



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Monday 5th July 2021** at **7:00p.m** in the Main Hall of the Village Hall

Samantha Weatherill
Clerk to the Council

29th June 2021

Important notice

Face-to-face meetings are being held in line with restrictions and public health advice in place at this time. We have no choice but to control the numbers of people physically in the meeting room at any one time in order to comply with the Government's Covid restrictions. Currently if more than 6 members of the public attend, the meeting can move outside unless weather conditions make this unsuitable. If there are more than 30 members of the public outside, in line with guidelines, we will need to postpone the meeting.

Hadlow Down Village Hall is a Covid secure venue, providing hand sanitiser at entry and exit points. There will be a strict one-way system in place, participants will be required to sanitise their hands before entering and leaving the building, everyone (except those with exemption) should wear a face mask, avoid touching their mouth, eyes, and nose and whilst in the meeting you must adhere to social distance guidelines. We ask that you check-in to the hall using the Village Hall QR code provided. If this is not possible, we will log your name, telephone number and email instead. If you are feeling unwell, we ask that you do not attend the meeting and follow the government guidelines stay at home advice. We thank you for your co-operation.

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING IN LINE WITH THE INFORMATION GIVEN ABOVE UNDER "Important notice". **THE FIRST TEN MINUTES** ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

63. PUBLIC QUESTIONS

64. APOLOGIES AND REASON FOR ABSENCE

65. DECLARATIONS OF INTEREST - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.

66. MINUTES OF THE MEETINGS held on 4th May and 1st June to be agreed and signed as a true record (previously circulated).

67. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:

- i. **Cllr Standley** would give an update on the issue of drainage at the old burial ground.
- ii. **Cllr Standley** would send the Clerk copies of the letters sent to residents of Five Chimney's Lane re trees causing issues for County Clean lorries for **JMY** to take forward. **Cllr Standley** would meet with County Clean to discuss further.
- iii. **BF** would raise the issue identified in the risk report of the pathway that runs between the concrete posts and the entrance to the back of the burial ground with the contractor resurfacing the burial ground path.
- iv. **JMY** would ask the Church about their plans for pursuing the provision of a staff car park at St Mark's School.
- v. **JMY and The Clerk** would organise a meeting between the PC and the new Community Centre.
- vi. **JMY** would arrange a meeting between the PFC and the appropriate landowners re boundary issues.
- vii. **JMY** would forward emails to DM, BF and ML re the noise management plan for Wilderness Wood.
- viii. **JMY** would write an article for the Parish Magazine re using hedges as dumps.

- ix. **PW** would forward DM's report re triangle at the bottom of Five Chimneys Lane to ES Highways to see what could be done.
- x. **CLlr Standley** would investigate the poor general state of School Lane's road surface from the A272 to the playing field exasperated by the use of large Coppard lorries and why there was a "not suitable for large vehicles" sign at one end of the road only;
- xi. **JMY and RL** would create an addendum to the Emergency Plan.
- xii. **Clerks report:** update passed to councillors prior to the meeting/posted on website.
- 68. **PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
 - i. **PLANNING APPLICATIONS:**
 - a. **WD/2021/1264/F – 2 BEECH TREE COTTAGE, MAIN ROAD, HADLOW DOWN, TN22 4ER** – raise height of two windows to front elevation, with dormer roofs over.
 - b. **WD/2021/0435/F – LITTLE MANOR LODGE, MAIN ROAD, HADLOW DOWN, TN22 4HH** – replacement garage.
 - ii. **APPROVED PLANNING APPLICATIONS:**
 - a. **WD/2021/0349/F – SCOCUS FARM, HEATHFIELD ROAD, FIVE ASHES, TN20 6JJ** – proposed new garage building.
 - b. **WD/2020/2451/F – LAND ADJACENT TO THE OAKS, SCHOOL LANE, HADLOW DOWN, TN22 4JE** – demolition of existing milking parlour and erection of a dwelling following approval of council ref: WD/2019/1629/F, access, landscaping and other associated infrastructure.
 - c. **WD/2021/1207/OH – TINKERS LANE, HADLOW DOWN** – overhead line refurbishment project, which is necessary to resolve a localised voltage complaint. The proposal is to refurbish the overhead line to aerial bundled conductor (ABC).
 - d. **WD/2021/0506/F – THE OLD COTTAGE, CURTAINS HILL, HADLOW DOWN, TN22 4DU** – erection of a detached single storey garden log cabin for home office use.
 - iii. **REFUSED PLANNING APPLICATIONS:**
 - a. **WD/2020/2163/F – 4 GRANGE COTTAGES, MAIN ROAD, HADLOW DOWN, TN22 4HJ** – conversion of the existing house into two self contained units.
 - b. **WD/2020/2550/F – BOLTON BUILDINGS, FIVE CHIMNEYS LANE, HADLOW DOWN, TN22 4DX** – extension to commercial building.
 - c. **WD/2021/0482/PIP – THE PADDOCKS, SUMMER HILL, FIVE ASHES, MAYFIELD, TN20 6JL** – residential development for a minimum of 1 residential dwelling or a maximum of 3 residential dwellings.
- 69. **REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**
- 70. **HIGHWAYS**
 - i. Speed Indicator Signs (SID) proposal – update
- 71. **BANK RECONCILIATIONS:** - 25th May to be ratified and 25th June to be agreed and signed.
- 72. **OTHER FINANCE MATTERS**
 - i. Quarter 1 reconciliation to end June - to approve
 - ii. Village Hall – main hall booking rate
 - iii. Assets Register – quarterly approval
 - iv. Acknowledgement of receipt of VAT rebate for year end 31st March 2021 - £1,807.68
 - v. Decisions to be ratified: Annual Insurance renewal, increase due to claim for notice board;
 - vi. Payments to be ratified:
 - a. Samantha Weatherill - £920 salary paid by SO
 - b. Samantha Weatherill - £159.78 salary & expenses, includes £14.39 for Zoom (final payment), £9.99 for HP ink - (UT ref: 158086275)
 - c. Lucy McConachie for May play area inspection - £40 (UT ref: 751626477)
 - d. ES Pension Fund - £309.43 (UT ref: 26819355)
 - e. BT for telephone & broadband - £125.71 + VAT (paid by DD)
 - f. Mulberry & Co for Chairman training - £50 + VAT (UT ref: 743204751)
 - g. SLCC for upgrade of membership to Principal - £41.25 (UT ref: 919608965)
 - h. PWLB for loan repayment - £567.07 (paid by DD)
 - i. ES Highways for part of SID licenses - £503.78 (UT ref: 199194967) – Internal transfer from Savings to Current account to cover cost of this which is to be paid from CIL 2020
 - j. Came & Co for pc insurance - £730.87 (UT ref: 297042486)
- 73. **BURIAL GROUND PERIMETER PATH REPAIR** - update
- 74. **REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**

- 75. REPLACEMENT OF NOTICE BOARD ON MAIN ROAD – update**
- 76. CORRESPONDENCE RECEIVED/ISSUES RAISED BY MEMBERS OF THE PUBLIC:**
- i. Speeding through the village
 - ii. State of A272 and pot holes
 - iii. Lorries using School Lane/Hastingford contrary to the advisory that the road is unsuitable for lorries.
 - iv. Issues re Tinkers Park Steam Rally 5-6th June
 - v. Hedgerow Replacement Notice
 - vi. Public Diversion Order Buxted 81a – Hadlow Down 4
 - vii. Report to Rights of Way team of bridleway from Hadlow Down to Blackboys through Waste Wood
- 77. RISK ASSESSMENTS**
- i. Commission Quarterly Risk Assessment to be done in July
 - ii. Fingerpost Survey - update
- 78. CLERKS MATTERS:**
- i. Clerks hours for May to be ratified and clerks hours for June.
- 79. ACCOUNTS FOR PAYMENT**
- i. Samantha Weatherill - £920 salary paid by SO
 - ii. Samantha Weatherill - £104.51 salary & expenses, includes £9.99 for HP ink - (UT ref: 71165043)
 - iii. Lucy McConachie for June play area inspection - £40 (UT ref: 749027718)
 - iv. ES Pension Fund - £295.09 (UT ref: 447028241)
 - v. HMRC April-June - £257.92 (UT ref: 657195219)
 - vii. Wealden DC for litter bins - £390 + £78 VAT = £468 (increase of £15 + VAT per quarter, paid by DD)
 - viii. G.W.Allen Contractors - £8,875 + £1,775 VAT (UT ref: 164430532) – Internal transfer from savings to current account to cover the cost of this which is to be paid from CIL 2020
 - ix. PhillSigns for fingerpost repairs £2,660 (UT ref: 102851413) (£1,330 to be paid by ESCC Highways and £1,330 to be paid from Fingerpost EMR)
- 80. DATE OF NEXT MEETING – Monday 9th August in main hall of Village Hall.**
- 81. CRIME AND DISORDER ACT 1998 Section 17**
- 82. DEFIBRILLATOR BATTERY – to confirm checked.**
- 83. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 29th June 2021