



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to a meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **TUESDAY 2nd OCTOBER 2018** at **7:00p.m** in the committee room of the **Village Hall**.

Helen Johnson
Clerk to the Council

September 26th 2018

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING. **THE FIRST TEN MINUTES** ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

163. PUBLIC QUESTIONS.

164. APOLOGIES AND REASON FOR ABSENCE

165. DECLARATIONS OF INTEREST - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below

166. MINUTES OF THE MEETING held on 4th September 2018 to be agreed and signed as a true record (previously circulated).

167. MATTERS ARISING (from previous meetings):

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| i. Parking and response from Fire Brigade. | IT |
| ii. Public Space Protection Orders to report on response. | DW |
| iii. Planning appeal regarding Gate House Farm – to investigate and update | ML |
| iv. Judgment regarding People Over Wind – to investigate and report back | ML |
| v. Specification for work to closed tunnel. | JMY |
| vi. Repair to front ridge board of bus shelter. | IT |
| vii. Clerks Report: update passed to councillors prior to the meeting. | |

168. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website and on Twitter.

i. PLANNING APPLICATIONS:

- WD/2018/1637/F – 3 THE STABLES, 3 DOG KENNEL LANE, TN22 4EL – Enclose part of the coach house to form studio.
- WD/2018/1847/F – 2 WHEELERS LANE, TN22 4HR – Construction of rear single storey extension.

ii. APPROVED PLANNING APPLICATIONS:

WD/2018/1589/F – Old Forge, Main Road – Proposed extension to rear of property.

iii. REFUSED PLANNING APPLICATIONS:

WD/2018/1377/F – Cherry Tree Cottage, Main Road – Demolition of existing 2 storey annexe and single storey wing and erection of new rear and side extensions. Balcony to rear.

169. REPORTS FROM CLLR. BOB STANDLEY, ESCC & CLLRS. TOBY ILLINGWORTH/MICHAEL LUNN WDC

170. BANK RECONCILIATION: – dated September 2018 to be agreed and signed.

171. OTHER FINANCE MATTERS :

- To ratify payment of £180.36 to BT for phone and broadband that was paid by direct debit and appeared on the bank reconciliation for August and for £1852.50 to G.S. Osborne for grounds maintenance at the playing field and £36.00 to GeoXphere Ltd for Parish Online subscription.
- Internal audit - interim audit visit and appointment of auditor – to consider and agree.
- External audit report

172. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)

- 173. NEW COMMUNITY CENTRE** – to update
- 174. PLAYING FIELD:**
- i. 2nd Deed of Variation – to agree response to Solicitor
 - ii. Signage – to approve
 - iii. Tree Inspection and risk assessments – to report on
 - iv. Play Area – to consider repairs and replacement of equipment following RoSPA report and site visit.
 - v. Play Area – to consider grant application and options for new equipment
 - vi. 2nd Deed of Variation – to agree response to Solicitor
- 175. WEALDEN LOCAL PLAN** – to agree response
- 176. PARISH COUNCIL ELECTION** – to discuss
- 177. NEWSLETTER** – to discuss
- 178. RISK ASSESSMENTS** – to hand out
- 179. PARISH ASSEMBLY** – to discuss
- 180. SCHEME OF DELEGATION** – to approve
- 181. CORRESPONDENCE RECEIVED:**
- i. Memorial application – to decide whether to approve
 - ii. Correspondence regarding work to Hut Lane and signage
 - iii. Correspondence regarding parking for Parish Council meetings
 - iv. Correspondence from The Conservation Volunteers
 - v. Consultation on WDC's Licensing Authority's Review of its Statement of Principles (2019-2021) under the Gambling Act 2005.
 - vi. Correspondence regarding proposed seasonal closure of byway 22.
 - vii. Correspondence from ESCC regarding grass cuts – to agree response
- 182. CLERK'S MATTERS:**
- i. Hours to be agreed and signed.
 - ii. Update from Clerk's review
 - iii. Councillors' emails
- 183. ACCOUNTS FOR PAYMENT:**
- i. Helen Johnson. Salary £859.92 includes £13.50 mileage, £750 already paid by standing order, therefore cheque raised for £109.92.
 - ii. East Sussex Pension Fund £252.99 pension.
 - iii. Mrs L. McConachie £40.00 play equipment inspection.
 - iv. Europlants £140.30 burial ground maintenance.
 - v. HMRC Inland Revenue £147.88 tax and national insurance.
 - vi. PKF Littlejohn LLP £240.00 external audit.
 - vii. Wealden District Council £450.00 bin emptying.
 - viii. G.W.Allen Contractors £1056.00 repairs to road surface, to be paid from Highways/Road Safety Improvements Reserve fund.
- 184. TRAINING AND CONFERENCES:**
- i. Clerks Technical Networking Day
 - ii. Wealden Parish Conference
 - iii. ESALC AGM and amendment to Parish Council representative.
- 185. DEFIBRILLATOR BATTERY** – to confirm checked
- 186. ITEMS TO GO ON NEXT AGENDA**

Signed *Helen Johnson*

Clerk

Date: 26th September 2018