



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held virtually on **Tuesday 7th July 2020** at **7:00p.m** via Zoom video conferencing app.

Samantha Weatherill
Clerk to the Council

1st July 2020

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE ONLINE MEETING. **THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY ONLINE AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

The meeting will be held via Zoom conferencing, please email clerk@hadlowdown.org to request access, in order for the attendance register to be completed before the meeting.

AGENDA

- 78. PUBLIC QUESTIONS**
- 79. APOLOGIES AND REASON FOR ABSENCE**
- 80. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 81. MINUTES OF THE MEETINGS** held on 2nd June to be agreed and signed as a true record (previously circulated).
- 82. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
 - i. **BF** – would provide quote and insurance to the Clerk re PFC carrying out the low risk tree work.
 - ii **PW** would speak to Kit Wilson about the positioning of ESCC signs.
 - iii. Once BF & JMY had agreed remit for play area tunnels **the Clerk** would get three quotes for the work.
 - iv. **The Clerk** would see if Stacey Robbins would hold a Zoom meeting re planning.
 - v. **JMY/The Clerk** would produce a key to understanding the RBS financial reports.
 - vi. **The Clerk** would forward relevant emails to PW re website.
 - vii. **SB** would put together the current burial ground maintenance contract and new requirements incl. speaking to Sandra Richards.
 - viii. **JMY** would give an update re Drakes Head Den.
 - ix. **SB** would check the overgrown hedges opposite the church to see if they had been trimmed.
 - x. **The Clerk** would add 'ways to report people not behaving appropriately' to the website.
 - xi. **JMY** would investigate the site where the pond has been dredged and reports of lorries transporting soil.
 - xii. **PW** would do a SID feasibility study.
 - xiii. **The Clerk** would send a copy of outstanding ROSPA actions to BF to undertake where possible.
 - xiv. **The Clerk** would get a quote for the fingerpost work.
 - xv. **Clerks report:** update passed to councillors prior to the meeting/posted on website.
- 83. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
 - i. **APPROVED PLANNING APPLICATIONS:**
 - a. **WD/2019/1629/F – LAND ADJACENT TO THE OAKS, SCHOOL LANE, HADLOW DOWN TN22 4JE** -Provision of relocated access and extension of existing milking parlour and conversion to a single dwelling.
 - b. **WD/2020/0454/F – BURGH HILL, WILDERNESS LANE, HADLOW DOWN TN22 4HU** – New dormer to rear of house.
- 84. REPORTS FROM CLLR. BOB STANDLEY, ESCC & CLLR PHIL DIXON**
- 85. COUNCILLOR'S RESPONSIBILITIES**
- 86. BANK RECONCILIATIONS:** - June to be agreed and signed via email and backing papers to be signed when able.
- 87. REVIEW OF QUARTERLY FIGURES**
- 88. OTHER FINANCE MATTERS**
 - i. Proposal to save money on clerk's printer ink

- ii. Website
 - iii. Fingerpost maintenance quote
 - iv. RBS end year roll out.
 - v. Moles at burial ground.
 - vi. Payments to be ratified: £162 incl. VAT Mulberry & Co Internal Audit
- 89. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- i. Village Volunteer Scheme
- 90. BURIAL GROUND**
- i. Burial ground maintenance
 - ii. Burial ground regulations
 - iii. Request for additional inscription for Kathleen James on grave plot no. 1306
 - iv. Bench
- 91. HIGHWAYS:**
- i. Speed Indicator Signs (SID)
 - ii. Footpath 29b
- 92. PLAYING FIELD:**
- i. ROSPA report actions.
 - ii. Play area closure.
- 93. RISK ASSESSMENTS**
- i. Quarterly Risk Assessment
 - ii. Play area tunnel collapse.
- 94. CLERKS MATTERS:**
- i. Clerks hours for June.
 - ii. CILCA qualification & training
- 95. ACCOUNTS FOR PAYMENT**
- i. Samantha Weatherill - £920 salary paid by SO
 - ii. Samantha Weatherill - £123.41 salary & expenses, includes £14.39 for Zoom (UT ref: 787584707)
 - iii. HMRC - £330.60 (UT ref: 295977624)
 - iv. Lucy McConachie for June play area inspection - £40 (UT ref: 46696851)
 - v. ES Pension Fund - £305.81 (UT ref: 927433078)
 - vi. Wealden DC for litter/dog bins - £375 + VAT paid by DD
 - vii. Oz Trees for final tree felling - £100 + VAT (UT ref: 158794701)
- 96. CRIME AND DISORDER ACT 1998 Section 17**
- 97. DEFIBRILLATOR BATTERY – to confirm checked.**
- 98. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 1st July 2020