



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held virtually on **Tuesday 1<sup>st</sup> December 2020** at **7:00p.m** via Zoom video conferencing app.

Samantha Weatherill  
Clerk to the Council

25<sup>th</sup> November 2020

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE ONLINE MEETING. **THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY ONLINE AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

The meeting will be held via Zoom conferencing, **follow the link below to join:**

<https://us02web.zoom.us/j/81165966624?pwd=WTZMbnNtcFNPRmNyTUxLM2VRU2x6dz09>

#### **AGENDA**

- 194. PUBLIC QUESTIONS**
- 195. APOLOGIES AND REASON FOR ABSENCE**
- 196. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 197. MINUTES OF THE MEETINGS** held on 3<sup>rd</sup> November to be agreed and signed as a true record (previously circulated).
- 198. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
  - i. **SB/JMY** would investigate what would be required and issues with regard to the creation of a cycle path.
  - ii. **JMY** would talk to Nick Allen about further accessibility work required for the website.
  - iii. **JMY** would write a letter, cc'd to Cllr Standley to BT encouraging them to bring pressure on ESCC re parking incidents resulting in telephone pole being displaced.
  - iv. **JMY/BF** would try to mend the swing hammock.
  - v. **JMY** would speak to the residents of Lawton about cutting their hedge.
  - vi. **JMY** would put up new covid-19 advice signs in the play area.
  - vii. **BF** will sort out the zip wire.
  - viii. **Clerks report:** update passed to councillors prior to the meeting/posted on website.
- 199. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
  - i. **PLANNING APPLICATIONS:**
    - a. **WD/2020/2135/F – DUNSLAND FARMHOUSE, HEATHFIELD ROAD, CROSS IN HAND, TN21 0UJ** – erection of Edwardian style freestanding greenhouse to be situated in a kitchen garden at the rear of main property.
    - b. **WD/2020/2163/F – 4 GRANGE COTTAGES, MAIN ROAD, HADLOW DOWN, TN22 4HJ** – conversion of the existing house into two self-contained units.
  - ii. **APPROVED PLANNING APPLICATIONS:**
    - a. **WD/2020/1089/F – HADLOW HOUSE FARM COTTAGE, MAIN ROAD, HADLOW DOWN, TN22 4EP** – erection of a single-storey rear extension, two-storey side extension and like for like replacement of the roof.
    - b. **WD/2019/2227/FR – GINGERS PATCH AND DRAKES HEAD DEN, LAND SOUTH-EAST OF PIGSFOOT FARM, BRICK KILN LANE, HADLOW DOWN, TN22 4EJ** – retrospective application for the retention of two mobile field shelters and one hay store and proposed provision of additional hay store.
- 200. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**
- 201. HIGHWAYS**

- i. Speed Indicator Signs (SID) proposal
- ii. Proposed diversion of footpath Buxted 81a/Hadlow Down
- 202. MAINTENANCE CONTRACT FOR PLAYING FIELD AND BURIAL GROUND**
- 203. MAINTENANCE CONTRACT FOR VERGES**
- 204. TENDERS FOR REPLACEMENT OF MATTING AT PLAY AREA**
- 205. NOTICEBOARD ON MAIN ROAD**
- 206. BANK RECONCILIATIONS:** - November to be agreed and signed.
- 207. OTHER FINANCE MATTERS**
  - i. Website
  - ii. HP Printer Ink price increase
  - iii. Agree Reserve Movements
  - iv. Precept to be approved.
  - v. Assets Register - updated
  - vi. Payments to payments to be ratified: The Computer Studio for laptop + memory upgrade, Office 365 £589.80 + VAT; SSALC for councillor training - £30 + VAT; BT for telephone & broadband £130.56 + VAT.
- 208. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 209. DISAPPEARANCE OF ROADS FROM GOOGLE MAPS**
- 210. EMERGENCY PLAN UPDATE TO INCLUDE SE WATER ISSUES**
- 211. COMMUNITY PAYBACK**
- 212. DIGNITY AT WORK POLICY - REVIEW**
- 213. STANDING ORDERS POLICY - REVIEW**
- 214. DOCUMENT RETENTION & DISPOSAL POLICY - REVIEW**
- 215. RISK MANAGEMENT POLICY STATEMENT - REVIEW**
- 216. RISK ASSESSMENTS**
  - i. Quarterly risk assessment
- 217. CLERKS MATTERS:**
  - i. Clerks hours for November
- 218. ACCOUNTS FOR PAYMENT**
  - i. Samantha Weatherill - £920 salary paid by SO
  - ii. Samantha Weatherill - £352.10 salary & expenses, includes £14.39 for Zoom (UT ref: 243572264)
  - iii. Lucy McConachie for October play area inspection - £40 (UT ref: 379582938)
  - iv. ES Pension Fund - £406.97 (UT ref: 631559325)
  - v. PWLB loan payment- £567.07 paid by DD 16/12/2020
  - vi. Rialtas – moving software to new laptop £25 + VAT (UT ref: 770345831)
- 219. CRIME AND DISORDER ACT 1998 Section 17**
- 220. DEFIBRILLATOR BATTERY – to confirm checked.**
- 221. ITEMS TO GO ON NEXT AGENDA**

Signed: Samantha Weatherill, Clerk

Date: 25<sup>th</sup> November 2020