



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held virtually on **Tuesday 4th August 2020** at **7:00p.m** via Zoom video conferencing app.

Samantha Weatherill
Clerk to the Council

29th July 2020

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE ONLINE MEETING. **THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY ONLINE AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

The meeting will be held via Zoom conferencing, **please email clerk@hadlowdown.org to request access, in order for the attendance register to be completed before the meeting.**

AGENDA

- 99. PUBLIC QUESTIONS**
- 100. APOLOGIES AND REASON FOR ABSENCE**
- 101. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 102. MINUTES OF THE MEETINGS** held on 7th July to be agreed and signed as a true record (previously circulated).
- 103. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
 - i. **BF** – would provide quote and insurance to the Clerk re PFC carrying out the low risk tree work.
 - ii. Once BF & JMY had agreed remit for play area tunnels **the Clerk** would get three quotes for the work.
 - iii. **The Clerk/JMY** would forward relevant correspondence re Drakes Head Den to Cllr Dixon.
 - iv. **JMY** would visit the owner/s of the overgrown hedges opposite the Church.
 - v. **BF** would send photos of outstanding ROSPA actions and invoice for shackle to The Clerk.
 - vi. **PW** would do further investigation into maintenance, insurance, licensing implications/costs of SID.
 - vii. **BF & PW** would meet to discuss Footpath 29b
 - viii. **PW** would get a specification for Footpath 29b agreed with ESCC and forward to The Clerk who would get quotes.
 - ix. **The Clerk** would see whether there were any planning training sessions available and let BF & DM know.
 - x. **RL & DM** would meet to discuss the Emergency Plan Co-ordination.
 - xi. **The Clerk** would forward the old Emergency Plan to DM.
 - xii. **JMY** will pick up with ML about him taking on responsibility for the Community Plan.
 - xiii. **The Clerk** would apply to ESCC for match funding for the Fingerpost maintenance quote.
 - xiv. **JMY & RL** will discuss what should go on the agenda for a meeting between PFC, new CC & VH.
 - xv. **BF & The Clerk** would discuss burial ground perimeter path repair work specification and The Clerk would get quotes.
 - xvi. **BF** would speak to Nigel Harrison about getting the bench in the burial ground repaired.
 - xvii. **Clerks report:** update passed to councillors prior to the meeting/posted on website.
- 104. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
 - i. PLANNING APPLICATIONS:**
 - a. WD/2019/2227/FR – GINGERS PATCH AND DRAKES HEAD DEN, LAND SOUTH-EAST OF PIGSFOOT FARM, BRICK KILN LANE, HADLOW DOWN TN22 4EJ** – Retrospective application for the retention of two mobile field shelters and one hay store and proposed provision of additional hay store.
 - b. WD/2020/1344/F – HOPE FARM, BRICK KILN LANE, HADLOW DOWN TN22 4EH** – infill of existing courtyard to provide two-storey residential extension.
 - c. WD/2020/1089/F – HADLOW HOUSE FARM COTTAGE, MAIN ROAD, HADLOW DOWN TN22 4EP** – erection of a single-storey rear extension and two-storey side extension.

- d. **WD/2020/1359/PO – MILL VIEW FARM, MAIN ROAD, HADLOW DOWN TN22 4HS** – discharge of S106 agreement dated 29 September 2006 attached to application WD/2004/1573/JF (conversion of existing outbuilding to ancillary accommodation).
- e. **WD/2020/1192/F – THE STABLES, 3 DOG KENNEL LANE, HADLOW DOWN, TN22 4EL** – installation of new window.
- f. **WD/2020/1337/F – THE STABLES, 3 DOG KENNEL LANE, HADLOW DOWN, TN22 4EL** – single storey side extension.
- ii. **APPLICATIONS UNDER GENERAL PERMITTED DEVELOPMENT:**
 - a. **WD/2020/7027/ADP - LITTLE BROADBREED FARM, DOG KENNEL LANE, HADLOW DOWN TN22 4EL** – Portal framed building.
- iii. **APPROVED PLANNING APPLICATIONS:**
 - a. **WD/2020/0129/F – WOODREED VINEYARD, STONEHURST LANE, FIVE ASHES, MAYFIELD TN20 6LJ** – Construction of agricultural building for the storage of vineyard machinery and associated equipment.
- iv. **OTHER PLANNING MATTERS:**
 - a. **Wilderness Wood update**
- 105. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**
- 106. BANK RECONCILIATIONS:** - July to be agreed and signed via email and backing papers to be signed when able.
- 107. OTHER FINANCE MATTERS**
 - i. Website
 - ii. Fingerpost maintenance
 - iii. CIL money
 - iv. Payments to be ratified: £18 Unity Trust Bank quarterly service charge paid 30th June
- 108. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 109. COMMUNITY PLAN**
- 110. BURIAL GROUND**
 - i. Burial ground maintenance and regulations
 - ii. Burial ground path repair
 - iii. Bench
- 111. HIGHWAYS:**
 - i. Speed Indicator Signs (SID)
 - ii. Footpath 29b
- 112. PLAYING FIELD:**
 - i. Play area closure
- 113. RISK ASSESSMENTS**
 - i. Play area tunnels collapse
 - ii. ROSPA play area inspection
- 114. INFORMATION & DATA PROTECTION POLICY**
- 115. GRANTS POLICY, APPLICATION FORM & END OF PROJECT FORM**
- 116. CLERKS MATTERS:**
 - i. Clerks hours for July
- 117. ACCOUNTS FOR PAYMENT**
 - i. Samantha Weatherill - £920 salary paid by SO
 - ii. Samantha Weatherill - £90.32 salary & expenses, includes £14.39 for Zoom (UT ref:11024730)
 - iii. Lucy McConachie for July play area inspection - £40 (UT ref: 437375580)
 - iv. ES Pension Fund - £284.57 (UT ref: 61229828)
 - v. ROSPA play area inspection report - £96.50+VAT (UT ref: 252661108)
- 118. CRIME AND DISORDER ACT 1998 Section 17**
- 119. DEFIBRILLATOR BATTERY** – to confirm checked.
- 120. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 29th July 2020