for November.

**213. ACCOUNTS FOR PAYMENT**

- i. Samantha Weatherill - £920 salary paid by SO
- ii. Samantha Weatherill - £289.23 salary & expenses, includes £9.99 for HP ink - (UT ref: 795287971)
- iii. Lucy McConachie for November play area inspection - £40 (UT ref: 60530703)
- iv. ES Pension Fund - £367.28 (UT ref: 232196035)
- v. The Computer Studio for Office 365 license - £102 + £20.40 VAT (UT ref: 836880991)
- vi. ESALC for Chairman training - £40 + £8 VAT (UT ref: 888062640)
- vii. Phil Anderson for fingerposts repainting - £140 (UT ref: 681223596)
- viii. Paul James for removal of yew trees at burial ground - £350 (UT ref: 493130281) paid for from CIL 2020
- ix. G W Allen contractors for remainder of burial ground path repair work - £1,775 + £355 VAT (UT ref: 460786918) to be paid for from CIL 2020
- x. PWLB for loan repayment - £567.07 (to be paid by DD on 16<sup>th</sup> Dec)
- xi. UT Bank quarterly bank charges - £18 (to be paid by DD on 30<sup>th</sup> Dec)

**214. DATE OF NEXT MEETING**

**215. CRIME AND DISORDER ACT 1998 Section 17**

**216. DEFIBRILLATOR BATTERY** – to confirm checked.

**217. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 1<sup>st</sup> December 2021