



MINUTES OF THE MEETING of Hadlow Down Parish Council  
held in the Committee Room of Hadlow Down Village Hall, Hadlow Down  
at 7pm on Tuesday 18<sup>th</sup> October 2016.

Present: Councillors Sandra Richards (SR) (Chair), Damon Wellman (DW), and Julian Michaelson-Yeates (JMY). The Clerk Helen Johnson was in attendance.

Apologies had been received from Cllr. Roy Galley (RG)(ESCC)

- 185. PUBLIC QUESTIONS** – none raised. The Chair advised that she would allow those present to talk about their application for a grant at item 190.
- 186. APOLOGIES AND REASONS FOR ABSENCE** – apologies had been received from Cllr. Michael Lunn.
- 187. DECLARATION OF INTEREST** – SR declared a personal interest in the CAB and the Parish Magazine for agenda item 190. JMY declared a personal interest in agenda item 196.
- 189. REVIEW OF 2016-17 PRECEPT SPENDING** – documentation was sent to Councillors prior to the meeting and questions were asked on some of the figures. The Chair highlighted that the Clerk may need to claim some extra hours due to the additional work she has taken on. The report was approved and signed by the Chair.  
The Chair congratulated the organisers on being awarded the Celebrate grant.
- 190. PRECEPT** – Councillors asked Rachel Lewis from ENGage questions regarding their grant application, she advised that the TN22 Plus Club has 29 members and 9 volunteer helpers from the village. Councillors asked Fiona Shafer (FS) and John Thompson (JT), representatives from the playing field committee, questions about their grant application. FS advised that they would look at funding for the replacement of equipment through other means. The contractor will maintain the area where the drainage work was undertaken for the majority of next year. A discussion was held on the quotes for the grounds maintenance and it was agreed for the committee to also obtain quotes for the litter picking and annual cutting of the hedge, they will arrange for these to be forwarded to the Clerk prior to the 1<sup>st</sup> November Parish Council (PC) meeting.

Cllr. Iain Turner joined the meeting at 7:20pm

*The Clerk will arrange for the company that is awarded the grounds maintenance contract to invoice the PC direct for work undertaken in March 2017.*

**Clerk**

The PC discussed the other grants and if there are sufficient funds, they will increase the CAB and Air Ambulance grants.

*The Clerk will obtain quotes for the work required to be done in 2017/18 to the trees at the playing field.*

**Clerk**

A discussion was held on possible expenditure under the budget headings. It was agreed that the treating of the bus shelter would be done by a Councillor.

The Chair updated the meeting on a Highways presentation she had attended and on the reduction in their budget. If the PC undertake work ESCC are able to offer free traffic management. It was proposed that the PC undertake some ditching work, concern was expressed over liability, although if the work was undertaken by matched funding the liability would fall to ESCC Highways. It was also suggested that volunteers from the village undertake the work rather than paying a contractor. The Chair will produce a report from the Highways meeting and send it to Councillors.

**Chair**

- 188. VICE-CHAIRMAN** – the PC approved the appointment of Cllr. Michael Lunn as Vice Chairman.
- 191. ASSETS REGISTER** – was approved and signed.
- 193. BONFIRE NIGHT RISK ASSESSMENT** – the Chair allowed FS and JT to join in the following discussion. A member of the playing field committee has liaised with IT over the bonfire night risk assessment and it will be sent to the Clerk prior to the event. The PC were updated on the plans for the bonfire and the

exclusion zone around it. It was agreed for *IT and 2 representatives of the committee to meet at the playing field and do measurements from the centre of the bonfire site.* **IT**

The firework operator has his own risk assessment for the fireworks. FS and JT confirmed that the fallout area for the fireworks has been looked at.

A discussion was held on safety at the New Inn for people standing next to the road.

A suggestion was made regarding how the firework operator is advised to commence the display.

The Chair confirmed that the PC were very satisfied with the organization and addressing of the Health and Safety issues by the committee.

JT will arrange for a further invoice for £72.80 for work at the playing field to be sent to the Clerk in order that she can raise a cheque for the matting and gate post work, in-line with the committee's grant for 2016/17.

192. **BURIAL GROUND HEDGES** – the Clerk was expecting correspondence regarding this matter but nothing had been received.
194. **RESIGNATION OF COUNCILLOR AND COUNCILLORS RESPONSIBILITIES** – c/f.
195. **2017/18 LOCAL GOVERNMENT FINANCE SETTLEMENT TECHNICAL CONSULTATION** – the response was agreed and will be sent off.
196. **PLANNING APPLICATION:**  
WD/2016/2385/LDE – SPINDLE TREE COTTAGE, STOCKLAND LANE, TN22 4EA – Non-compliance with agricultural occupancy condition attached to T/69/47 – The Parish Council confirmed that all occupants dating back to 1998, haven't been connected with agricultural occupancy.
197. **DEFIBRILLATOR BATTERY** – the Clerk confirmed that she had checked the defibrillator prior to the meeting.

**The meeting closed at 8:40pm**