



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held virtually on **Tuesday 2nd June 2020** at **7:00p.m** via Zoom video conferencing app.

Samantha Weatherill
Clerk to the Council

27th May 2020

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE ONLINE MEETING. **THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY ONLINE AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

The meeting will be held via Zoom conferencing, **follow the link below to join:**

<https://us02web.zoom.us/j/9279683163?pwd=NnVnV1lCQ0tWc0wyR2M0WlMvcjRMZz09>

AGENDA

- 58. PUBLIC QUESTIONS**
- 59. APOLOGIES AND REASON FOR ABSENCE**
- 60. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 61. CO-OPTION OF COUNCILLOR**
- 62. MINUTES OF THE MEETINGS** held on 5th May to be agreed and signed as a true record (previously circulated).
- 63. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
 - i. **BF** – would provide quote and insurance to the Clerk re PFC carrying out the low risk tree work.
 - ii. **PW** would speak to Kit Wilson about the positioning of ESCC signs.
 - iii. **SB** would forward the photos she had taken of the burial ground to The Clerk.
 - iv. **SB & JMY** would visit the burial ground to review what improvements could be made.
 - v. **BF & JMY** would discuss the exact work that needs to be undertaken to make the play area tunnels safe.
 - vi. Once BF & JMY had agreed remit for play area tunnels **the Clerk** would get three quotes for the work.
 - vii. **The Clerk** would send the fingerpost risk assessment form and criteria to PW.
 - viii. **PW** would do the fingerpost survey.
 - ix. **The Clerk** would post a link to the Housing Needs Survey on the website.
 - x. **BF** would check the defibrillator battery.
 - xi. **Clerks report:** update passed to councillors prior to the meeting.
- 64. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
 - i. **PLANNING APPLICATIONS:**
 - a. **WD/2020/0430/F – SPOODS FARM, TINKERS LANE, HADLOW DOWN, TN22 4ET** – construction of an outdoor riding arena (manege).
 - ii. **APPROVED PLANNING APPLICATIONS:**
 - a. **WD/2020/0244/F – GATE HOUSE FARM, STOCKLANDS LANE, HADLOW DOWN, TN22 4EA** – upgrading of existing access and crossover from hardcore surfacing with no formal kerb to permeable paving to match that being constructed on development subject to approval WD/2016/2285/F, in order to provide separate vehicular access to plot 2 of approval WD/2016/2285/F.
 - iii. **REFUSED PLANNING APPLICATION BEING APPEALED:**
 - a. **WD/2017/1171/F – BARN AT HUGGETTS FARM, STONEHURST LANE, FIVE ASHES, MAYFIELD, TN20 6LL**- change of use from redundant farm building to create one single storey, split level residence for the current owners.
- 65. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**
- 66. BANK RECONCILIATIONS:** - May to be agreed and signed via email and backing papers to be signed when able.
- 67. OTHER FINANCE MATTERS**
 - i. To approve the Annual Return

- ii. To consider, approve and agree to sign the Annual Governance Statement
- iii. To approve and agree to sign the Accounting Statements;
- iv. CIL payment £15,935.39 (transferred to Earmarked Reserves).
- v. Website
- 68. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
 - i. Village Volunteer Scheme
- 69. HIGHWAYS:**
 - i. Speed Indicator Signs Criteria
- 70. PLAYING FIELD:**
 - i. Update on tree work and additional work identified.
 - ii. ROSPA report actions.
 - iii. Play area closure.
- 71. RISK ASSESSMENTS**
 - i. Quarterly Risk Assessment to be commissioned for June
 - ii. Play area tunnel collapse.
 - iii. Fingerpost Survey.
- 72. BURIAL FEES**
- 73. CLERKS MATTERS:**
 - i. Clerks hours for May.
- 74. ACCOUNTS FOR PAYMENT**
 - i. Samantha Weatherill - £920 salary paid by SO
 - ii. Samantha Weatherill - £221.48 salary & expenses, includes £14.39 incl. VAT for Zoom and £118.75 incl. VAT for LCN.com email hosting renewed for 2 years (saving £30.95) – (UT ref: 638355598)
 - iii. Lucy McConachie for May play area inspection £40 – (UT ref: 885320786)
 - iv. ES Pension Fund £305.81 – (UT ref: 305.81)
 - v. PWLB – loan repayment £567.07 paid by DD
 - vi. Payments to be ratified: £114.98 to Viking for Stationery; Came & Company HD insurance £369.90; OZ trees £780 (to be taken from Earmarked Reserve “Tree Work”); Rialtas software £432 (to be taken from Earmarked Reserve “IT”); BT by DD £151.70
- 75. CRIME AND DISORDER ACT 1998 Section 17**
- 76. DEFIBRILLATOR BATTERY – to confirm checked.**
- 77. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 27th May 2020