



MINUTES OF THE MEETING of Hadlow Down Parish Council
held in Hadlow Down Village Hall, Hadlow Down
at 7pm on Tuesday 5th March 2019.

*Note – this is a draft copy to be agreed and amended, if necessary,
at the next Council Meeting.*

Present: Councillors Sandra Richards (SR)(Chair), Rachel Lewis (RL), Damon Wellman (DW), Julian Michaelson-Yeates (JMY) and Bob Standley (BS)(ESCC). The Clerk Helen Johnson was in attendance.

- 299. PUBLIC QUESTIONS** – a member of the public commented on how good the Hadlow Down Remembers event had been, the Chair will pass on these and the Parish Council's (PC) comments to the organisers. A member of the public raised that he had questioned a statement made at the Joint AGMs meeting that the funds from the Village Hall site would go to the Community Centre project, this statement had been corrected.
The PC were asked about the Housing Needs Survey, the Chair confirmed that this hadn't been included in the budget, however it would be added to the next agenda.
- 300. APOLOGIES AND REASON FOR ABSENCE** – apologies had been received from Cllrs Michael Lunn (ML) and Iain Turner (IT), these were noted.
- 301. DECLARATIONS OF INTEREST** – none received.
- 302. MINUTES OF THE MEETINGS** held on 5th and 11th February 2019 were agreed and signed as true records (previously circulated).
- 303. MATTERS ARISING (from previous meetings):**
- i. Emails - to set up new emails – c/f. JMY & IT
 - ii. WDC claiming costs at planning appeals – the Chair raised with Cllr Standley who advised that WDC can claim occasionally, however the planning inspector encouraged them not to at a recent appeal.
 - iii. Police regarding dangerous and illegal parking – Cllr Wellman advised that he was awaiting a response from the Chief Constable. DW
 - iv. Circular walk leaflet – c/f. ML
- The Chair moved the following two items forward as Cllr Standley needed to attend another meeting.
- 305. REPORT FROM CLLR. BOB STANDLEY, ESCC:**
Cllr Standley advised that he had met with Inspector Gross regarding parking. Cabinet meeting was held today, 5 of their 59 targets have been met. It is possible that they will have a small surplus of £3m and will balance their budget this year and should also balance it next year.
Cllr Illingworth joined the meeting at 7:10pm, the Chair raised about the problem for some people who can only pay their bills to WDC by cheque.
- 310. HIGHWAYS**
- ii. SLR meeting – the Chair updated the PC on the recent SLR (Strengthening Local Relationships) meeting and reminded Cllr Standley that he was going to arrange for Cllr Wellman to speak to the ESCC scrutiny committee. At the meeting they had asked about warranty repairs and if there was a system in place to flag up whether a repair was under warranty. They had raised about the hedgecutter contractor knocking down highway signs, the *Chair and Clerk will advise Cllr Standley of the witnesses so that he can raise with ESCC Highways.* Chair/Clerk/BS
A Councillor raised about parking damaging the roadside and whether there was any way to stop them being damaged, Cllr Standley will pass on the PC's comments.
Cllr Standley left the meeting at 7:10pm
- 305. REPORT FROM CLLR. TOBY ILLINGWORTH WDC:**
Cllr Illingworth advised that the WDC budget had gone to cabinet and had been agreed. He gave his apologies for the next meeting and the Parish Assembly.

303. MATTERS ARISING (from previous meetings):

- v. Clerks Report: The Clerks Report was sent to Councillors with the agenda updating them on her action points, this included:
 - a. The Clerk had written to the Planning Team Leader;
 - b. Information regarding a possible breach of planning permission had been sent to Planning Enforcement;
 - c. Damaged drain covers were reported to ESCC Highways and added to the SLR agenda;
 - d. The Community Payback Team are aware of the PC's interest in using them and will arrange a site visit;
 - e. The picnic tables are being checked as part of the weekly inspection of the play area.

304. PLANNING:

i. PLANNING APPLICATIONS:

- a. WD/2019/0208/FA – THE ROBINS ADJACENT FIVE BADGERS, STONEHURST LANE, TN20 6LL – Variation of conditions 1 and 2 of WD/2015/2287/FR (change of use of land for stationing of caravans for residential occupation as a gypsy site with associated development (alter access, hard standing, utility shed/day room) – retrospective) to extend the temporary consent period – The Parish Council object to the application as the emerging Local Plan has made provision for travelling sites in Wealden and this site isn't included in it. It is also in an AONB which the planning inspector for the 2015 application focused heavily on and this situation hasn't changed. (0/4)
- b. WD/2019/0052/F – MICKLETON COTTAGE, WILDERNESS LANE, TN22 4HX – Existing single storey side addition to be demolished and replaced with two storey side addition – The Parish Council support the application as the design is in keeping with the existing building and it doesn't impact on neighbours (4/0).
- c. WD/2019/0200/LDE – RIVERSIDE HOUSE, RIVERSIDE, TN22 4EY – Outbuilding used as ancillary residential accommodation. Ground floor is split between a gym and general storage with the first floor being used as a games/play room – Parish Council unable to make a response.
- d. WD/2019/0278/F – 2 WHEELERS LANE, TN22 4HR – Construction of rear single storey extension – The Parish Council support the application, they feel that it is an improvement on the previous application. (4/0)
- e. WD/2019/0116/F – STONEHURST COTTAGE, STONEHURST LANE, TN20 6LL – Demolish existing lean-to extension to rear. Replace with proposed new 2 storey extension parallel range with new lean-to, pool house and swimming pool. Alterations to paving – The Parish Council support the application they feel that having a flat roof instead of a dormer is an aesthetic improvement (4/0)
- f. WD/2019/0159/F – CHERRY TREE COTTAGE, MAIN ROAD, TN22 4HS – Demolition of part of existing building and two storey annexe. Erection of two storey extension to the east and north – The Parish Council support the application, they feel that it is an improvement on the previous application. (4/0)

ii. APPROVED PLANNING APPLICATIONS:

WD/2018/2277/F – The Stables, 3 Dog Kennel Lane – Proposal for the conversion of loft space to habitable accommodation and an ensuite with 5 roof windows and repositioning of doors to the south elevation on the ground floor.

iii. PLANNING MATTERS:

Alleged breach of planning condition – the Clerk had reported the delivery out of the agreed hours at Marlowe House to planning enforcement who have investigated and responded. A discussion was held on developments at the site and increased parking problems, *the Clerk will raise with planning enforcement.*
Clerk

306. BANK RECONCILIATION: – dated 26th February 2019 was agreed and signed.

307. OTHER FINANCE MATTERS :

- i. The payments of £40 to Information Commissioner for subscription and £60 to Mrs Ball as gift for retiring chair of Village Hall Committee that was paid from Chair's allowance and were paid prior to this meeting were ratified.
- ii. Review of effectiveness of internal audit was approved
- iii. Financial Regulations – the PC agreed changes to the Financial Regulations.
- iv. Reserves – the PC agreed to the Clerk's proposed reserves movements prior to the end of the financial year, subject to any amendments required due to further invoices being received.
- v. Sussex Lund grant – the Clerk updated the meeting on the comments received from ESCC Rights of Way team regarding possible bridleway improvements. It was agreed that it was too late to apply for the grant for this year, however next year's grant would be discussed at the October precept meeting.

308. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):

- i. Cllr Wellman gave information to Councillors on his visit to the police call centre. They will also be having public open days. He had also attended the SLR and planning panel meetings.

- The Chair allowed Cllr Illingworth to comment that if the Local Plan has major changes or isn't adopted, that the housing figures will increase to be in line with the new national planning policy framework.
- ii. Cllr. Michaelson-Yeates advised that he had viewed the Wealden Planning Committee North meeting regarding Huggetts Farm Barn. He has spoken to planning department regarding part Qs. On behalf of a resident he has investigated regarding the position of the land north of Standen Mews and has been advised that any action is currently on hold. He has organized and undertaken the litter pick, the PC thanked him and all the other volunteers for the work they have undertaken.
 - iii. Cllr. Lewis advised that she has been involved in sorting out the governance of the Village Hall and the handover to the new committee. They have also employed a caretaker.
 - iv. Cllr. Richards advised that she has been contacted by a resident regarding the burning of a manure heap.
- 309. NEW COMMUNITY CENTRE** –the Chair advised that concern had been expressed by members of the public that their comments on the application had not been posted to the Wealden website . WDC have confirmed that any comments sent to them will be taken into account when a decision is being made and that they will be posted to the website.
- 310. HIGHWAYS**
- i. Speed measurements – a copy of the recent speed measurements on Main Road had been sent to Councillors prior to the meeting. It was agreed for the Chair to update the village on these at the Parish Assembly.
 - ii. SLR meeting – the Chair updated the PC on some of the items from the meeting, she will also produce a report for Councillors.
 - iii. Temporary road closure in Tinkers Lane 7th – 15th May from junction with Riverside to junction with Main Road for BT Openreach to carry out tree surgery and cabling works.
- 311. PARISH ASSEMBLY** – a discussion was held on the format of the Parish Assembly.
- 312. PLAYING FIELD SIGNAGE** – *Cllr Michaelson-Yeates will discuss with the Playing Field committee.* **JMY**
- 313. DISCIPLINE AND GRIEVANCE POLICY** – was approved.
- 314. PLAYING FIELD LEASE** – the Clerk confirmed that the lease was currently with the Playing Field committee to sign.
- 315. ELECTIONS** – the Clerk updated Councillors on the format for the electoral process. *She will email Councillors and other applicants with their electoral numbers.* **Clerk**
- 316. DOMAIN AND EMAILS** – the Clerk updated the meeting on the recent problems with the domain and emails and the action that has been taken to resolve this, this had been agreed by 2 Councillors. The domain can't be moved again for 60 days. To be discussed further at the April meeting.
- 317. CORRESPONDENCE RECEIVED:**
- i. The Clerk updated the meeting on the recent correspondence from Business Stream regarding the odour logger that was placed outside the Village Hall. Any further odour issues should be reported on 03303030368 and to Business Stream. *The Clerk will write to Business Stream to request that the file be kept open.* **Clerk**
- 318. CLERK'S MATTERS:**
- i. Hours were agreed and signed.
- 319. ACCOUNTS FOR PAYMENT** - The following payments were agreed and cheques were signed:
- i. Helen Johnson. Salary £902.00 includes £13.50 mileage and £41.88 expenses, £750 already paid by standing order, therefore cheque raised for £152.00.
 - ii. East Sussex Pension Fund £252.99 pension.
 - iii. Mrs L. McConachie £40.00 play equipment inspection.
 - iv. Ms E Richards £32.51 domain renewal
 - v. Viking £106.07 stationery
 - vi. BT telephone and broadband £177.49 paid by direct debit
- A further payment for £30.00 for Friends of the Keep Archive subscription was paid and will be ratified at the next meeting.
- 320. CRIME & DISORDER ACT 1998 Section 17** – no action required.
- 321. DEFIBRILLATOR BATTERY** – the Clerk confirmed that the battery had been checked and that there were no issues.
- 322. ITEMS TO GO ON NEXT AGENDA** – welcome leaflet, electronic banking payments and domain.

The meeting closed at 8:40pm