



MINUTES OF THE MEETING of Hadlow Down Parish Council  
held in Hadlow Down Village Hall, Hadlow Down  
at 7pm on Tuesday 2<sup>nd</sup> April 2019.

Present: Councillors Sandra Richards (SR)(Chair), Julian Michaelson-Yeates (JMY), Michael Lunn (ML) and Bob Standley (BS)(ESCC). The Clerk Helen Johnson was in attendance.

1. **PUBLIC QUESTIONS** – a member of the public asked if the Parish Council (PC) could afford the cost of a referendum for the disposal of the village hall. The Chair confirmed that the PC may need to pay for the cost of an election.
2. **APOLOGIES AND REASON FOR ABSENCE** – were received from Cllrs Wellman, Lewis and Turner, these were noted.
3. **DECLARATIONS OF INTEREST** – none declared.
4. **MINUTES OF THE MEETING** held on 5<sup>th</sup> March 2019 were agreed and signed as a true record (previously circulated).
5. **MATTERS ARISING (from previous meetings):**
  - i. Emails - to set up new emails –c/f. JMY
  - ii. Police regarding dangerous and illegal parking – to contact – c/f DW
  - iii. Circular walk leaflet – *the Chair will arrange to send Cllr Lunn the contact details for the resident* SR/ML
  - iv. Damage to Highways signs – *the Chair will send contact information to Cllr Standley in order that it can be raised with ESCC Highways.* SR/BS
  - v. Clerks Report - The Clerks Report was sent to Councillors with the agenda updating them on her action points, this included:
    - a. Planning enforcement have spoken to the site manager of the Marlowe House development regarding the parking in School Lane;
    - b. Business Stream are unable to keep the file open regarding the odour near the Village Hall, however if further incidents occur they will re-open it.
6. **PLANNING:**
  - i. **PLANNING APPLICATIONS:**
    - a. WD/2019/0420/F – MARLOWE HOUSE, SCHOOL LANE, TN22 4HY – Conversion of existing residential care home and extensions to create four domestic dwellings, including creation of new vehicular access onto School Lane (amendment to planning permission WD/2018/0646/F) – The Parish Council object to the application for the following reasons:
      - The turning radius is very tight. On the block plan the example used is for a panel van whereas larger vehicles i.e. removal lorries and delivery vans will not be able to access the site and will have to park on the double yellow lines and use the pedestrian access;
      - Single driveway with no passing spaces and as there will be parking for 11 cars on the site, there is the risk of incoming vehicles having to reverse out onto the road which is 14m from the busy A272/School Lane junction;
      - Obscured sight down School Lane when approaching on the A272 to the west.
    - b. WD/2019/0454/F – LAUREL COTTAGE, WILDERNESS LANE, TN22 4HU – Single storey side extension – The Parish Council object to the application due to the size and scale of the development, where the external footprint has increased from approximately 55m<sup>2</sup> to 170m<sup>2</sup>.
    - c. WD/2019/0610/FR – HADLOW HOUSE FARM, MAIN ROAD, TN22 4EP – Retrospective permission for raised decking area with sliding spa pool enclosure – as this item was added after the original agenda was issued and Councillors had not had time to review it, the Clerk will email all Councillors requesting their

comments, in line with standing orders.

**ii. APPROVED PLANNING APPLICATIONS:**

- a. WD/2019/0159/F – Cherry Tree Cottage, Main Road – Demolition of existing building and two storey annexe. Erection of two storey extension to the east and north.
- b. WD/2019/0116/F – Stonehurst Cottage, Stonehurst Lane – Demolish existing lean-to extension to rear. Replace with proposed new 2 storey extension parallel range with new lean-to, pool house and swimming pool. Alterations to paving.

**iii. PLANNING MATTERS:**

- a. Correspondence regarding Cart Lodge planning application – the Clerk advised that a member of the public had requested a copy of the letter from Wealden District Council (WDC), this had been sent to them and WDC had been informed.
- b. Enforcement notice regarding Land at Little England Farm – a copy of the notice had been sent to Councillors. Cllr Lunn (WDC) has raised with WDC why it took so long for the notice to be issued.
- c. WDC planning committee south meeting regarding WD/2019/0208/FA, The Robins adjacent Five Badgers, Stonehurst Lane – the Clerk confirmed that the meeting was on 4<sup>th</sup> April.

**7. REPORTS FROM CLLR. BOB STANDLEY, ESCC & CLLRS. MICHAEL LUNN & TOBY ILLINGWORTH WDC:**

- i. Cllr Standley advised that Public Space Protection Orders are not intended for parking problems, however they can be used for them. They haven't got Civil Parking Enforcement and don't want it.

Cllr Illingworth (WDC) joined the meeting.

Cllr Standley advised that the scrutiny committee were due to contact Cllr Wellman and asked whether he had managed to get in contact with the Sussex Chief Constable.

- ii. Cllr Illingworth updated the meeting on the local elections.
- iii. Cllr Lunn advised that he would be attending the WDC Planning Committee North meeting and that the Local Plan is currently with the Secretary of State.

**8. BANK RECONCILIATION:** – dated 26<sup>th</sup> March 2019 was agreed and signed, including by a non-signatory.

**9. OTHER FINANCE MATTERS :**

- i. The PC agreed to ratify the decision made between meetings for urgent tree work at a cost of £250, this was paid prior to the meeting to Alan Rees.
- ii. The PC agreed to ratify payments made prior to the meeting of £200 to Hadlow Down Village Hall for hire of the hall, £30 Friends of the Keep Archive for subscription, £650 to Alan Rees for tree work and £450 to Wealden District Council for dog and litter bin emptying.
- iii. Election costs – to be discussed at a later date.
- iv. Assets register was agreed and signed by the Chair.
- v. Burial fees were approved.
- vi. Direct debit to Wealden District Council – the PC agreed to the direct debit which was signed by 2 signatories.
- vii. 2018/19 accounts were reviewed and agreed.

**10. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):**

- i. Cllr Lunn confirmed that some work had recently been undertaken on part of the surface of School Lane, he questioned when it was due to be resurfaced. *The Clerk will raise with ESCC Highways.* **Clerk**  
It was highlighted that the A272 road surface heading east from Five Chimneys Lane to the church was due to be inspected, *the Clerk will contact ESCC Highways to find out if the inspection has been undertaken and the outcome of it.* **Clerk**
- ii. Cllr Michaelson-Yeates updated the meeting on the Playing Field committee's grass cutting contract. He'd highlighted the dangerous tree to the Clerk and he'd been made aware of possible breaches to planning rules.
- iii. Cllr Richards advised of a grant and the concerns that had been raised by the Clerk. To be discussed at the next meeting.
- ii. Cllr Michaelson-Yeates asked if the Community Payback Team would be able to dig out the ditches at the playing field in January next year, and if not in the December. They would be able to use the facilities at the pavilion. *The Clerk will raise with her Community Payback Team contact.* **Clerk**

**11. NEW COMMUNITY CENTRE** – the planning application is due to be discussed at the 30<sup>th</sup> May WDC planning meeting. There are concerns over surface water issues and flooding. Some objections have been raised which could be resolved by conditions been added.

**12. RISK ASSESSMENTS** – quarterly risk assessments were given to Cllr Michaelson-Yeates, the Clerk will forward a copy of the finance risk assessment to Cllr Richards to undertake. **Clerk/SR/JMY**

**13. TREE SURVEY** – concern had been raised about the Norway Spruces and it was felt that all of them should be

- removed, the Clerk will obtain quotes for a tree survey. Clerk
- 14. PARISH ASSEMBLY** – a discussion was held on the arrangements for the Parish Assembly.
- 15. PLAYING FIELD SIGNAGE** – Cllr Michaelson-Yeates agreed to obtain quotes. JMY
- 16. PLAYING FIELD LEASE** – the Clerk confirmed that the lease had been signed, she was waiting for the map to also be signed by the Playing Field Committee.
- 17. ELECTIONS** – discussed earlier in the meeting.
- 18. DOMAIN AND EMAILS** – the Clerk confirmed that the domain is now under the PC's name. It was agreed to move the domain to LCN after 29<sup>th</sup> April.
- 19. CORRESPONDENCE RECEIVED:**
- i. SALC meeting with Sussex Police Chief Constable – it was agreed for issues with 101 to be raised. Clerk
- 20. CLERK'S MATTERS:**
- i. The Clerk's hours were agreed and signed.
- 21. ACCOUNTS FOR PAYMENT** - The following payments were agreed and cheques were signed:
- i. Helen Johnson. Salary £846.42 includes £13.50 mileage and £1.87 expenses, £750 already paid by standing order, therefore cheque raised for £111.79.
- ii. East Sussex Pension Fund £252.99 pension.
- iii. Mrs L. McConachie £40.00 play equipment inspection.
- iv. ESALC Limited £239.80 ESALC and NALC subscription.
- v. HMRC Revenue and Customs £147.88 tax and national insurance.
- vi. Kent, Surrey and Sussex Air Ambulance £200.00 grant
- vii. Wealden Citizens Advice £150.00 grant
- viii. Hadlow Down Village Hall £400.00 grant.
- ix. ENGAge £400.00 grant.
- x. Hadlow Down Parish Magazine £500.00 grant.
- xi. Tunbridge Wells & District Samaritans £100.00 grant.
- A further payment of £160.26 to Simon P Goacher for payroll services was signed and will be ratified at the next meeting.
- 22. CRIME & DISORDER ACT 1998 Section 17** – 101 problems to be raised with Sussex Police Chief Constable.
- 23. DEFIBRILLATOR BATTERY** – the Clerk confirmed that the battery had been checked and that there were no issues.
- 24. ITEMS TO GO ON NEXT AGENDA** - grant

The meeting closed at 8:37pm