



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 7<sup>th</sup> September 2021** at **7:00p.m** in the Committee Room at the Village Hall

Samantha Weatherill  
Clerk to the Council

1st September 2021

**THE FIRST TEN MINUTES** ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

#### **AGENDA**

- 105. PUBLIC QUESTIONS**
- 106. APOLOGIES AND REASON FOR ABSENCE**
- 107. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 108. PCSO SUE CHOPPIN**
- 109. MINUTES OF THE MEETINGS** held on 3rd August to be agreed and signed as a true record (previously circulated).
- 110. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
  - i. **Cllr Standley** would meet with County Clean to discuss them resuming using Five Chimney's Lane once progress has been made on tree trimming.
  - ii. **PW** would give an update once he has had a response from ES Highways re what could be done about the triangle at the bottom of Five Chimneys Lane. *He will be raising at the SLR meeting.*
  - iii. **Cllr Standley** would investigate the poor general state of School Lane's road surface from the A272 to the playing field exasperated by the use of large lorries and would raise this and the "not suitable for large vehicles" sign at one end of the road only at the SLR meeting. *This has been reported and will be raised at the SLR meeting.*
  - iv. **PW** would raise the following issues for discussion at the next SLR meeting: speeding; the report made to and responded by the ESCC Rights of Way Team about the poor state of the bridleway from Hadlow Down to Blackboys through Waste Wood.
  - v. **Cllr Standley** would seek clarification on the issue of land ownership at Five Chimney's Lane.
  - vi. **JMY** would speak to the resident re how to report issues with bins parked along fence from Grange Cottages.
  - vii. **JMY** would get together with the heads of the village committees and others to discuss how to attract volunteers.
  - viii. **JMY** would liaise with Paul James re bins at the burial ground and how to encourage people to take their rubbish away.
  - ix. **PW** would look into licenses for Tinkers Park Steam rally event to confirm agreed finishing times.
  - x. **Clerks report:** update passed to councillors prior to the meeting/posted on website.
- 111. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
  - i. **PLANNING APPLICATIONS:**
    - a. **WD/2021/1875/F – TREE TOPS, WILDERNESS LANE, HADLOW DOWN, TN22 4HU** – new log store adjacent to existing outbuilding.
    - b. **WD/2021/1937/FR – PLOT 1, BURNT HOUSE FARM BARN, BRICK KILN LANE, HADLOW DOWN, TN22 4EJ** – erection of a detached single storey dwelling and a detached triple garage.
    - c. **WD/2021/2063/LB – CLAYLANDS, THE KIT WILSON TRUST FOR ANIMAL WELFARE, STONEHURST LANE, HADLOW DOWN, TN22 4ED** – full removal of existing plain clay tile roof and full reroofing with matching 'heritage'

type handmade clay tiles including roof insulation installed from the outside as required by the building regulations.

**ii. APPROVED PLANNING APPLICATIONS:**

**a. WD/2021/1264/F – 2 BEECH TREE COTTAGE, MAIN ROAD, HADLOW DOWN, TN22 4ER** – raise height of two windows to front elevation, with dormer roofs over.

**b. WD/2021/0435/F – LITTLE MANOR LODGE, MAIN ROAD, HADLOW DOWN, TN22 4HH** – replacement garage.

**c. WD/2021/1428/F – SPRINGWELL COTTAGE, HALL LANE, HADLOW DOWN, TN22 4HJ** – demolition of garage and erection of replacement garage with home office and domestic store on the first floor.

**112. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**

**113. HIGHWAYS**

- i. Speed Indicator Signs (SID) proposal – update
- ii. SLR meeting – update
- iii. Request for memorial bench
- iv. Re-issue of letters to residents with private access to playing field

**114. BANK RECONCILIATIONS:** - 25<sup>th</sup> August to be agreed and signed.

**115. OTHER FINANCE MATTERS**

- i. Payments to be ratified: PKF Littlejohn for External Audit £300 + £60 VAT; BT telephone & broadband paid by DD £120.35 + £24.07 VAT; SLCC training seminar £45 + £9 VAT; SLCC training £30 + £6 VAT;
- ii. Review and Acceptance of Notice of Conclusion of Audit 2021
- iii. Agree the appointment of Internal and External Auditors

**116. VILLAGE HALL PLANNING APPLICATION - update**

**117. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**

**118. BURIAL GROUND PATH REPAIR - update**

**119. CORRESPONDENCE RECEIVED/ISSUES RAISED BY MEMBERS OF THE PUBLIC:**

- i. Complaint to Wilderness Wood re wedding party noise;

**120. RISK ASSESSMENTS**

- i. July Quarterly Risk Assessment update on the following actions:
  - a. **BF** would look at the village sign as it was now wobbly and report back.
  - b. **PW** would cut back the overhanging trees from the noticeboard on the main road.
  - c. **BF** would remove the hanging cable at the playing field.
  - d. **JMY** would have a look at the manhole cover at the junction of the 'service road' leading to the east gate of the burial ground.
  - e. **JMY** would oak oil the bus shelter before the schools go back, the cost of this would be reimbursed by the PC.
- ii. September Quarterly Risk Assessment to be commissioned for reporting back at 5th October meeting.
- iii. Fingerpost Survey review
- iv. ROSPA play area inspection report for 2021.

**121. CLERKS MATTERS:**

- i. Clerks hours for August.

**122. ACCOUNTS FOR PAYMENT**

- i. Samantha Weatherill - £920 salary paid by SO
- ii. Samantha Weatherill - £112.79 salary & expenses, includes £9.99 for HP ink - (UT ref:452267391)
- iii. Samantha Weatherill - £35 for Bitdefender anti-virus – (UT ref: 986701023)
- iv. Lucy McConachie for August play area inspection - £40 (UT ref: 273374108)
- v. ES Pension Fund - £295.09 (UT ref: 306225678)
- vi. Hadlow Down Village Hall - £24 (UT ref: 18728306)
- vii. Playsafety LTD for ROSPA play area inspection - £89.50 + £17.90 VAT (UT ref: 175338291)

**123. DATE OF NEXT MEETING**

**124. CRIME AND DISORDER ACT 1998 Section 17**

**125. DEFIBRILLATOR BATTERY** – to confirm checked.

**126. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 1<sup>st</sup> September 2021