



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held virtually on **Tuesday 6<sup>th</sup> April 2021** at **7:00p.m** via Zoom video conferencing app.

Samantha Weatherill  
Clerk to the Council

31<sup>st</sup> March 2021

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE ONLINE MEETING. **THE FIRST TEN MINUTES** ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY ONLINE AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

The meeting will be held via Zoom conferencing, **follow the link below to join:**

<https://us02web.zoom.us/j/85285850951?pwd=YnlyNk9XbnlTenhvSTV5UEtUb3l3Zz09>

#### **AGENDA**

- 1. PUBLIC QUESTIONS**
- 2. APOLOGIES AND REASON FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 4. MINUTES OF THE MEETINGS** held on 2<sup>nd</sup> March and 16<sup>th</sup> March to be agreed and signed as a true record (previously circulated).
- 5. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
  - i. **SB** would investigate what would be required and issues with regard to the creation of a cycle path.
  - ii. **PW** would meet with the interested member of the public to walk through Gill Hope Bank Wood to view the area being fenced off and PW would talk to the landowner about this issue.
  - iii. **PW** would report the issue of the manure pile on the junction of the A267 and A272 to Mayfield PC.
  - iv. **JMY** would discuss with RL and a member of the public the issue of getting litter picking organised.
  - v. **CLlr Dixon** would take forward the issue of drainage at the old burial ground.
  - vi. **PW** would give update on issue he had reported of exposed electricity cables at footpath by Waste Wood.
  - vii. **Clerks report:** update passed to councillors prior to the meeting/posted on website.
- 6. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
  - i. PLANNING APPLICATIONS:**
    - a. WD/2021/0349/F - SCOCUS FARM, HEATHFIELD ROAD, FIVE ASHES, TN20 6JJ** – proposed new highways access & new garage building.
    - b. WD/2021/0471/O – HADLOW DOWN VILLAGE HALL, HALL LANE, HADLOW DOWN, TN22 4HJ** – Planning permission for the demolition of existing village hall and erection of replacement residential development. (Note: This outline planning application is a like-for-like replacement of the approved outline planning application WD/2018/0089/O which expires in May 2021).
    - c. WD/2021/0506/F – THE OLD COTTAGE, CURTAINS HILL, HADLOW DOWN, TN22 4DU** – erection of a detached single story garden log cabin for home office use.
- 7. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**
- 8. HIGHWAYS**
  - i. Speed Indicator Signs (SID) proposal – licensing costs
  - ii. Correspondence from local resident re speeding
- 9. BANK RECONCILIATIONS:** - 25<sup>th</sup> and 31<sup>st</sup> March to be agreed and signed.

**10. OTHER FINANCE MATTERS**

- i. Quarter 4 reconciliation to end March - to approve
- ii. 2019/20 and 2020/21 Accounts – review & approve
- iii. Assets Register – quarterly approval
- iv. Annual Insurance renewal - approval
- v. Payments to be ratified: Friends of the Keep Archive membership 21/22 £30 (UT ref: 14032139); Wealden DC for Village Hall planning application £462 (UT ref: 831195225); Gatwick Area Conservation Campaign (GACC) annual subscription £10 (UT ref: 499510736); SLCC for WordPress training £30+ VAT (UT ref: 60206873).

**11. BURIAL GROUND PERIMETER PATH REPAIR – review quotes**

**12. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**

**13. GILL HOPE BANK WOOD – footpaths**

**14. COMMUNITY PAYBACK - update**

**15. REPLACEMENT OF NOTICE BOARD ON MAIN ROAD – update**

**16. PARISH ASSEMBLY – update**

**17. COUNCILLOR TRAINING**

**18. FUTURE OF VIRTUAL MEETINGS POST EXPIRY OF THE LEGISLATION**

**19. BURIAL GROUND FEES – annual review**

**20. RISK ASSESSMENTS**

- i. Outstanding Quarterly Risk Assessment issues:
  - a. pathway that runs between concrete posts and entrance to the back of the burial ground (JMY)
- ii. March Quarterly Risk Assessment
- iii. Review of Risk Assessment Sheets

**21. CLERKS MATTERS:**

- i. Clerks hours for March

**22. ACCOUNTS FOR PAYMENT**

- i. Samantha Weatherill - £920 salary paid by SO
- ii. Samantha Weatherill - £119.28 salary & expenses, includes £14.39 for Zoom, £9.99 for HP ink - (UT ref: 403891869)
- iii. Lucy McConachie for March play area inspection - £40 (UT ref: 663542782)
- iv. ES Pension Fund - £300.53 (UT ref: 164121725)
- v. ESALC & NALC subscription - £258.94 (UT ref: 16091363)
- vi. HMRC Jan-Mar - £719.10 (UT ref: 583438498)
- vii. Simon Goacher Payroll services - £176.55 (UT ref: 404017002)
- viii. Rialtas Software Accounting - £360 + VAT (not yet raised on UT o/a invoice not yet received)
- ix. Wealden DC bins by DD £375 + VAT

**THE FOLLOWING GRANTS TO BE PAID AFTER RECEIPT OF THE PRECEPT:**

- x. Wealden Citizens Advice £150
- xi. Kent, Surrey & Sussex Air Ambulance £200
- xii. ENGage £100
- xiii. Hadlow Down Playing Field Committee £1,820
- xiv. Hadlow Down Parish Magazine £650

**23. CRIME AND DISORDER ACT 1998 Section 17**

**24. DEFIBRILLATOR BATTERY – to confirm checked.**

**25. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 31<sup>st</sup> March 2021