



cc: Helen Simpson-Wells, Parish Clerk
Councillor Roy Galley
Ian Johnson – Traffic & Safety Manager
Sam Clee – Highways Steward
Fiona Kehoe – Highways Liaison Officer

STRENGTHENING LOCAL RELATIONSHIPS
Hadlow Down Parish Council Liaison Meeting
22 September 2014 at 9.30am
In Meeting Room 1 Ringmer Highways Offices

MINUTES

Present: ESCC County Councillor: Roy Galley (RG)
Highways: Ian Johnson (IDJ), Sam Clee (SC) and Fiona Kehoe (FK)
Hadlow Down Parish Councillors: Graham Terry (GT) and Clare Emsden (CE) (Chair)
Hadlow Down Parish Council Clerk: Helen Simpson-Wells (HSW)

- 1 Apologies: none received.
- 2 The minutes from the meeting on 17 March 2014 were agreed.
Matters arising from the last meeting:
 - i. The repainting of the SLOW sign in School Lane was ordered on 28th July and should be actioned within 10 weeks of that date.
 - ii. FK confirmed that ditching is done on a needs basis and the Steward would identify any that required work. *SC to check whether the ditch in Stonehurst Lane has been cleared.* **SC**
The gully in the dip of the Waghorns and Brick Kiln Lanes' junction is due to be cleared, they will also check that the outflow works.
RG highlighted that the contractors sometimes put the debris from the gully into the wrong place so it then flows straight back into the gully.
 - iii. HSW confirmed that John Vigor (JV) had checked the sidings in School Lane and decided they didn't need cutting back.
 - iv. HSW advised that JV had met with the owner of Hardly Beacon who felt that putting top soil on the verge was a waste of time, so it was agreed not to undertake the work.
 - v. Highways had no record that the 30mph roundel in School Lane needed repainting, *SC to check the roundel.* **SC**
 - vi. Highways confirmed that the 30mph sign had been righted, *SC will see if it has been cemented back in.* **SC**
 - vii. CE highlighted about the new entranceways in Main Road and at Pound Green, *Highways advised to contact transport control.* **CE/HSW**
3. Survey of A272 – FK advised that 12 pipes had been repaired by the utility company, they have also rectified one area of road surfacing following their original road repair.
A full survey of the drainage between Nashes Farm and School Lane has been undertaken and standard gullies with aprons are due to be installed, although no date has yet been set for this. A stop cock has previously been installed near Little Manor which has damaged the line, this is due to be inspected. 3 gullies between Little Manor and Woodlands Farm need a sump. Highways have removed roots in the pipework between Civvers and Curtains Hill Farm and have installed a plastic lining. They are undertaking some repair work at the bend near Nashes Farm.
4. Replacement of gully tops – as at 3 above. FK confirmed that no other gully tops will be replaced in the village.

5. Verge cutting in Hadlow Down – concern was expressed over the lack of verge cutting and the loss of visibility at junctions, even after a cut has been undertaken. It was confirmed that Highways no longer undertake a ‘pushback’ cut and just cut a 1m swath in rural areas and undertake 2 cuts each year.
RG advised that the verges in Hadlow Down aren’t cut as well as those in Buxted. It was highlighted that the verges hadn’t been cut in Stockland and Waghorn Lanes. *FK to check when the verges were cut and which ones were done and will see if they can cut back more at junctions.*

FK
SC

SC will identify visibility problems at junctions.

Any further visibility concerns to be raised on a PEM.

6. Criers Lane – FK confirmed that PEM no.s 395149, 395150, 395154, 395155 and 395156 had been passed to the internal drainage team, no date is yet available for when the work will be undertaken. The state of the road surface was highlighted by GT, Highways confirmed that it is due to be jet patched before or, during the winter. The resurfacing list for 2014-15 is currently online and the 2015-16 is due to go online soon.
7. Gullies – Parish Councillors have surveyed nearly all of the gullies in Hadlow Down and a copy of the results was passed to FK and SC. The report of the remaining gullies will be sent on when it is completed. It was highlighted that some gullies were difficult to locate and hadn’t been cleared for a number of years and some were totally blocked and couldn’t wait to be cleared near year. GT confirmed that the ones in Waghorns Lane hadn’t been touched. *FK to raise issues with her line manager.*

FK

RG left the meeting at 10:30am

FK advised that PEM 375763 (junction of Brick Kiln Lane and Waghorns Lane) is due to be done. 375778 (Waghorns Lane) hasn’t yet been done and 395058 (outside School House in School Lane) is with the internal drainage team.

8. Hastingford Lane – FK advised that the remedial work is due to be done on 29th Sep. It was questioned why the Parish Council had to highlight problems with the work when Highways should have been able to identify the errors. It was confirmed that self-certification would be in the new contract for Highways work. FK and SC to handle any future complaints regarding Highways work. Any temporary pothole repairs should have a ‘T’ on them and will be re-done at a later date. All permanent repairs will have been cut-out unless they have been jet patched. Any problems with pothole repairs need to be highlighted to SC via a PEM.

9. Dates for outstanding items to be actioned and delays in getting work done:
- Cutting of vegetation at the top of Waghorns Lane (396195), FK confirmed that this work had been done. GT advised that it hadn’t been and due to the length of time since it was first reported, tree trunks would now need cutting out, *SC to investigate.* HSW requested that this be treated as a priority. **SC**
 - Verge repairs in Wilderness Lane (404200) – *CE to confirm area that required repair and SC will then visit the site.* **SC/CE**
 - Give Way sign on the west side at the top of Tinkers Lane eroded at the base (398004) – planned for completion at the beginning of November 2014.
 - Repairs to School Lane road surface (407766) – the steward has identified a patch that will be repaired by August 2015.
 - Raised sections of carriageway created following SE Water’s repairs on the A272 near Curtains Hill – one section has been repaired, *SC to visit and see if further repairs are required.* **SC**
 - Delays in work being done – the Clerk highlighted the delay in some PEMs being actioned including the cleaning of signs. It was confirmed that SC should be able to identify signs for cleaning on the A272 and that the Parish Council can request that all signs between 2 specified areas on the A272 be cleaned.

FK advised that she will no longer be attending the SLR meetings.

10. Construction and Planned Maintenance - Contact: Simon Marchant, Team Manager, 0345 6080193

Road No	Location from - to	Type	Traffic Management	Start date	Duration	Finish date
A272	Main Road - Between Tinkers Lane to A267	Ironwork	2 Way Traffic Lights	26/9/14	0.25 days	26/9/14
A272	Main Road - A267 junction to Tinkers Lane	C/W Resurfacing		10/11/14	5 days	14/11/14
A272	Main Road	Drainage Works		5/1/15		

11. Any other business:
- i. HSW advised that the Chair of the Parish Council had spoken to the workmen undertaking the gully work in Five Chimneys Lane. At one gully they had piled the debris on the uphill side so it would then flow straight back into the gully. They had reported that there is a problem with the pipe at the gully on the corner of Stocklands and School Lanes. *FK to view the report.* **FK**
 - ii. FK advised that her update report to HSW won't contain as much information as she doesn't now receive all of the enquiries.
 - iii. SC was invited to visit Hadlow Down, *he will liaise with GT to arrange a suitable time.* **SC/GT**
12. Date and time of next meeting: Monday 16th March 2015 9:30am Meeting Room 1, Ringmer Highways Offices.

The meeting closed at 11:15am