



MINUTES OF THE MEETING of Hadlow Down Parish Council
held in the committee room at Hadlow Down Village Hall, Hadlow Down
at 7pm on Tuesday 9th September 2014.

*Note – this a draft copy to be agreed and amended, if
necessary, at the next Council Meeting.*

Present: Councillors Sandra Richards (SR) (Chair), Graham Terry (GT), Clare Emsden (CE), Nathan James (NJ), Roy Galley (ESCC) (RG) and the Clerk Helen Simpson-Wells.

- 145. PUBLIC QUESTIONS** – a member of the public from Standen Mews advised that the fencing around the drainage grill had collapsed and that there was a buildup of sediment, he suggested that meshing be put over the pipe. The Parish Council (PC) advised that the fence was put up to stop children jumping on the grating. NJ advised that either himself or Cllr. Damon Wellman (DW) would clear out the sediment and that they would be clearing it every six months. It was agreed that a fence was still required.
- 146. APOLOGIES AND REASON FOR ABSENCE** – apologies received from Cllrs Damon Wellman (DW) and Michael Lunn (ML) these were accepted.
- 147. DECLARATIONS OF INTEREST** – none received.
- 148. CRIME REPORT** – in PCSO Davies' absence the Clerk confirmed that in the last month there had been 1 stolen vehicle and 1 burglary. There has been an increase in burglaries in the Uckfield area and residents are advised to be more security aware and ring the police if they see anything suspicious.
- 149. MINUTES OF THE MEETINGS** held on 5th and 19th August 2014 were agreed and signed as true records.
- 159. SLR MEETING** – items for the agenda were agreed. It was highlighted that the width of Tinkers Lane has been reduced due to the size of the vegetation, *the Clerk will issue infringement of Highways notices.*

Clerk

Concern was expressed to RG that ESCC Highways employees aren't using the same quality standards when deciding whether to report defaults. RG advised that he had driven down Hastingford Lane and thought that the resurfacing was to a good standard. The Head of Highways has since confirmed that the errors highlighted by the PC will be rectified. ESCC currently have an improvement plan with Kiers due to the standard of their work.

- 161. GULLIES AND GRIPS** – RG was advised that Parish Councillors have checked the gullies within the PC boundary and will be reporting on them to Highways department. It would appear that some haven't been cleared for a number of years.
- 152. REPORT FROM CLLR. ROY GALLEY, ESCC** – the PC confirmed that the potholes had been rectified in Wilderness Lane however the verges haven't been reinstated. RG has spoken to the Broadband project manager who has confirmed that all households in East Sussex will get improved broadband speeds with 2 megabits guaranteed, people can buy in for an enhanced service. Concern was expressed by that residents pay the same amount no matter how large an increase in service they receive.

RG left the meeting.

150. MATTERS ARISING (from previous meetings):

- i. NJ confirmed that he hadn't received a response to his email to the Emergency Planning committee regarding first aid training, he is arranging meetings for late September and October and *will discuss the training then.* **NJ**
- ii. Rural Services Network questionnaire on rural housing – no response made.
- iii. The Clerk *will contact the bank to see if DW has been added as a signatory.* **Clerk**
- iv. GT confirmed that the comments made by Councillors regarding the Community Centre Committee CIO meeting were feedback to the committee.

- v. The Clerks Report was sent to Councillors with the agenda updating them on her action points, this included:
 - a. The Clerk wrote to Tinkers Park who have confirmed that they will in future ensure that advertising posters don't block visibility for road users exiting Tinkers Lane. The fast food van in the layby was not part of their event.
 - b. The Clerk has written to Charles Hendry and Ipsos MORI who are collating the results of the Gatwick consultation, expressing the PC's concern over any increase in air traffic and air noise over Hadlow Down and the surrounding area. *SR will circulate to councillors details of a website relating to Gatwick's proposals.* **SR**
 - c. Highways have now cleaned the signs at the A267/A272 junction and have inspected School Lane and will be making repairs to the road surface.

151a. PLANNING APPLICATIONS:

- i. **WD/2014/1815/F – HADLOW HOUSE FARM, MAIN ROAD, TN22 4EP** – Demolition of existing garage/pool enclosure and erection of new pool housing with additional granny annexe accommodation – *Clerk to arrange site visit.* **Clerk**
- ii. **WD/2014/1633/O – LAND AT OSP 1212, STONEHURST LANE** – Proposed single dwelling - The Parish Council do not support the application for the following reasons: It is in an area of outstanding natural beauty; there is insufficient detail in the paperwork, even for an outline application; no information is given on where the building will be positioned on the site; due to the location of the site any building would be highly visible from many directions; the unsuitability of the approach roads for development traffic. (4/0)
- iii. **WD/2014/1682/F – THE OAST HOUSE, SHEPHERDS HILL, TN22 4PX** – Replacement of conservatory with garden room and replacement of single storey utility at rear of building – The Parish Council support the application. (4/0)

b. APPROVED APPLICATIONS:

- i. **WD/2014/1060/F – BURG HILL, WILDERNESS LANE** – New vehicular access to provide off-road parking area to improve road safety.
- ii. **WD/2014/1339/FR – 9 STANDEN MEWS** – Retrospective application for rear conservatory.

153. BANK RECONCILIATION: -for August 2014 was agreed and signed.

154. OTHER FINANCE MATTERS :

- i. The cheque for £328.08 for WDC that was paid at the last meeting for dog and litter bin emptying was ratified at this meeting.
- ii. The Clerk highlighted the increase in the Parish Online subscription, she proposed that due to the work on the Community Plan that the PC should pay the subscription this year and then decide whether it was required next year, agreed by the PC.

155. NEW COMMUNITY CENTRE – the PC were advised that the committee have now been granted CIO charity status. It was agreed that *the Clerk would write to the committee to congratulate them.* **Clerk**
 GT confirmed that applications have been submitted for additional funding for the drainage work at the Playing Field.

156. RISK ASSESSMENTS – *SR will collect the most recent risk assessments from ML, the Clerk will forward new forms to SR in order that she can complete them.* **Clerk/SR**

157. STANDING ORDERS – the Clerk was thanked for her work on the Standing Orders. *GT will email changes to the Clerk in order that she can update the Standing Orders and issue them to the PC prior to the October meeting.* It was agreed that the Clerk would decide whether dispensations could be granted to councillors. **Clerk/GT**

158. FENCING AROUND HUT LANE DRAINAGE – it was agreed to install concrete posts and wooden fencing as it was felt that this would suit the area and would last longer. *NJ agreed to install and will try to locate a sign advising people not to climb on the fence. He will also add chicken wire to the front of the pipe to prevent debris travelling down it. Parents were encouraged to ensure that their children didn't play on the fence or on the grating.* **NJ**
The Clerk will diarise that the sumps need clearing out in September and March. **Clerk**

159. SLR MEETING – it was agreed that the Clerk would also attend the next meeting.

160. FINGERPOSTS – it was agreed that *NJ and CE would view all of the fingerposts and draw up a list of those requiring work and how urgent it was.* The PC can then budget for the work to be done. **NJ/CE**

161. GULLIES AND GRIPS – Councillors gave the Clerk the maps of the gullies they have visited and details of what work is required. *The Clerk will contact DW and ML to see if their maps and notes are ready for collection and will collate the information ready for the SLR meeting.* **Clerk**

162. SCHOOL LANE PARKING AND SPEEDING – correspondence had been received from some residents regarding the parking in School Lane. Since this item had been added to the agenda an article had

appeared in the Parish Magazine from Claire Rivers, Head of St Mark's School advising that the school and church are working together to help improve the situation.

163. COMPLAINTS PROCEDURE – c/f to the next meeting.

164. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):

- i. Cllr. Nathan James has confirmed, when asked, that the shelter at the Playing Field is still in the pipeline. The Playing Field committee have seen the Rospa report and are looking at installing sleepers and posts. A meeting is due to be held regarding the bonfire night.
NJ advised that there has been leakage from the manhole cover on Main Road east of Wheelers Lane, this is affecting the footpath, *the Clerk will report to Highways.* **Clerk**
A discussion was held on the Village Fayre and the PC's presence there, it was felt that it was worth the PC having a stand.
- ii. Cllr. Graham Terry advised that the Playing Field committee have asked for Sport England to do the assessment of the ground as part of their grant. He commented on how good the Burial Ground was looking.
- iii. Cllr. Clare Emsden advised that the work on Right of Way 24 should have started on 1st September.
- iv. Cllr. Sandra Richards thanked Councillors for assisting at the Village Fayre. She confirmed that as the PC had agreed to the ground work she had signed the consent form for Veolia for the Playing Field Committee's application. The Clerk has written to the committee representative requesting that in future the PC receive all documents within sufficient time for them to be discussed at a PC meeting. SR advised that the Community Plan meeting will be postponed for 1 month. She informed the meeting that there had been 3 road traffic accidents recently at Five Chimneys Lane, Wilderness Lane and Tinkers Lane and the police have since been undertaking speed checks.
- v. The Clerk confirmed that the Chair of the Playing Field committee was due to send her the Playing Field committee's response to the items raised in the Rospa inspection. The Clerk will need to liaise with the insurance company and if necessary some items may need to be closed off until the remedial repairs have been undertaken.

165. CLERK'S MATTERS:

- i. The Clerk's hours were agreed and signed

166. ACCOUNTS FOR PAYMENT: - the following payments were agreed and cheques were signed:

- i. Helen Simpson-Wells. Salary £758.38 includes £24.28 mileage and expenses, £620 already paid by standing order, therefore cheque raised for £138.38.
- ii. Compact Cutting £420.00 maintenance of the burial ground and play area.
- iii. Getmapping Plc £33.60 Parish Online Annual Subscription
- iv. BT £135.57 telephone and broadband, paid by direct debit.

A cheque was also signed for Printmonger Media £75.00 for newsletter printing, this will be ratified at the next meeting.

167. TRAINING AND CONFERENCES:

- i. East Sussex Community Resilience Fayre – it was agreed for NJ to attend.

168. CORRESPONDENCE REQUIRING A RESPONSE:

- i. Correspondence regarding Gatwick Consultation – the Clerk had received correspondence from a resident and from Rotherfield PC. She has responded to Rotherfield PC and *will write to the resident advising them that the PC put an article on the village website, the consultation appeared in their minutes and they are liaising with other PCs.* **Clerk**
- ii. ESCC bus consultation – as this is an individual consultation the Chair will respond in an individual capacity rather than as the PC.

169. CORRESPONDENCE NOT REQUIRING A RESPONSE:

- i. First World War Centenary Commemorations in East Sussex – a dedicated website has been created to share stories relating to and resources to learn about WW1, to show a calendar of events and for the war memorials project, it can be located at www.eastsussexww1.org.uk.

164. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):

- i. Cllr. Sandra Richards advised that she had attended the remembrance service at St. Mark's Church which was well attended and was a good service.

170. ITEMS TO GO ON NEXT AGENDA:

- i. Caravan at site in Stonehurst Lane.
- ii. Update from SLR meeting.

The meeting closed at 8:54pm