



MINUTES OF THE MEETING of Hadlow Down Parish Council
held in Hadlow Down Village Hall, Hadlow Down
at 7pm on Tuesday 8th January 2019.

Present: Councillors Sandra Richards (SR)(Chair), Rachel Lewis (RL) Julian Michaelson-Yeates (JMY), Iain Turner (IT) and Damon Wellman (DW). The Clerk Helen Johnson was in attendance.
Cllr. Bob Standley (ESCC) had sent apologies.

240. PUBLIC QUESTIONS – a member of the public advised that the road had been resurfaced near her field in Wilderness Lane.

A member of the public commented on application WD/2018/0535/FR for Cart Lodge, they requested the specification for the caravan on the site, what was allowed on the site and where it was allowed.

241. APOLOGIES AND REASON FOR ABSENCE – none received.

242. DECLARATIONS OF INTEREST - Cllr Michaelson-Yeates declared a personal interest in item 245iii.

243. MINUTES OF THE MEETING held on 4th December 2018 were agreed and signed as a true record, apart from item 222v which should have shown action for JMY and IT and not ML. The minutes were amended by the Chair.

244. MATTERS ARISING (from previous meetings):

- i. Planning appeal regarding Gate House Farm – Cllr Lunn had advised Councillors that the appeal and costs applications had both been dismissed by the Planning Inspectorate.
- ii. Judgment regarding People Over Wind – Cllr Lunn had provided information on the judgment to the Parish Council (PC)

Cllr Lunn joined the meeting at 7:07pm

- iii. Emails - to set up new emails, *c/f, Cllr Richards has agreed to assist Cllr Turner.* **JMY & IT**
- iv. Inspect picnic tables – Cllr Michaelson-Yeates advised that the picnic tables have been installed. The PC thanked him for his work on this and asked that the *Clerk write to the member of the public who had also helped with putting up the tables to thank them.* **Clerk**
- v. Community Volunteer Heroes – the Chair confirmed that the application had been submitted.
- vi. The Clerks Report was sent to Councillors with the agenda updating them on her action points, this included:
 - a. Planning enforcement are investigating the Access off Main Road;
 - b. ESCC have confirmed that the 6 cuts will be spread over the year, the *Clerk will confirm to Cllr. Michaelson-Yeates when the first cut is due to be undertaken;* **Clerk**
 - c. Response was sent to the resident regarding their complaint about parking;
 - d. The Clerk has not yet received a response from the contractor regarding the removal of the plants, she will write to them again;
 - e. Response has been made to the Gatwick Airport consultation
 - f. The Clerk has responded to the Campaign for Better Transport and the resident;
 - g. The Clerk has responded to the Trustees of Tinkers Park.

245. PLANNING:

ii. **APPROVED PLANNING APPLICATIONS:**

WD/2018/0535/FR - Cart Lodge, Stonehurst Lane – Retrospective application for the replacement of rotten stable and outbuildings. Refurbishment of the track. Four stable/field shelters on metal skids. Storage container, caravan and mobile fencing. Also correspondence relating to application – The Clerk advised that she had been contacted by a member of the public and had written to Cllrs Lunn & Illingworth (WDC) regarding the addition of the caravan and the mobile fencing but had received no response. She has now been advised that the caravan has been removed. It was agreed for the *Clerk to send a formal request to Cllrs Illingworth and Lunn (WDC) to investigate.* Cllr Lunn (WDC) will raise at the WDC Planning Committee North meeting. A Councillor proposed that the PC look into

initiating a Judicial Review and gave details of this. The Clerk confirmed that the PC needed to know whether WDC hadn't followed the due process. Cllr Lunn (WDC) confirmed that the application hadn't been passed to him. A vote was taken on whether to undertake a Judicial Review (2/3 with Cllr Lunn abstaining) this was voted against. Cllr Lunn (WDC) agreed to investigate. It was agreed for the Clerk to write to WDC expressing the PC's disappointment over this matter and questioning what conditions had been added to the permission. Clerk

It was suggested that residents who had commented on the application be copied in on the Clerk's letter, the Clerk advised that they would need to have completed a GDPR consent form, it was suggested that they had given implied consent, the Clerk advised that she would investigate. Clerk

It was suggested that if there is an issue with the planning process in the future that the PC will obtain advice.

i. PLANNING APPLICATIONS:

The Chair declared a personal interest in 245i.a. as she knows the neighbour of the applicant.

The Parish Council ratified the responses that were made prior to this meeting to the following 2 planning applications:

- a. WD/2018/2595/F – Lazy Acres – Demolition of conservatory and construction of single storey rear addition – The Parish Council support the application as they feel that the extension is modest in scale and that it does not impact on neighbours.
- b. WD/2018/2417/F – Spoods Farm – Change of use of former dairy building to provide 4 no. stables with tack and rug store – The Parish Council support the application, they advise that this is an existing farm building which is being converted back to nearer its original purpose. No near neighbours will be impacted.
- c. WD/2017/1171/F – Barn at Huggetts Farm, Stonehurst Lane, TN20 6LL – Change of use from redundant farm building to create one single storey, split level residence for the current owners – The Parish Council do not feel that they can comment on this application as the Local Plan has not yet been adopted. (0/5, Cllr Lunn abstained from the vote)
- d. WD/2018/2277/F – The Stables, 3 Dog Kennel Lane, TN22 4EL – Proposal for 8 roof windows and repositioning of doors to the south elevation – The Parish Council object to the application due to the excessive number of windows that will overlook close neighbours. They also feel that the application would excessively change the character and fabric of the building. (0/6)

iii. PLANNING MATTERS:

APP/C1435/W/18/3195124 – Gate House Farm, Stocklands Lane – appeal dismissed, application for an award of costs was refused. Cllr Lunn advised that it had already been raised as to why WDC hadn't applied for their costs to be paid.

246. REPORT FROM CLLR. MICHAEL LUNN WDC – Cllr Lunn advised that the Kier waste contract is being replaced and that Biffa will start in June 2019. He asked that people still report missed collections to him and also log on the WDC website by 5pm on the day the collection was due.

247. BANK RECONCILIATION: – the PC resolved to approve the bank reconciliation dated 24th December 2018, this was signed, including by a non-signatory Councillor as part of the quarterly controls.

248. OTHER FINANCE MATTERS :

- i. The following payments that were paid prior to this meeting were ratified - Wealden District Council £450 for dog and litter bin emptying, Mr P. Anderson £50 to clean and paint village sign and Printmonger Media £64 for the printing of the newsletter.
- ii. Quote to remove plants – the Clerk advised that a quote hadn't been received but she will continue to try and obtain one.
- iii. Quarterly financial report – the PC resolved to approve the report and that any deficit at the end of the year would be taken from Community Plan and Play Equipment reserves.
- iv. Quotes for tree work – the PC agreed the contractor to undertake the work.
- v. Precept proposals – the PC resolved to approve a budget of £32,911 for 2019/20 resulting in a precept of £32,784. The precept request was signed by the Chair.
- vi. Quotes for burial ground and play area maintenance contracts – the PC agreed the contractor for the grounds maintenance.
- vii. Funding for play area – the Clerk advised that she had written to WDC to see if there was s.106 money available for recreation area improvements, she is awaiting a response from them. Cllr Lewis advised that the Parish Council had been awarded a grant of £10,000 from the National Lottery for new play equipment. Cllr Lewis was thanked for her work in obtaining the grant. A Councillor requested that the Playing Field Committee be involved in discussions regarding the new equipment. It was agreed for the Chair and Cllr Michaelson-Yeates to look into requirements and meet with representatives from the Playing Field Committee.
- viii. Fingerpost contribution from ESCC and Framfield Parish Council – the Clerk confirmed that £265 had

been received from Framfield Parish Council and £530 from East Sussex County Council.

- ix. Report of the Wealden Parish Remuneration Panel on Councillor Allowances for 2019/20 was noted.
- x. Assets Register – was approved and signed.

249. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):

- i. Cllr. Michaelson-Yeates advised that he and a resident had installed a grill at the playing field where the drain has been blocked by leaves, they have also rodded the drain to ensure that it is clear. He confirmed that the grill will need to be cleared each year after the leaves have fallen. He had attended the Playing Field Committee meeting and they are aiming to put forward a funding strategy to present to the Parish Council's June meeting and then put in a grant request by the end of September. The new paths and picnic tables have now been installed at the playing field. The remains from the bonfire will be removed this weekend. He confirmed that he had also passed on to the committee about the concerns over the positioning of the steam engine at the bonfire night. He has contacted WDC enforcement regarding the plot land in Wilderness Lane and will be starting his litter picking earlier this year.
- ii. Cllr Sandra Richards advised that she had attended the WDC Parish Conference and expressed concern over some talks that were too short and had no time for a Q&A session. She has spoken to the police representative about parking in the village and was continuing to work with them on this.

250. NEW COMMUNITY CENTRE – the meeting was advised that a further planning fee was required as the area for the calculation of the fee had increased as it also included i.e. the area under the canopy. *Cllr Lunn (WDC) advised that he would investigate. The Clerk would inform the architect and the Chair of the Committee.*

Clerk/ML

A copy of the committee's recent minutes had been sent to Councillors prior to the meeting. The Clerk raised about the minutes relating to the 2nd Deed of Variation and about a loan from the Public Works Loan Board. The Clerk advised that she was awaiting a response from the Chair of the Committee regarding his communication with Sport England.

251. PLAYING FIELD:

- i. 2nd Deed of Variation to update – a copy of a new lease had been sent to Councillors prior to the meeting. The Clerk advised that she is still awaiting an update on the legal costs from the Solicitor. The Chair of the Playing Field Committee has confirmed the names of the Trustees to appear on the lease. The Clerk confirmed that the Solicitor is still considering clause 7. The PC resolved to approve the lease, however to await for the response from Sport England to the Chair of the Community Centre Committee's communication, before they instruct their Solicitor further.
- ii. Signage – c/f **JMY**
- iii. Correspondence received from Playing Field committee chair regarding grass cutting – discussed at item 249i.

252. HIGHWAYS

- i. Fingerposts – *to update on those close to boundaries* – c/f. **DW**
- ii. Byway 22 – it was raised that byway 24 is being used by motorbikes. The Clerk confirmed that ESCC are planning to create a permanent seasonal closure of byway 22 which it is expected will come into force from 1st February 2019. The gate at the southern end will be moved in January to just a little north. The Clerk has requested that a temporary seasonal closure be installed until 1st February, ESCC have advised that this isn't possible.
- iii. Waghorns Lane temporary road closure 7-24 January– the Clerk has requested what plans are in place at ESCC for the Scull Wood waste removal lorry, they are currently investigating. A Councillor advised that the lorry arrives at 5am.

253. COMMUNITY PAYBACK TEAM – the Chair and Clerk were due to attend a meeting with a representative from the Community Payback Team however this had been postponed. They are wanting to identify tasks that could be undertaken by the Team and find out what facilities they would require. Possible tasks were identified by the Parish Council.

254. RISK ASSESSMENTS – were given to the Chair to action.

255. CORRESPONDENCE RECEIVED:

- i. Wealden District Council 2019/20 Budget and 2019/23 Medium Term Financial Strategy for Consultation – no response made.
- ii. Correspondence from a member of the public regarding 4th December meeting and the management of the Village Hall – a copy of the correspondence had been sent to Councillors prior to the meeting, and a discussion was held on this. *The Clerk will organize a Liaison meeting between the Chairs of the Village Hall, Playing Field and Community Centre Committees and the Parish Council.* **Clerk**
The Chair advised that the Chair of the Village Hall Committee would be stepping down at the end of February however discussions have been held that may resolve this.
Cllrs Richards and Lunn offered to litter pick in Five Chimneys Lane in a personal capacity.

iii. Correspondence from Citizens Advice Bureau regarding ADVICESTOP service – the Clerk gave Councillors details of the service, *Cllr Lewis will raise with the TN22 club.*

RL

The Chair advised that the Citizens Advice Bureau had received funding to visit people at home regarding their heating.

256. CLERK'S MATTERS:

Clerks hours were agreed and signed.

257. ACCOUNTS FOR PAYMENT: The following payments were agreed and cheques were signed:

- i. Helen Johnson. Salary £918.95 includes £13.50 mileage, £750 already paid by standing order, therefore cheque raised for £168.95.
- ii. East Sussex Pension Fund £278.55 pension.
- iii. Mrs L. McConachie £40.00 play equipment inspection.
- iv. Mr Paul James £480.00 pathwork at play area
- v. SLCC £156 subscription
- vi. H.M. Revenue and Customs £201.03 tax and national insurance
- vii. Wealden District Council £30.00 Parish Conference
- viii. Public Works Loan Board £567.07, already paid by direct debit.

258. CRIME & DISORDER ACT 1998 Section 17 – dangerous parking was discussed.

259. DEFIBRILLATOR BATTERY – the Clerk confirmed that the battery had been checked and that there were no issues.

260. ITEMS TO GO ON NEXT AGENDA

- i. Community Infrastructure Levy – to discuss.
- ii. Telephone box – to discuss work and funding.
- iii. Circular walk leaflet – to discuss.
- iv. Elections – to discuss

The meeting closed at 8:56pm