



**DRAFT MINUTES OF THE MEETING of Hadlow Down Parish Council  
held virtually, via Zoom video conferencing app,  
at 7pm on Tuesday 2<sup>nd</sup> February 2021**

**Present:** Councillors: Peter Weston (PW) Chair, Sally Blyfield (SB), Ben Floyd (BF), Rachel Lewis (RL), Michael Lunn (ML), David Munday (DM)

**In attendance:** Cllr Phil Dixon (WDC), Cllr Bob Standley (ESCC), Samantha Weatherill (Clerk) and one member of the public.

**253. PUBLIC QUESTIONS**

A member of the public reported that he had emailed the PC with regard to an electrical cable becoming exposed, which may be dangerous, on the footpath which leads to the entrance to Waste Wood. **Action: PW** would look into this matter.

**254. APOLOGIES AND REASON FOR ABSENCE** – were accepted from Julian Michaelson-Yeates.

**255. DECLARATIONS OF INTEREST** – none.

**256. MINUTES OF THE MEETINGS** held on 12<sup>th</sup> January were agreed and signed as a true record (previously circulated).

**257. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**

- i. **SB** would investigate what would be required and issues with regard to the creation of a cycle path. *SB had started this investigation but asked Cllr Standley for help with regard to who she should be talking to at ESCC.*  
**Action: Cllr Standley** would look into this and let SB know.
- ii. **JMY** would talk to Nick Allen about further accessibility work required for the website. **Carry Forward**
- iii. **BF** will sort out the zip wire. **Done**
- iv. **Cllr Standley** would discuss the pot holes at the top of School Lane with the Highway Steward. **Three larger pot holes at the south end of School Lane have been repaired. Done.**
- v. **BF/DM** would respond to resident, via Clerk, re Article 4 directive. **Done.**
- vi. **PW** would investigate the drainage issues at the Church yard. *There had been a mains break that had caused a lot of the flooding, there is a row of drains that appear to be working and have been cleared but the short path that goes into the old burial area has no drains. More investigation will be undertaken as this may need to be considered as part of tender process for the work to repair the burial ground perimeter path.* **Carry Forward**
- vii. **DM** would consolidate comments on Local Plan – Direction of Travel and submit them. **Done.**
- viii. **Clerks report:**
  - a. The Clerk had written to the Marlowe House developer to enquire about whether the wheelie bin storage unit that had been built there would be finished with enclosing doors. They said they would not be putting doors on this but that they would be reminding residents that open rubbish should not be left in it and that bins are due to be delivered. The Clerk had also contacted Wealden District Council Planning to enquire whether a wheelie bin storage area of this size was what was intended from the plans and they were looking into the matter.

*The Chair brought forward item 259*

**259. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON** – *Written reports from Councillors had already been submitted which would accompany the minutes on the village website.*

Cllr Standley – Schools may go back in early March but they will be given a bit of notice beforehand. ML queried that ESCC were still asking for money for school bus passes even though the children were not able to use them and asked whether there will there be a re-calculation or rebate. **Action: Cllr Standley** will find out and let the Clerk know.

Cllr Dixon – The elections were due to happen this year and the current expectation was that they would go ahead on 6<sup>th</sup> May. **Action: DM** would send Cllr Dixon a copy of Hadlow Down PC's Direction of Travel submission.

**258. PLANNING:**

**i. PLANNING APPLICATIONS:**

**a. WD/2020/2538/F – MICKLETON COTTAGE, WILDERNESS LANE, HADLOW DOWN, TN22 4HX** – single storey rear addition and the replacement of the roofing sheets to the existing side extension.

The PC voted unanimously to support the application as the design is in keeping with the existing building and it does not impact on the neighbours.

**b. WD/2020/2496/LDE – CROWPITS, WILDERNESS LANE, HADLOW DOWN, TN22 4HB** – use of land as residential curtilage.

The PC is unable to make a response to this application.

**260. HIGHWAYS**

i. Speed Indicator Signs (SID) proposal – licensing. PW said it looked like the licensing will go ahead but a couple of slight changes as there were a couple queries with the original proposal. **Action:** PW will ask SWARCO if there is a service pack for re-calibration included.

ii. SLR meeting update to include:

a. Correspondence received from resident in Wilderness Lane re car parking – ESCC had confirmed that the enforcement of yellow lines was not seen as a priority so as a general rule yellow lines were not agreed at the moment; crash sites are identified every year and prioritised. The PC would continue to investigate this issue. A programme to update cats eyes was underway by ESCC. An A272 road improvement proposal was under consideration. ESCC would be sending a map of the trees causing problems for County Clean lorries to use the designated route to the PC to help contact tree owners to get them cut back. The poor condition of side roads was discussed and would continue to be monitored. Several cases re drainage were discussed and ESCC would update the Clerk when drain jetting on the Toll Straight had been done. ESCC had confirmed that they were looking into overall drainage in the Five Chimneys Lane area.

**261. BANK RECONCILIATIONS:** - January's reconciliation was agreed.

**262. OTHER FINANCE MATTERS**

i. Website – Carry Forward

**263. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)** – a written report from councillors had already been circulated and would be included with the minutes on the website.

BF confirmed that the play area matting had been replaced.

**264. COMMUNITY PAYBACK** – BF was waiting to have a meeting with the Community Payback team. The Clerk had been in touch with the PC's insurers re clarification that we are covered for this activity and there were some queries to be resolved.

**265. EMERGENCY PLAN UPDATE TO INCLUDE S.E WATER ISSUES – Carry Forward**

**266. RENEWAL OF OLD VILLAGE HALL OUTLINE PLANNING APPLICATION** – a bat appraisal had been carried out which suggested that as no further activity was detected a full survey should not be required. An advert would be published in Sussex Express this week and three weeks after that the application would be re-submitted to Wealden DC for their consideration.

**267. COMMUNITY CENTRE** – had been included in RL's report.

*RL left the meeting.*

**268. REPLACEMENT OF NOTICE BOARD ON MAIN ROAD** – the insurers had confirmed that they were happy for the PC to go ahead with Option 1. **Action:** The Clerk would commission this work.

**269. RISK ASSESSMENTS**

BF would undertake the next quarterly risk assessment due to be done in March – **Action:** The Clerk would send him the papers.

i. Quarterly risk assessment issues:

a. burial ground wall (SB) – **Carry Forward**

b. pathway that runs between concrete posts and entrance to the back of the burial ground (JMY) – **Carry Forward**

**270. CLERKS MATTERS:**

i. Clerks hours for January were agreed.

**271. ACCOUNTS FOR PAYMENT – DM & PW** will authorise payments below:

i. Samantha Weatherill - £920 salary paid by SO

ii. Samantha Weatherill - £760.92 salary & expenses, includes £14.39 for Zoom, £29.94 .org domain renewal; £2 for HP ink (UT ref: 813742702)

iii. Lucy McConachie for January play area inspection - £40 (UT ref: 407246209)

iv. ES Pension Fund - £569.47 (UT ref: 344551849)

v. Rialtas software annual license fee - £124+VAT (UT ref: 932669348)

**272. CRIME AND DISORDER ACT 1998 Section 17** – nothing raised.

**273. DEFIBRILLATOR BATTERY** – this had been checked on 27<sup>th</sup> January.

**274. ITEMS TO GO ON NEXT AGENDA –**

- SID
- Village Hall planning application
- Community Payback

There being no other business, the meeting closed at 8:21pm.