



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held virtually on **Tuesday 6th October 2020** at **7:00p.m** via Zoom video conferencing app.

Samantha Weatherill
Clerk to the Council

30th September 2020

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE ONLINE MEETING. **THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY ONLINE AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

The meeting will be held via Zoom conferencing, **follow the link below to join:**

<https://us02web.zoom.us/j/83973907071?pwd=anZXbnpOV01QSXplWkkzWWdqazNndz09>

AGENDA

142. PUBLIC QUESTIONS

143. APOLOGIES AND REASON FOR ABSENCE

144. DECLARATIONS OF INTEREST - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.

145. MINUTES OF THE MEETINGS held on 1st September to be agreed and signed as a true record (previously circulated).

146. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:

- i. **DM** would give an update on proposals for the Emergency Plan Co-ordination.
- ii. Once ESCC had agreed the specification for Footpath 29b **The Clerk** would get three quotes for the work.
- iii. **SB** would investigate what would be required and issues with regard to the creation of a cycle path.
- iv. **SB and JMY** would put an approach together re the creation of a cycle path.
- v. **Cllr Standley** would look into the PC's request for double yellow lines at the top of Wilderness Lane.
- vi. **The Clerk** would email Peter Smyth about putting an article re SID in the Parish Magazine.
- vii. **PW** would draft an article re SID for Parish Magazine.
- viii. **JMY** would investigate the closure of the twitten at Footpath 29b.
- ix. **JMY** would talk to Nick Allen about further accessibility work required for the website.
- x. **DM** would speak to South East Water public relations re water issue feedback.
- xi. **JMY** would write a leaflet about dog fouling and drop it to residents in Wilderness Lane.
- xii. **JMY** would ask SB to look into rules around tree felling.
- xiii. **SB** to investigate rules around tree felling and also review the TPOs.
- xiv. **The Clerk** would let SB and village hall know that main hall not required for meetings until after January.
- xv. **The Clerk** would let burial ground path repair contractors know that we wish to revisit this in March.
- xvi. **JMY** and **SB** would review the burial ground regulations.
- xvii. **JMY** will write a specification for new matting beneath tree swing and pass to The Clerk to get quotes for work.
- xviii. **JMY/BF** would establish whether the matting under the multiplay is appropriate for a drop of 1.7m.
- xix. **The Clerk** will talk to Sovereign re fixing on swing hammock.
- xx. **Clerks report:** update passed to councillors prior to the meeting/posted on website.

147. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.

i. PLANNING APPLICATIONS:

a. WD/2020/1605/MAJ – FIVE CHIMNEYS, THE TOLL, HADLOW DOWN, TN22 4DU – partial demolition and conversion of poultry sheds into 21 no. business units and 4 no. dwelling houses, provision of extension to farm road and parking spaces.

ii. APPROVED PLANNING APPLICATIONS:

a. WD/2020/0430/F – SPOODS FARM, TINKERS LANE, HADLOW DOWN, TN22 4ET – construction of an outdoor riding arena (manege).

- b. **WD/2020/1344/F – HOPE FARM, BRICK KILN LANE, HADLOW DOWN, TN22 4EH** – infill of existing courtyard to provide two-storey residential extension.
- c. **WD/2020/1192/F – THE STABLES, 3 DOG KENNEL LANE, HADLOW DOWN, TN22 4EL** – installation of new window.
- d. **WD/2020/1337/F – THE STABLES, 3 DOG KENNEL LANE, HADLOW DOWN, TN22 4EL** – single storey side extension.
- iii. **WITHDRAWN PLANNING APPLICATIONS:**
 - a. **WD/2020/7027/ADP – LITTLE BROADREED FARM, DOG KENNEL LANE, HADLOW DOWN, TN22 4EL** – portal framed building.
- 148. **REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**
- 149. **HIGHWAYS:**
 - i. Speed Indicator Signs (SID)
 - ii. Footpath 29b
- 150. **BANK RECONCILIATIONS:** - September to be agreed and signed and backing papers to be signed when able.
- 151. **OTHER FINANCE MATTERS**
 - i. Website
 - ii. Agree the appointment of Internal and External Auditors
 - iii. PC contribution towards Playing Field grass cutting
 - iv. Office 365 for pc laptop
 - v. Payments to be ratified: £30 +VAT to SSALC for Clerk training “Budget Planning & Precept”; £350 to SLCC for CiLCA fee for Clerk qualification.
- 152. **REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 153. **URBAN VERGE CUTTING 2021**
- 154. **COMPLAINTS PROCEDURE**
- 155. **BURIAL GROUND**
 - i. Burial Ground – approval of bench regulations
- 156. **PLAYING FIELD:**
 - i. Bonfire Night
 - ii. Low risk tree work
- 157. **COMMUNITY PAYBACK**
- 158. **RISK ASSESSMENTS**
 - i. Play area tunnels collapse
 - ii. Quarterly risk assessment
 - iii. Fingerposts
- 159. **CLERKS MATTERS:**
 - i. Clerks hours for September
- 160. **ACCOUNTS FOR PAYMENT**
 - i. Samantha Weatherill - £920 salary paid by SO
 - ii. Samantha Weatherill - £73.75 salary & expenses, includes £14.39 for Zoom (UT ref: 235811343)
 - iii. Samantha Weatherill - £35 for Bitdefender anti-virus for laptop (UT ref: 821371716)
 - iv. Lucy McConachie for September play area inspection - £40 (UT ref: 96687037)
 - v. ES Pension Fund - £293.06 (UT ref:2460163)
 - vi. HMRC for PAYE July-Sep £150.12 (UT ref: 660267221)
 - vii. SSALC for planning training for BF and DM 25th Sep £60+VAT (UT ref: 738324782)
 - viii. Paul James for play area tunnel work £810 (UT ref: 166752707)
 - ix. Viking for stationery £39.02+VAT (UT ref: 555371125)
 - x. UT Bank quarterly charges £18 to be paid by DD on 30th Sep
 - xi. Wealden DC £375+VAT for litter and dog bins to be paid by DD on 15th Oct
- 161. **CRIME AND DISORDER ACT 1998 Section 17**
- 162. **DEFIBRILLATOR BATTERY** – to confirm checked.
- 163. **ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 30th September 2020