



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to a meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **TUESDAY 3rd JULY 2018** at **7:00p.m** in the committee room of the **Village Hall**.

Helen Johnson
Clerk to the Council

June 27th 2018

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING. **THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

- 90. PUBLIC QUESTIONS.**
- 91. APOLOGIES AND REASON FOR ABSENCE**
- 92. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below
- 93. MINUTES OF THE MEETINGS** held on 5th & 19th June 2018 to be agreed and signed as a true record (previously circulated).
- 94. MATTERS ARISING (from previous meetings):**
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| i. Development off Heathfield Road, to contact WDC | ML (WDC) |
| ii. Traffic lights at The Toll, to investigate details of licence | BS |
| iii. Parking on pavements and in Wilderness Lane, to speak to residents. | ML & SR |
| iv. Overgrown verges in Five Chimneys Lane and reclassification of verges. | BS |
| v. Water leak in Five Chimneys Lane, Chair to speak to landowner. | SR |
| vi. Clerks Report: update passed to councillors prior to the meeting. | |
- 95. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website and on Twitter.**
- i. APPROVED PLANNING APPLICATIONS:**
- a. WD/2018/0956/F – St Mark's C of E Primary School, School Lane – A timber frame and glazed external structure to be used for outdoor educational activities.
- b. WD/2017/2597/F – Burnt House Farm Barns, Brick Kiln Lane – Demolition of existing buildings and erection of three detached dwellings with associated vehicle access, parking and soft landscaping.
- c. WD/2018/0915/F – 5 Dudsland Cottages, Heathfield Road, Five Ashes – Enlargement of rear dormer, new front dormer and new first floor window to rear.
- ii. PLANNING MATTERS:**
- a. Correspondence regarding Little Tinkers.
- b. Correspondence regarding Marlowe House.
- 96. REPORTS FROM CLLR. BOB STANDLEY, ESCC & CLLRS. TOBY ILLINGWORTH/MICHAEL LUNN WDC**
- 97. BANK RECONCILIATIONS:** – dated June 2018 to be agreed and signed including by a non-signatory as part of the quarterly controls.
- 98. OTHER FINANCE MATTERS :**
- i. To ratify payment of £450.00 to Wealden District Council for dog and litter bin emptying, that was signed prior to this meeting
- ii. Quarterly financial report
- iii. Quote for work to Hut Lane to discuss and consider approval
- iv. Assets Register – to approve

- 99. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 100. NEW COMMUNITY CENTRE** – to update
- 101. WEBSITE** – to update and agree content
- 102. PLAYING FIELD:**
- i. Deed of Variation – to agree action
 - ii. Signage – to agree action
 - iii. Play Area – to consider repairs and replacement of equipment following RoSPA report and maintenance of picnic area.
- 103. SOUTH EAST WATER MEETING AND LEAK** – to discuss
- 104. HIGHWAYS AND RIGHTS OF WAY:**
- i. Fingerpost survey – to consider.
 - ii. Parking at the top of Hut Lane and correspondence regarding cars parked in Wilderness Lane
 - iii. Vehicle activated signs – to update and agree action
 - iv. Correspondence regarding drainage onto School Lane
 - v. Consultation on permanent seasonal closure of public byways.
 - vi. Public Space Protection Orders
- 105. CORRESPONDENCE RECEIVED:**
- i. Correspondence regarding Hadlow Down Trust.
 - ii. Correspondence from villager regarding Hut Lane documentation
- 106. PUBLIC PHONE BOX** – to consider insurance, maintenance and preparation for use.
- 107. GENERAL DATA PROTECTION REGULATIONS:**
- i. Emails
 - ii. Information & Data Protection Policy – to approve
 - iii. Data Protection Officer – to update
- 108. RISK ASSESSMENTS** – to hand out .
- 109. GRANTS POLICY** – to approve
- 110. GATWICK NIGHT FLIGHT TRIAL AND VOLUME OF AIRPLANES**
- 111. CLERK'S MATTERS:**
- i. Hours to be agreed and signed.
 - ii. Clerk's time
- 112. ACCOUNTS FOR PAYMENT:**
- i. Helen Johnson. Salary £926.67 includes £18.00 mileage & £62.05 expenses, £750 already paid by standing order, therefore cheque raised for £176.67.
 - ii. East Sussex Pension Fund £252.99 pension.
 - iii. Mrs L. McConachie £40.00 play equipment inspection.
 - iv. BT £180.32 telephone and broadband
 - v. HM Revenue and Customs £328.36 tax and national insurance.
- 113. TRAINING AND CONFERENCES:**
- i. Councillor's Commission
 - ii. Community Wardens presentation – to ratify decision for Clerk to attend.
- 114. DEFIBRILLATOR BATTERY** – to confirm checked
- 115. ITEMS TO GO ON NEXT AGENDA**

Signed *Helen Johnson*

Clerk

Date: 27th June 2018