



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to a meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **TUESDAY 4th JUNE 2019** at **7:00p.m** in the committee room of the **Village Hall**.

Helen Johnson
Clerk to the Council

May 28th 2019

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING. **THE FIRST TEN MINUTES** ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

71. PUBLIC QUESTIONS.

72. APOLOGIES AND REASON FOR ABSENCE

73. DECLARATIONS OF INTEREST - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below

74. MINUTES OF THE MEETING held on 14th May 2019 to be agreed and signed as a true record (previously circulated).

75. MATTERS ARISING (from previous meetings):

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|---|-------|
| i. New entrance on A272 – to follow up with relevant council | PD/BS |
| ii. To set up new email | JMY |
| iii. Circular walk leaflet – to contact resident | BF |
| iv. Damage to Highways signs – to raise with ESCC Highways | BS |
| v. Costs for surfacing – to obtain further information on the costs | PW |
| vi. Clerks Report: update passed to councillors prior to the meeting. | |

76. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website and on Twitter.

i. PLANNING APPLICATIONS:

- WD/2019/0800/FA – BLUEBELL FARM, BURNT HOUSE FARM BARNS, BRICK KILN LANE TN22 4EJ – Variation of conditions 3, 4, 5, 6, 7 and 10 of WD/2017/2597/F (demolition of existing buildings and erection of 3 detached dwellings with associated vehicle access, parking and soft landscaping) in order to allow the plots to be constructed at different times.
- WD/2019/0976/F – RIVERSIDE HOUSE, RIVERSIDE, TN22 4EY – Alterations to existing building to provide ancillary accommodation to the existing house.

ii. APPROVED PLANNING APPLICATIONS:

- WD/2019/0420/F – Marlowe House, School Lane, TN22 4HY – Conversion of existing residential care home and extensions to create 4 domestic dwellings, including creation of new vehicular access onto School Lane (amendment to planning permission WD/2018/0646/F)

77. REPORTS FROM CLLR. BOB STANDLEY, ESCC & CLLR. MICHAEL LUNN WDC

78. BANK RECONCILIATION: – dated May 2019 to be agreed and signed.

79. OTHER FINANCE MATTERS :

- To approve the Annual Return:
 - Review the effectiveness of the system of internal control
 - To consider, approve and sign the Annual Governance Statement;
 - To consider the Accounting Statements;
 - To approve the Accounting Statements;
 - To sign the Accounting Statements.
- Telephone & broadband contract – to ratify decision made
- To review current savings account interest rate
- To ratify payment of £900.68 to Ms E Richards for various clean up items that was paid prior to the meeting
- LCN domain and emails – update & to consider whether to do a longer term renewal

- vi. Internal audit report – to approve
- 80. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 81. NEW COMMUNITY CENTRE** – to update.
- 82. HOUSING NEEDS SURVEY** – to discuss
- 83. VILLAGE WELCOME LEAFLET** – to discuss
- 84. FINGERPOST SURVEY** – to allocate Councillor to undertake survey
- 85. PLAYING FIELD:**
 - i. Signage & Public Space Protection Orders – to discuss and agree;
 - ii. Play area – to update on grant and agree work to be undertaken
- 86. FOOTPATH BETWEEN VILLAGE AND DOG KENNEL LANE** – to discuss
- 87. BURIAL GROUND GATE** – to discuss work required
- 88. ANNUAL REPORT** – to discuss
- 89. TELEPHONE BOX** – to discuss
- 90. WEBSITE** – to consider, following 6 months trial
- 91. PENSIONS DISCRETIONS POLICY** – to approve
- 92. BUS SHELTER TREATMENT** – to report on
- 93. BURIAL GROUND MEMORIAL** – to approve
- 94. CLERK’S MATTERS:**
 - i. Hours to be agreed and signed.
 - ii. Holiday hours remaining and hours to work in June – to agree payment arrangement.
 - iii. New Clerk appointment – to update
- 95. ACCOUNTS FOR PAYMENT:**
 - i. Helen Johnson. Salary £1015.16 includes £9.00 mileage, £750 already paid by standing order, therefore cheque raised for £265.16.
 - ii. East Sussex Pension Fund £321.71 pension.
 - iii. Mrs L. McConachie £40.00 play equipment inspection.
 - iv. Mulberry & Co - £181.80 internal audit.
 - v. Public Works Loan Board £567.07, paid by direct debit.
- 96. CRIME & DISORDER ACT 1998 Section 17** - to consider effects (if any) arising from items on the agenda
- 97. DEFIBRILLATOR BATTERY** – to confirm checked
- 98. ITEMS TO GO ON NEXT AGENDA**

Signed Helen Johnson Clerk

Date: 28th May 2019