



MINUTES OF THE MEETING of Hadlow Down Parish Council
held in Hadlow Down Village Hall, Hadlow Down
at 7pm on Tuesday 7th August 2018.

Present: Councillors Sandra Richards (SR)(Chair), Rachel Lewis (RL), Julian Michaelson-Yeates (JMY), Damon Wellman (DW) and Iain Turner (IT). The Clerk Helen Johnson was in attendance. Apologies had been received from Cllrs Bob Standley (ESCC) & Toby Illingworth (WDC).

- 116. PUBLIC QUESTIONS** – a member of the public commented on speeding in Hut Lane and recommended that repairs aren't undertaken to the road surface as it will enable drivers to go faster. They also felt that it wasn't a Parish Council (PC) issue.
- 117. APOLOGIES AND REASONS FOR ABSENCE** – none received.
- 118. DECLARATIONS OF INTEREST** – Cllr Michaelson-Yeates declared a disclosable pecuniary interest in item 121iii.c.
- 119. MINUTES OF THE MEETING** held on 3rd July 2018 were agreed and signed as a true record (previously circulated).
- 120. MATTERS ARISING (from previous meetings):**

- i. Development off Heathfield Road – the Chair advised that she had contacted WDC and ESCC and updated the meeting on the response from WDC. Further complaints have been received and the resident has been advised to contact WDC.

Cllr Michael Lunn joined the meeting at 7:09pm

- ii. Cllrs Lunn and Richards have spoken to residents regarding parking on pavements and in Wilderness Lane. The matter has now been picked up by Cllr Standley and is being passed to the police by WDC. A Councillor advised that it was illegal to drive on a pavement.
- iii. Parking and response from Fire Brigade – *c/f*. IT
- iv. Public Space Protection Orders – *Cllr Wellman advised that he has raised some questions with WDC and is awaiting a response.* DW
- v. The Clerks Report was sent to Councillors with the agenda updating them on her action points, this included:
- a. Response from WDC regarding Burnt House Farm Barns was copied to Councillors.
- b. Clerk has instructed contractors to undertake the work at the bottom of Hut Lane and to inform her when it is due to be undertaken so that she can inform residents.
- c. Items for the website have been sent to editor.
- d. Playing Field trustee has confirmed that their letter and agreement regarding the playing field will be formally recorded at their July meeting.
- e. The Clerk sent a copy of the VAS (Vehicle Activated Signs) Working Practice and the Communities and Safety Policy Summary to 2 residents. ESCC have advised that the provision of anything would be subject to a full assessment of the criteria by themselves and consideration of the limited budget that they have available.
- f. Response was sent to resident regarding flooding onto School Lane.
- g. Response sent to ESCC agreeing to the permanent seasonal closure of byway 22.

121. PLANNING:

i. PLANNING APPLICATIONS:

- a. WD/2018/1377/F – CHERRY TREE COTTAGE, MAIN ROAD, TN22 4HS – Demolition of existing two storey annexe and single storey wing and erection of new rear and side extensions. Balcony to rear – The Parish Council support the application however they request that a plan be submitted for construction traffic, prior to a decision being made, to ensure that the impact on the 'A' road is kept to a minimum. (4/0 and 2 abstentions).
- b. WD/2018/1255/F & 1256/LB – LOUDWELL FARM, TINKERS LANE, TN22 4ET – Single storey

extension – The Parish Council have no objections to the application. (4/0 and 2 abstentions)

ii. APPROVED PLANNING APPLICATIONS:

- a. WD/2018/0999/F - Little Tinkers, Scocus Barn – New office in roof void with access stairway and roof lights to east and west elevations.
- b. WD/2018/0638/FR – Greenways, Five Chimneys Lane – Retrospective application for an additional section of arena (existing permission WD/2017/2171/F).
- c. WD/2018/0728/LB – Stockland Oast, Stocklands Lane – Renewal of some existing windows in existing openings.

iii. PLANNING MATTERS:

- a. Correspondence regarding Cart Lodge – the Clerk updated the meeting on correspondence received from a resident and updated them on WDC’s response. WDC have extended the time period for responses from owners of plots to the Friday-ad notice.
- b. Correspondence regarding Little Tinkers – the Clerk updated the meeting on the response from WDC. Councillor Michaelson-Yeates left the meeting whilst the following item was being discussed.
- c. Planning appeal regarding Gate House Farm – Demolition of existing fish farm building and ancillary water housing tanks etc. and construction of 3 dwellings with associated works – the Clerk advised that the Planning Inspectorate have received notice of a planning appeal against the failure of WDC to determine within the appropriate period the above application. It was agreed that *Cllr Lunn (WDC) would investigate further.* ML
- d. Correspondence regarding Springbank Cottage – the Clerk updated the meeting on correspondence she had received and the response from WDC.
- e. Correspondence regarding Marlowe House – Cllr Lunn updated the meeting on his communication with WDC regarding the works at the property and the action being taken by WDC.

122. REPORTS FROM CLLR. BOB STANDLEY, ESCC & CLLR. MICHAEL LUNN WDC – Cllr Standley’s written report was sent to Cllrs prior to the meeting. The works at The Toll were carried out by UK Power Networks to maintain their apparatus. There can be a delay in the lights being removed due to the reinstatement materials needing to cure.

Cllr Lunn advised that the Local Plan will be coming out for representation. Any amendments will then need to be agreed by WDC prior to the Local Plan going to the Planning Inspectorate. To be discussed at the PC’s next meeting. Cllr Lunn advised that the key item is the Ashdown Down Forest protection.

123. BANK RECONCILIATION: – dated 26th July 2018 was agreed and signed.

124. OTHER FINANCE MATTERS :

- i. The payment of £140.30 to Europlants for maintenance of the burial ground and £109.20 to Playsafety Ltd for the play area inspection that were signed prior to this meeting were ratified at this meeting.
- ii. Quotes for fingerpost work –c/f.

122. REPORT FROM CLLR. MICHAEL LUNN WDC – A Councillor asked Cllr Lunn about the recent document that had been sent to the PC from WDC regarding the Judgment from the European Court of Justice relating to People Over Wind. *Cllr Lunn advised that he would investigate and report back to the PC.* ML
Cllr Lunn confirmed that if the Local Plan hadn’t been issued the Secretary of State could have set the number of houses required.

125. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):

- i. Cllr Michaelson-Yeates advised that another bag of Type 1 MOT was required for the picnic area site and that the woodchip would then need spreading. He will discuss with a member of the public, whom it was agreed would purchase materials and pass receipt to the Clerk for payment. Playing Field signage carried forward. The Clerk confirmed that signs for the zip wire area would also need to be purchased.

126. NEW COMMUNITY CENTRE – the Clerk confirmed that she has responded to the Solicitor in order to answer Sport England’s questions. She has suggested whether it would be helpful for them to be sent a copy of the plans proposed for the Community Centre.

127. PLAYING FIELD:

- i. Signage – Cllr Michaelson-Yeates advised that he is looking into the signage. The Clerk mentioned about replacement zipwire signs.
- ii. Play Area – *Cllr Michaelson-Yeates agreed to write a specification for the work required to the closed tunnel.* JMY
It was agreed for Cllrs Michaelson-Yeates and Turner to go through the RoSPA inspection report and identify the work that was required, to then bring recommendations to the next meeting. JMY/IT
- iii. To approve purchase of materials for picnic area, to consider and agree ongoing maintenance and installation of picnic tables – discussed at item 125.

128. SOUTH EAST WATER MEETING – the Chair updated the PC on the public meeting held with the Head of Central Operations, South East Water

129. MEETING WITH RESIDENTS – the Chair updated the PC on the meeting. Concern had been expressed by a resident over the lack of communication, a discussion was held by the PC on this, options were suggested, a member of the public has proposed to precis the minutes for residents. Facebook was considered although it was agreed not to proceed with this as it was felt that there was already sufficient communication of meetings and minutes to residents who were also welcome to attend the meetings. At the meeting with residents concern had been expressed that the sale of the Village Hall site has no effect on the Community Centre site. A member of the public commented that they felt that the PC had acted properly and advertised the VH planning meeting sufficiently. The Chair advised that at the October precept meeting she will propose that a further housing needs survey be undertaken.

130. HIGHWAYS AND RIGHTS OF WAY:

- i. Speeding in Hut and Hall Lanes – it was felt that this wasn't a PC issue.
 - ii. Correspondence regarding speeding – the Chair confirmed that she had been contacted by a number of residents regarding speeding and traffic calming measures. *She will be putting together a definitive statement using the information provided by ESCC Highways and will send this out to Councillors for agreement at the next meeting. The statement will also be raised at the Strengthening Local Relationships meeting for ESCC Highways to confirm that the content is correct.* SR
- It was agreed that it wasn't necessary to obtain further speed data.
- iii. Agenda items for SLR meeting – the PC identified items to go on the agenda.

131. CORRESPONDENCE RECEIVED:

- i. Byelaws on sites of Special Scientific Interest – no response made.
- ii. Correspondence regarding NHS Health Checks – no response made.
- iii. Memorial application – the Clerk gave details of the proposed memorial, the PC agreed that a slab wasn't suitable for the burial ground. The Clerk will also advise that the height of the base and the memorial was too high. *She will advise the stonemason that an application will need to be submitted with a design to scale.* Clerk

The Clerk advised that she had received a further enquiry about a memorial, she has sent the relevant forms and has asked them to remove the plants from the grave and the adjoining grave.

132 RISK ASSESSMENTS – *c/f Clerk to send to Cllr Turner.* Clerk/IT

The Clerk confirmed that she hadn't received the risk assessments and tree inspection from the Playing Field Committee, *Cllr Michaelson-Yeates to liaise with the Chair of the Committee.* JMY

133. CLERK'S MATTERS:

- i. Hours were agreed and signed.
- ii. The Clerk updated the PC on the Wealden Clerks meeting and the Street Warden meeting. Councillors need to send people who contact them, a copy of the PC's Privacy Notice and where necessary the consent form. The PC agreed that due to a street warden's limitations that they wouldn't be effective in the village.
- iii. Councillors' emails – Councillors will all aim to set up their new emails within a week. *Clerk to check one Councillor's details.* Clerk

134. ACCOUNTS FOR PAYMENT: The following payments were agreed and cheques were signed:

- i. Helen Johnson. Salary £907.19 includes £10.80 mileage & £49.97 expenses, £750 already paid by standing order, therefore cheque raised for £157.19.
- ii. East Sussex Pension Fund £252.99 pension.
- iii. Mrs L. McConachie £40.00 play equipment inspection.
- iv. Viking £143.18 stationery.
- v. Printmonger Media £120.00 annual report printing.
- vi. Europlants £140.30 burial ground maintenance.
- vii. The Helping Hand Company (Ledbury) Ltd £40.08 handi-hoops

135. TRAINING AND CONFERENCES:

- i. Councillor Briefing and Awareness Training – the PC ratified the decision for Cllr Lewis to attend the training.

136. DEFIBRILLATOR BATTERY – the Clerk confirmed that the battery had been checked and that there were no issues.

137. ITEMS TO GO ON NEXT AGENDA – nothing raised.

The meeting closed at 8:50pm