



**DRAFT MINUTES OF THE MEETING of Hadlow Down Parish Council
held in Hadlow Down Village Hall, Hadlow Down
at 7pm on Tuesday 3rd September 2019.**

Present: Councillors Sandra Richards (SR) Chair, Julian Michaelson-Yeates (JMY), Peter Weston (PW), Ben Floyd (BF), Rachel Lewis (RL), Sally Blyfield (SB)

Clerk: Samantha Weatherill

146. PUBLIC QUESTIONS - None

147. APOLOGIES AND REASON FOR ABSENCE – Received from Cllr Standley and Cllr Phil Dixon.

148. DECLARATIONS OF INTEREST – Peter Weston declared pecuniary interest in 151b

149. MINUTES OF THE MEETINGS held on 6th and 15th August 2019 were agreed and signed as a true record (previously circulated).

150. MATTERS ARISING (from previous meetings):

- i. To amend Asset Register with location of litter picking equipment. C/F Clerk
- ii. Signs obscured – JMY to cut the branches back from the signs generally in the village. Signs have been washed. JMY
- iii. To review the contract with Europlants about extent of maintenance. They have cut the bund but they weren't tasked with cutting footpaths. This must be included when requesting quote next time.
- iv. PC to approach Coppards and Parker about lorries in School Lane. C/F Clerk
- v. SR had sent a copy of the photo of parking at top of Wilderness Lane to Cllr Standley.
- vi. Cllr Standley to give an explanation in writing about PSPO. C/F Cllr Standley
- vii. Trees overhanging path at playing field to be cut. This is in hand.
- viii. Hedge opposite church needs cutting. C/F BF
- ix. Cllr Dixon would chase up Wealden Street Scenes to approve the dog-fouling signage. SR will forward to BF the email Cllr Dixon had sent about this action with the questions he needed answering. Cllr Dixon
- x. SB to liaise with Tree Warden about tree at Marlowe House. SB had liaised with him and he believed it was unlikely that Wealden DC would take any enforcement action but further views of case officer awaited.
- xi. A question was raised about the CIL for the village and how this was calculated. Cllr Dixon had given some information but further detail was required. Cllr Dixon
- xii. BF to find out the correct pantone colour to change the Martlet sign. Colour required was no 286 and everyone agreed to go ahead with this so BF would paint it. BF
- xiii. SR to contact website coordinators re minutes and contact details. Access has been granted.

151. PLANNING

i. PLANNING APPLICATIONS:

- a. **WD/2019/0800/FA – Bluebell Farm, Burnt House Farm Barns, Brick Kiln Lane, Hadlow Down, TN22 4EJ**
- Variation of conditions 3,4,5,6,7 and 10 of WD/2017/2597/F (Demolition of existing buildings and erection of three detached dwellings with associated vehicle access, parking and soft landscaping) in order to allow the plots to be constructed at different times. Amended plans received to show revised red line site area to match the one on approved application WD/2017/2597/F Certificate B submitted to

service notice on Highway Authority. Date stamped 14/08/19. The amended plan was about the definite line drawn to define the plots. (5/0) Agreed no comment to make. **ACTION SW**

PW left the room at 7:17pm

- b. **WD/2019/1093/F – The Old Coach House, Main Road, Hadlow Down, TN22 4ES – proposed extension and alterations to dwelling, conversion of outbuilding to home office, and proposed new garage building, erection of detached outbuilding (part retrospective). Amended plans received date stamped 14/08/19.** This application had come back as it was seeking retrospective planning for an outbuilding. The Parish Council (PC) voted: (4/1). It was therefore agreed that the PC would support this application due to the fact that it's a 50% increase and well screened from neighbours. **ACTION SW**

PW returned at 7:25pm

ii. **APPROVED PLANNING APPLICATIONS:**

- a. **WD/2019/1113/F – Coles Hall, Heathfield Road, Five Ashes, Mayfield, TN20 6JJ – single storey rear extension to form enlarged kitchen/dining room and internal alterations to relocate ground floor WC.** Wealden DC has approved this application on 23rd July 2019. These were approved.
- b. **WD/2019/1121/F – Moons Mill, Tinkers Lane, Hadlow Down, TN22 4ET – the addition of a detached pool house separate and adjacent to the main house.** Wealden DC has approved this application on 12th August 2019. Response to PC: The concerns of the PC are noted. Clarification was subsequently sought on the proximity of the neighbouring dwelling to the proposed pool house. Appropriate conditions would control noise, vibration and drainage. These were approved.

152. REPORTS FROM CLLR BOB STANDLEY, ESCC & CLLR PHIL DIXON, WDC - Absent

153. BANK RECONCILIATIONS: Due to an error in June reconciliations they were re-signed by JMY but would be signed by Cllr Lunn at the next meeting to be ratified at the next meeting. July and August were agreed and signed.

154. OTHER FINANCE MATTERS:

- i. Stationery order for new clerk £115.95. A further payment of £15.68 was paid and will be ratified at the next meeting.
- ii Barclays Bank mandate form signed by two signatories in order to add new clerk to authorised signatories.

155. HIGHWAYS

- i. Speeding in Stonehurst Lane to be put on SLR agenda. A parishioner had complained about excess speed and this being dangerous for pedestrians so this will be added to the SLR agenda.
- ii. SLR Agenda. SR would amend the agenda and pass to SW to send off. PW and SR would be attending the meeting.

156. PARISH CONFERENCE – 6th November. Good for networking and for a new councilor a very useful meeting. SB, PW and BF would like to attend. **ACTION SW** will send the booking form once received.

157. PLAYING FIELD

i. Update on tree survey

A tree survey had been carried out which had highlighted a number of trees at risk. It was agreed that getting quotes would allow us to include likely cost in next year's budget.

ACTIONS: Clerk/SR– to clarify the border between the burial ground and glebe land to establish who owns the trees. Clerk would three quotes from three tree surgeons; one each for high, medium and low risk. It was agreed that with regard to the Norwegian spruces the quote would be for felling rather than crowning.

ii. ROSPA report actions:

SR had asked Lucy McConachie to do an additional visual inspection to take account of the ROSPA report. The picnic table has been moved and it was agreed it will be put by the pavilion. **ACTION – the Playing Field Committee** will take this forward. All actions in hand or will be dealt with by BF.

iii. Update on new play equipment installation

BF reported that The Claude Jessett Trust at Tinkers Park had kindly agreed to donate £3,724.62 for the play equipment for which the PC were extremely grateful. The PC would make sure that there was publicity about the donation once it is installed. The PC would need to raise funds for installation of the

equipment and safety surface. **ACTION Clerk** would write a thank you letter to Mr Haining from the Trust.

158. HOUSING NEEDS SURVEY

SR believed that the survey should be split between those not looking for housing and those who are. It should have one page for every household to fill in, including whether this is their main or second home a second page addressed to those who have a housing need. There should also be more appropriate values in the survey. **ACTION SR - to be C/F**

159. QUARTERLY RISK ASSESSMENT - ACTION - PW will do the risk assessment.

160. CLERKS MATTERS:

- i. Clerks Development Day 18th September (free) - agreed.
- ii. New Clerks Induction 16th October (£110) – agreed.
- iii. The clerk's hours for August were agreed but would be paid by cheque to be signed at the October meeting. SR would set up a standing order for the clerk's core hours to be paid at the end of each month.

161. ACCOUNTS FOR PAYMENT

- i. Lucy McConachie £40
- ii. Europlants Ltd £234.30

The following payments were also agreed and cheques were signed, these will be ratified at the next meeting: Broad Oak Tree Consultants £252 for Tree Survey. GeoXphere Ltd £36 for Parish online magazine.

162. CRIME AND DISORDER ACT 1998 Section 17 – nothing raised.

163. DEFIBRILLATOR BATTERY – checked on 28th August.

164. ITEMS TO GO ON NEXT AGENDA

Hedges on A272 opposite church.

Enforcement action re hut building on plot in Little Wilderness Lane.

Enforcement re new entrance in Brick Hill Lane.

There being no other business, the meeting closed at 8:20pm