



MINUTES OF THE MEETING of Hadlow Down Parish Council
held virtually, via Zoom video conferencing app,
at 7pm on Tuesday 20th October 2020

Present: Councillors: Julian Michaelson-Yeates (JMY) Chair, Sally Blyfield (SB), Ben Floyd (BF), Rachel Lewis (RL), David Munday (DM), Peter Weston (PW)

In attendance: Samantha Weatherill (Clerk) and one member of the public.

164. PUBLIC QUESTIONS

A member of the public wished to remind the PC in reference to the grant requests received from local organisations for the 2021/2022 precept that the PC were dealing with public money to be taxed from parishioners. They strongly disagreed with the PC agreeing to any grant requests on behalf of parishioners. Any such donations should be down to the discretion of individual parishioners if they so choose.

165. APOLOGIES AND REASON FOR ABSENCE: None given.

166. DECLARATIONS OF INTEREST None.

167. FINANCE MATTERS:

- i. Bank reconciliation – dated September 2020 would be signed by SB as a non-signatory Cllr as soon as possible in order to meet quarterly reporting requirements.
- ii. Proposal for pc laptop and Office 365 – DM presented the proposal for a replacement PC laptop for the clerk to be supplied by a local supplier at a cost of £458.33 + VAT, plus Office 365 at an annual cost of £112.80, plus up to £100 provision for support (it would cost £25 for RBS to move software onto a new device plus other support costs may be incurred). Bitdefender was already installed on the current PC laptop this could be installed on the new laptop as the license covers up to five devices.
Action: The clerk would talk to the IT supplier recommended by DM to see if a deal incorporating Office 365 could be secured and discuss whether support would be required to set up the laptop. The money for this would be taken from Unallocated Earmarked Reserves.
- iii. Review of 2019/20 precept spending – the quarterly report was discussed and agreed and would be signed by SB, as non-signatory councillor for quarterly reporting requirements.
- iv. Precept – to discuss expenditure for 2021-22 and consider grant applications. A discussion was held about each line of the proposed precept, including grants. The updated spreadsheet would be discussed at the November meeting as the precept would need to be signed off in December ready for submission in January. It was agreed that the Village Hall Hire would be set at £350 per annum.

Actions for the Clerk:

1. To find out how much we currently pay for key man insurance.
 2. To chase end project monitoring forms for last year's successful grant applicants.
 3. To find out whether the PC is able to contract out the litter and dog bin emptying service that is currently supplied by Wealden DC.
 4. To update the spreadsheet and send out to the PC for discussion at November meeting.
- v. Agree movements to reserves. £2,000 would be put into unallocated reserves in order to replenish what has been drawn from reserves this year to cover additional IT costs, replacing the matting underneath the rope swing and a provision for tree work. £225 would be put into the pension reserve. **Action: RL** would investigate the possibility of applying for a grant from the Sussex Lund Fund to tidy the area owned by the PC set aside for burial ground extension to the west of the burial ground.

168. PLANNING:

i. APPROVED PLANNING APPLICATIONS:

a. WD/2020/1365/F – LOUDWELL FARM, TINKERS LANE, HADLOW DOWN, TN22 4ET – proposal for a hard surfaced tennis court for private use, with surrounding fence and associated landscaping.

169. DEFIBRILLATOR BATTERY – this was checked on 14th October.

170. CRIME AND DISORDER ACT 1998 Section 17 – nothing raised.

171. ITEMS TO GO ON NEXT AGENDA

- i. Disappearance of local road names etc. from Google maps used by Wealden (DM)
- ii. SID proposal update (PW)

There being no other business, the meeting closed at 8:10 pm