



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held virtually on **Tuesday 2<sup>nd</sup> March 2021** at **7:00p.m** via Zoom video conferencing app.

Samantha Weatherill  
Clerk to the Council

24<sup>th</sup> February 2021

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE ONLINE MEETING. **THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY ONLINE AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

The meeting will be held via Zoom conferencing, **follow the link below to join:**

<https://us02web.zoom.us/j/81240798367?pwd=OEI5a3M2MWdMdVBuV3g3TlF4S1B5Zz09>

#### **AGENDA**

**275. PUBLIC QUESTIONS**

**276. APOLOGIES AND REASON FOR ABSENCE**

**277. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.

**278. MINUTES OF THE MEETINGS** held on 2<sup>nd</sup> February to be agreed and signed as a true record (previously circulated).

**279. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**

- i. **SB & Cllr Standley** would investigate what would be required and issues with regard to the creation of a cycle path.
- ii. **JMY** would talk to Nick Allen about further accessibility work required for the website.
- iii. **PW** would investigate the drainage issues at the Church yard.
- iv. **Clerks report:** update passed to councillors prior to the meeting/posted on website.

**280. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**

**i. PLANNING APPLICATIONS:**

**a. WD/2021/0031/F – HASTINGFORD FARM COTTAGE, HASTINGFORD LANE, HADLOW DOWN, TN22 4DY –** proposed swimming pool building, plant room and hard landscaping.

**b. WD/2020/2550/F – BOLTON BUILDINGS, FIVE CHIMNEYS LANE, HADLOW DOWN, TN22 4DX –** extension to commercial building.

**ii. APPROVED PLANNING APPLICATIONS:**

**a. WD/2020/2135/F – DUDSLAND FARMHOUSE, HEATHFIELD ROAD, CROSS IN HAND, TN21 0UJ –** erection of Edwardian style freestanding greenhouse to be situated in a kitchen garden at the rear of main property.

**b. WD/2020/2346/FA – CROUST BARN, HADLOW DOWN ROAD, FIVE ASHES, TN20 6JH –** minor material amendment to WD/2014/2537/F (change of use and conversion of redundant agricultural buildings to form a single dwellinghouse, along with additional new building works linking the two barns) involving variation of condition 10 to enable minor design changes.

**c. WD/2019/0208/FA – THE ROBINS ADJACENT FIVE BADGERS, STONEHURST LANE, HADLOW DOWN, TN20 6LL –** variation or removal of conditions 1 and 2 of WD/2015/2287/FR (Change of use of land for stationing of caravans for residential occupation as a gypsy site with associated development (alter access, hard standing, utility shed/day room) – retrospective) to extend or remove the temporary consent period. This is granted for a limited time only expiring on 4<sup>th</sup> July 2022.

**d. WD/2020/2538/F – MICKLETON COTTAGE, WILDERNESS LANE, HADLOW DOWN, TN22 4HX –** single storey rear addition and the replacement of the roofing sheets to the existing side extension.

- iii. **REFUSED PLANNING APPLICATIONS:**
  - a. **WD/2020/1360/FR – PASSALLS FARM, WILDERNESS LANE, HADLOW DOWN, TN22 4HB** – retention of existing bell tent glamping pitch (retrospective) and the change of use of land for the installation of one further identical pitch for seasonal holiday occupation.
- 281. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**
- 282. HIGHWAYS**
  - i. Speed Indicator Signs (SID) proposal – licensing.
- 283. BANK RECONCILIATIONS:** - February to be agreed and signed.
- 284. OTHER FINANCE MATTERS**
  - i. Website – level of accessibility
  - ii. Financial Regulations – to approve
  - iii. Review of Effectiveness of Internal Audit
  - iv. Reserves – to agree any movements
  - v. Payments/Decisions to be ratified: £276 for bat appraisal at Village Hall; £269.50 +VAT for advert for Village Hall outline planning application; £40 to ICO for data protection renewal; £43.65 for website plugin to make compliant with GDPR; £30 + VAT to SSALC for Transparency Training for Clerk; £31.22 + VAT to Viking for stationery.
- 285. GRIEVANCE & DISCIPLINARY POLICY – to approve**
- 286. BURIAL GROUND PERIMETER PATH REPAIR – to review quotes**
- 287. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 288. CORRESPONDENCE RECEIVED:**
  - i. From resident re overhanging oak tree in Hut Lane (case no: 00543635)
  - ii. From resident re exposed electricity cables at footpath by Waste Wood
  - iii. From resident re footpath signs being removed and footpaths no longer being accessible.
- 289. COMMUNITY PAYBACK - update**
- 290. RENEWAL OF OLD VILLAGE HALL PLANNING APPLICATION - update**
- 291. REPLACEMENT OF NOTICE BOARD ON MAIN ROAD – update**
- 292. PARISH ASSEMBLY**
- 293. RISK ASSESSMENTS**
  - i. Outstanding Quarterly Risk Assessment issues:
    - a. burial ground wall (SB)
    - b. pathway that runs between concrete posts and entrance to the back of the burial ground (JMY)
  - ii. March Quarterly Risk Assessment
  - iii. Annual Financial Risk Assessment
- 294. CLERKS MATTERS:**
  - i. Clerks hours for February
- 295. ACCOUNTS FOR PAYMENT**
  - i. Samantha Weatherill - £920 salary paid by SO
  - ii. Samantha Weatherill - £519.24 salary & expenses, includes £9.99 for HP ink; £323.40 incl. VAT for advert in Sussex Express for village hall planning application, £43.65 for plugin for website compliance - (UT ref: 92265361)
  - iii. Samantha Weatherill - £54.39 expenses - £14.39 for Zoom + £40 to ICO – (UT ref: 12706303)
  - iv. Lucy McConachie for February play area inspection - £40 (UT ref: 41952441)
  - v. ES Pension Fund - £345.49 (UT ref: 142191752)
  - vi. Ash Partnership for bat appraisal at Village Hall - £276 (UT ref: 333791406)
  - vii. Viking stationery - £31.22 + VAT (UT ref: 698444301)
  - viii. SSALC Ltd Clerks training - £30 + VAT (UT ref: 525931395)
  - ix. B Hammond for Rubber matting replacement at Playing Field - £519.24
  - x. BT by DD £132.27 + VAT
  - xi. UT Bank quarterly charges £18
- 296. CRIME AND DISORDER ACT 1998 Section 17**
- 297. DEFIBRILLATOR BATTERY – to confirm checked.**
- 298. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 24<sup>th</sup> February 2021