



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 5<sup>th</sup> October 2021** at **7:00p.m** in the Committee Room at the Village Hall

Samantha Weatherill  
Clerk to the Council

29th September 2021

**THE FIRST TEN MINUTES** ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

#### **AGENDA**

- 127. ELECTION OF CHAIRMAN**
- 128. PUBLIC QUESTIONS**
- 129. APOLOGIES AND REASON FOR ABSENCE**
- 130. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 131. MINUTES OF THE MEETING** held on 7<sup>th</sup> September to be agreed and signed as a true record (previously circulated).
- 132. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
  - i. **Cllr Standley** would meet with County Clean to discuss them resuming using Five Chimney's Lane once progress has been made on tree trimming.
  - ii. **Cllr Standley** would seek clarification on the issue of land ownership at Five Chimney's Lane.
  - iii. **JMY** would liaise with Janet Tourell re bins at the burial ground and how to encourage people to take their rubbish away.
  - iv. **PW** would look into licenses for Tinkers Park Steam rally event to confirm agreed finishing times.
  - v. **DM** would investigate the status of Five Chimneys Eggs planning application and would investigate the traffic report.
  - vi. **PW** would forward the emails to ESCC re erection of poles to support SID to Cllr Standley.
  - vii. **PW** would raise the issue of the dangerous junction with A272 at next SLR meeting.
  - viii. **Clerks report:** update passed to councillors prior to the meeting/posted on website.
- 133. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
  - i. **PLANNING APPLICATIONS:**
    - a. **WD/2021/1947/F – BEECH TREE VILLAS, 2 MAIN ROAD, HADLOW DOWN, TN22 4EN** – remove garage and carport and replace with new double garage with log store; remove shed and replace with new brick shed.
  - ii. **APPROVED PLANNING APPLICATIONS:**
    - a. **WD/2021/1875/F – TREE TOPS, WILDERNESS LANE, HADLOW DOWN, TN22 4HU** – new log store adjacent to existing outbuilding.
- 134. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**
- 135. HIGHWAYS**
  - i. Speed Indicator Signs (SID) proposal – update
- 136. BANK RECONCILIATIONS:** - 25<sup>th</sup> September to be agreed and signed.
- 137. OTHER FINANCE MATTERS**
  - i. Payments to be ratified: £520 to PhillSigns for final fingerpost payment (UT ref: 595021382);
  - ii. Notification that second half of precept will be paid end Sept £18,617.

- 138. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 139. SOLAR TOGETHER ARTICLE FOR WEBSITE** - feedback
- 140. MAINTENANCE CONTRACT FOR PLAY AREA AND BURIAL GROUND** – review
- 141. MAINTENANCE CONTRACT FOR VERGES** – review
- 142. URBAN VERGE CUTTING 2022**
- 143. BURIAL GROUND PATH REPAIR** – update
- 144. BURIAL GROUND REGULATIONS** - review
- 145. CORRESPONDENCE RECEIVED/ISSUES RAISED BY MEMBERS OF THE PUBLIC:**
  - i. A resident had queried who owns and is responsible for the upkeep of Hut Lane.
  - ii. Speeding on the Main Road.
- 146. UPDATE FROM MEETING WITH WILDERNESS WOOD**
- 147. IDEAS FOR HOW TO ATTRACT VOLUNTEERS TO VILLAGE COMMITTEES**
- 148. DATES FOR PC MEETINGS IN 2022**
- 149. TERMINATION OF PAYROLL SERVICES CONTRACT**
- 150. COUNCILLOR VACANCY**
- 151. CHAIRMAN TRAINING**
- 152. EMERGENCY TWO WAY RADIO**
- 153. RISK ASSESSMENTS**
  - i. July Quarterly Risk Assessment update on the following actions:
    - a. The manhole cover at the junction of the 'service road' leading to the east gate of the burial ground.
    - b. Oiling the bus shelter before the schools go back, the cost of this would be reimbursed by the PC.
  - ii. September Quarterly Risk Assessment update.
  - iii. ROSPA play area inspection report – update on actions.
  - iv. Other play area inspection issues.
  - v. Bonfire event.
- 154. CLERKS MATTERS:**
  - i. Clerks hours for September.
  - ii. Training – Government's reforms to the planning system what clerks need to know £30 + VAT.
  - iii. Annual pay review.
- 155. ACCOUNTS FOR PAYMENT**
  - i. Samantha Weatherill - £920 salary paid by SO
  - ii. Samantha Weatherill - £122.49 salary & expenses, includes £9.99 for HP ink & £4.12 for postage - (UT ref: 299001160)
  - iii. Lucy McConachie for September play area inspection - £40 (UT ref: 22838614)
  - iv. ES Pension Fund - £295.09 (UT ref: 837762229)
  - v. HMRC - £230.61 (UT ref: 811375274)
  - vi. Viking Stationery - £55.68 + £11.14 VAT (UT ref: 111150412)
  - vii. Hadlow Down Village Hall for room booking 7<sup>th</sup> Sept - £24 (UT ref: 166715885)
  - viii. Wealden DC for litter and dog bins - £390 + £78 VAT to be paid by DD on 15/10/2021
  - ix. JAKK for noticeboard - £720 + £144 VAT (this will be paid once locks have been upgraded. The PC will be reimbursed by insurance minus £250 policy excess).
- 156. DATE OF NEXT MEETING**
- 157. CRIME AND DISORDER ACT 1998 Section 17**
- 158. DEFIBRILLATOR BATTERY** – to confirm checked.
- 159. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 29th September 2021