



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to a meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 3rd March 2020** at **7:00p.m** in the committee room of the **Village Hall, Hut Lane TN22 4HG**

Samantha Weatherill
Clerk to the Council

25th February 2020

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING. **THE FIRST TEN MINUTES** ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

- 295. PUBLIC QUESTIONS**
- 296. APOLOGIES AND REASON FOR ABSENCE**
- 297. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 298. MINUTES OF THE MEETINGS** held on 4th February to be agreed and signed as a true record (previously circulated).
- 299. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
 - i. **BF** - would confirm with the Playing Field Committee (PFC) that the grant would include cutting the grass in the bottom field.
 - ii. **BF** – would provide quote and insurance to the Clerk re PFC carrying out the low risk tree work.
 - iii. **BF** would send another email to the PFBC re cleaning up bonfire debris.
 - iv. **BF** would send the Clerk the Community Payback forms.
 - v. **PW** would speak to Kit Wilson re positioning of ESCC signs.
 - vi. **The Clerk** would find out whether the mole exterminator had dealt with the moles at the burial ground.
 - vii. Clerks report: update passed to councillors prior to the meeting.
- 300. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
 - i. **PLANNING APPLICATIONS:**
 - a. **WD/2020/0188/F – MOONS MILL, TINKERS LANE, HADLOW DOWN, TN22 4ET.** Addition of a pool house separate and adjacent to the main house.
 - b. **WD/2020/0244/F – GATE HOUSE FARM, STOCKLANDS LANE, HADLOW DOWN, TN22 4EA.** Upgrading of existing access and crossover from hardcore surfacing with no formal kerb to permeable paving to match that being constructed on development subject to approval WD/2016/2285/F, in order to provide separate vehicular access to plot 2 of approval WD/2016/2285/F.
 - ii. **APPROVED PLANNING APPLICATIONS:**
 - a. **WD/2019/2617/F C – MOONS MILL, TINKERS LANE, HADLOW DOWN TN22 4ET.** Construction of new oak framed detached garage.
 - b. **W/2020/0001/F – WEST TOLL COTTAGE, POUND GREEN LANE, BUXTED TN22 4PJ.** Ground floor kitchen extension.
 - iii. **WITHDRAWN PLANNING APPLICATIONS:**
 - a. **WD/2019/2215/LDE - THE STABLES, WILDERNESS LANE, HADLOW DOWN, TN22 4HB.** Continued and ongoing use of the stables and associated land as a separate and independent dwelling for a period in excess of the last 4 years.
- 301. SCOTT MCCALLUM, PCSO FOR SUSSEX POLICE**
- 302. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**
- 303. BANK RECONCILIATIONS:** - February to be signed and agreed.
- 304. OTHER FINANCE MATTERS**
 - i. Financial Regulations.

- ii. Reserves movements.
- iii. End Year reconciliation – RBS.
- iv. Website
- 305. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 306. HADLOW DOWN COMMUNITY CENTRE**
- 307. HIGHWAYS:**
 - i. Speed Indicator Signs (ML)
 - ii. Pot holes and drainage
- 308. GATWICK AIRPORT**
- 309. PLAYING FIELD:**
 - i. Update on tree work and additional work identified.
 - ii. ROSPA report actions.
 - iii. Dog Fouling Signage – update on location.
- 310. RISK ASSESSMENT**
 - i. Quarterly Risk Assessment.
 - ii. Play area tunnel collapse.
- 311. PARISH ASSEMBLY**
- 312. HANDLING CORRESPONDENCE AND RESPONDING TO CONSULTATIONS POLICY**
- 313. CLERKS MATTERS:**
 - i. Clerks hours for February.
 - ii. Condolence Book.
 - iii. Essential VAT training course.
- 314. ACCOUNTS FOR PAYMENT**
 - i. ES Pension Fund £350.51 cheque no 1870
 - ii. Peter Weston for GACC membership £10 cheque no 1871
 - iii. ICO for GDPR/Data Protection £40 cheque no 1872
 - iv. Hadlow Down Village Hall £200 cheque no 1873
 - v. BT by DD £121.46
 - vi. Lucy McConachie for February play area inspection £40 cheque no 1874
 - vii. Stationery £77.58 cheque no 1875
 - viii. Newman Business Solution Ltd for HNS printing £28 cheque no 1876
 - ix. Samantha Weatherill - £920 paid by SO, Salary/mileage/expenses for February £135.96 cheque no 1877
 - x. Payments for ratification: Mulberry & Co for End Year Finance training £84 cheque no 1869
- 315. CRIME AND DISORDER ACT 1998 Section 17**
- 316. DEFIBRILLATOR BATTERY – to confirm checked.**
- 317. ITEMS TO GO ON NEXT AGENDA**

Signed Samantha Weatherill, Clerk

Date: 26th February 2020