



MINUTES OF THE MEETING of Hadlow Down Parish Council  
held in Hadlow Down Village Hall, Hadlow Down  
at 7pm on Thursday, 15<sup>th</sup> August 2019.

**Present:** Councillors Sandra Richards (SR) Chair, Julian Michaelson-Yeates (JMY), Peter Weston (PW), Ben Floyd (BF)

**Clerk:** None

**138. PUBLIC QUESTIONS - None**

**139. APOLOGIES AND REASON FOR ABSENCE** – Received from Cllrs Rachel Lewis, Sally Blyfield & Cllr Bob Standley

**140. DECLARATIONS OF INTEREST** – SR declared a personal interest in item 141.

**141 APPOINTMENT OF NEW CLERK**

i. It was agreed to appoint Samantha Weatherill as the new Clerk to the Council. JMY explained that he, Cllr Michael Lunn and Helen Johnson had all interviewed her previously and believed that she would be a very good appointment. It was agreed that the Council would pay up to 2 hours per week for training for the work that she would be required to do for her CILCA qualification although this would not start immediately.

ii. BT – as a new contract for BT services had been agreed when the interim Clerk had been appointed there would be a large cancellation fee charged if the Council stopped the service. It was therefore agreed to install a new fixed line telephone at the new Clerk's premises.

**142. ROSPA REPORT** – The ROSPA report for the safety of the Play Area on the Playing Field was received and there were many items that needed attention. Each item was discussed and an action plan was agreed and a further update would be discussed at the next meeting. As a precaution, BF had requested that the zip-wire be taken down until further inspection could be carried out.

**143. FINANCE MATTERS** – It was agreed to ratify the payments made at the previous meeting to L. McConachie £40.00, Europlants Ltd £234.30, ROSPA Play Safety £111.60 & a direct debit to BT £447.73.

**144. ACCOUNTS FOR PAYMENT** – The following payment was agreed and a cheque signed:

i. Mrs R Karim - £159.69

**145 ITEMS TO GO ON NEXT AGENDA – None**

**Meeting was closed at 7.45 pm**

**There being no other business, the meeting closed at 8.40pm.**