



MINUTES OF THE MEETING OF Hadlow Down Parish Council
held in Hadlow Down Village Hall, Hadlow Down
at 7pm on Tuesday October 4th 2011.

*Note – this a draft copy to be agreed and amended, if
necessary, at the next Council Meeting.*

Present: Councillors David Walker (DW) (Chairman), Sandra Richards (SR), Rona Hellewell (RH), Graham Terry (GT), Michael Lunn (ML), Norman Buck (NB)(WDC) and Ken Ogden (KO)(WDC). Also in attendance was the Clerk Helen Simpson-Wells. Apologies were received from Cllr Tony Reid (TR)(ESCC).

- 195. PUBLIC QUESTIONS** – a member of public expressed concern over the premises license application for Wilderness Wood and whether there needed to be 2 licensed premises within the village. Joanne Yarrow gave details of the application and that the music outside only related to 6 occasions per year and would be for weddings. Concern was expressed about the noise levels, Joanne asked that if anyone has concerns in the future that they discuss them with her.
- 196. REPORT FROM PCSO MARK CARTER** – Mark confirmed that he is now using an electric bike. A number of farms have linked together to form a Farm Watch. In September there was report of garden furniture at Hastingford Fishery being shot at with plastic bullets.
- 197. APOLOGIES AND REASON FOR ABSENCE** – apologies received from Damon Wellman (DWe).
- 198. DECLARATIONS OF INTEREST** – ML and SR declared a personal interest in point 201 Five Chimneys. ML declared a personal interest in point 202 and because of his involvement at WDC won't be participating in the discussion and decision relating to this.
- 199. MINUTES OF THE MEETINGS** held on 6th and 20th September 2011 were agreed and signed as true records. The Clerk had received a letter from NB advising that he had sent his apologies for the 6th September meeting and had discussed with the Chair the planning application for the New Inn and that temporary notices had been applied for.
- 200. MATTERS ARISING (from previous meetings):**
- i. Article for the Parish Magazine regarding electricity monitors, it was decided that this was no longer required.
 - ii. New Community Hall, contact with Cllr. Ken Ogden – GT advised that this was no longer applicable as the meeting had been held with WDC planners and ESCC Highways department.
 - iii. Profiles for website – all actioned.
 - iv. ML has responded to the review of polling stations.
 - v. Commission for Rural Communities survey – c/f **ML**
 - vi. All Councillors have added a disclaimer to their signatures for any emails they send as Councillors.
 - vii. Britain in Bloom – c/f **DW**
 - viii. RH updated the Parish Council (PC) on the NALC national planning policy framework consultation. The importance of the village having a neighbourhood plan was stressed. It was agreed that the PC wouldn't respond to the NALC consultations.
 - ix. ESCC Local Transport Plan consultation – SR advised that the plan was very generic and unless she found anything related to Hadlow Down she wouldn't be responding.
 - x. Clerks Report sent to Councillors with the agenda updating them on the work she has undertaken over the last month, this included:
 - a. Contractor for South East Water due to resolve the issue of leaking water from the fire hydrant in Main Road.
 - b. Village Maintenance Team were instructed to clean signs and cut back hedges around the signs.
 - c. Liaison with the police regarding speed checks in the village and installing a radar loop in Main Road to record speeds.

- 201. PLANNING APPLICATIONS:**
WD/2011/1887/F – FIVE CHIMNEYS, CURTAINS HILL, TN22 4DU – Installation of solar pv panels to south facing roof of existing poultry building – The Parish Council support this application.
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 KO and NB were asked whether WDC are allowing listed buildings to have double glazed windows, they advised that it depended on the application, they were asked to continue to pressurize for this to be allowed.
- GRANTED PLANNING PERMISSION:**
WD/2011/1590/F – WOOD END, WILDERNESS LANE – Development of existing roof space, including 3 no. proposed dormers to rear elevation.
WD/2011/1015/FE – MARLOWE HOUSE, SCHOOL LANE – Extension of time for WD/2008/0021/F – Two storey extension to existing care home to provide 8 additional bedrooms.
WD/2011/1123/F – HARWOODS, MAIN ROAD – Conservatory to the rear, demolition of existing timber detached single garage and replacement with attached single garage with store over.
- REFUSED PLANNING PERMISSION:**
WD/2011/1663/LB and 1662/F – COLES HALL, HEATHFIELD ROAD – 15 photovoltaic solar panels to the existing south facing roof of the garage
- 202. LICENCE APPLICATION:**
WD/201106854 – WILDERNESS WOOD, MAIN ROAD TN22 4HJ – Premises licence application. HSW advised that DWe had been contacted by 6 residents with concerns over noise. Outside events would only happen 6 times a year and would only be for weddings. The Parish Council support this application.
- 203. REPORTS FROM CLLRs. KEN OGDEN and NORMAN BUCK WDC:**
 NB had nothing to report. *KO to advise HSW of website details for new planning document.* **KO**
 Meeting being held on 12th October to examine WDC's core strategy.
- 204. BANK RECONCILIATION:** – dated 26th September 2011 agreed and signed.
- 205. OTHER FINANCE MATTERS –**
 i. SR updated the PC on the ESCC Community Transport grant, a few years ago this was discussed by the PC and little interest was shown from the community. Due to the short time scale no action taken.
 ii. To agree tender for wooden edging work at burial ground – the Clerk wrote to 3 contractors but no response was received, *she will write to 1 other.* **HSW**
 iii. 6 monthly precept payment of £13263.50 has been received.
- 206. NEW COMMUNITY CENTRE** – GT confirmed that volunteers have been visiting residents with the surveys. The University of Brighton will be collating the results, 225 completed surveys have been received. The PC congratulated the volunteers on their work. The committee met with WDC planning department and ESCC Highways department last week to discuss the 2 site options and are awaiting a report from them. Janet Tourell confirmed that a decision had not yet been made over which site to use. The meeting between the committee and the PC will be held this week. The committee need to know they have the PC's support, following their decision, not to pay the fee for the meeting with planning department. Agenda agreed for the meeting which DW will chair. The PC asked to receive a copy of the committee's minutes of meetings.
- 207. QUALITY COUNCIL** – on hold at present due to developments with Power of Wellbeing and Power of Competence. *HSW to email DWe to see if he can attend Power of Wellbeing training.* **DWe**
- 208. PARISH COUNCIL NEWSLETTER** – a discussion was held over the content of the newsletter. It was agreed that the topics would be agreed first and then GT, SR and HSW would have a meeting to agree the content of the articles. The draft newsletter would then be sent to the rest of the PC who would only be able to comment if something was factually incorrect. A discussion was held on the Clerk's involvement and the cost of printing the newsletter. *Clerk to contact Maresfield clerk to discuss printer details.* **HSW**
- 209. PARISH COUNCIL NAME** – at the PC visioning exercise it was suggested to change the name of the Parish Council due to the confusion with a Parochial Church Council, various names were suggested however it was decided to carry forward this item due to the amount of work that may be involved.
- 210. RISK ASSESSMENTS** - DW updated on the recent inspection, a rope was missing on the hammock at the play area which the Playing Field committee have since rectified. DW highlighted the bench near the bus stop in School Lane which has protruding bolts, GT to arrange for it to be mended. The Clerk had been advised that the zip wire was running slow, GT has tested and confirmed that it is correct.
- 211. PARISH COUNCIL FREEDOM OF INFORMATION PUBLICATION SCHEME** – the PC agreed the changes made

by HSW who will review the amendments suggested by GT.

HSW

212. UPDATES FROM MEETINGS:

- i. GT and SR updated the PC on the SLR meeting, speed will be tracked in School Lane and Main Road. A meeting will be held in School Lane looking at the signs, where the radar loop will be placed and at extending the zigzags outside the school. With regard to accidents near The Toll, Highways can meet with the police to see what suggestions they have to make it safer. Personal injuries data makes it easier for changes to be made. No budget available for fingerposts at present.
- ii. ESCC Economy Transport & Environment meeting – SR and GT gave information on grit bin costs, this was discussed last year however due to the prohibitive cost with the number that would be required in the lanes, it was decided it wasn't feasible. *DW to contact Wilderness Wood regarding Dutch Elm Disease spotters.*
Clerk to write to Eddie W to see if he is willing to attend the ESCC Town and Parish Council Broadband Implementation conference.
- iii. DW updated the PC on the Wealden Parish Conference & the Localism Bill. He stressed the importance of having a Neighbourhood Development Plan. Information was given on the community snow patrol and that people should be encouraged to clear snow outside their businesses and homes.

DW

HSW

213. POLICY REVIEW TIMETABLE – agreed by all. It was highlighted that when the risk assessments are Reviewed, it should be considered whether any new risks should be added.

214. PARISH ASSEMBLY – SR to contact Louise Baxter from Trading Standards to see if she would be able to do a talk. SR to also contact Eddie W to see if he is willing to be a voluntary Community Watchdog for Trading Standards.

SR

The Parish Assembly will be held on Tuesday 17th April 2012 at 7pm.

215. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):

Burial Ground, Village Hall, Playing Field, New Community Centre and SLR – Cllr. Graham Terry – GT confirmed that the Winterfest had been cancelled. He is now back on the Village Fayre Committee. Rights of Way, Highways, Footpaths and Wealdlink – Cllr. Sandra Richards – SR updated on the Rights of Way report. HSW confirmed that the Green Lane between Main Road and Dog Kennel Lane will be closed to 4x4 vehicles from 1st October 2011 to 31st March 2012.

Tree Warden – Cllr. David Walker – DW advised that he has received information regarding planting a tree for the Queen's Diamond Jubilee. As the oak tree had to be taken down at the playing field it was suggested that a tree be planted to replace it. *GT to speak to Claire Rivers to see if the school want to be involved.*

GT

Janet Tourell (JT) updated from the Village Hall Committee as a representative from the PC had not been at their meeting. Colin James is presently not involved with the committee and JT is therefore chair and secretary. The hall is having problems with their electrics. They have received £8500 from Awards for All to do work on the stage and the kitchen, although these items could then be taken to a new hall.

216. CLERK'S MATTERS:

- i. Hours were checked agreed and signed.
- ii. A caravan was reported to the clerk in Cart Lodge Field, she has reported this to planning department.
- iii. Initial precept meeting to be held on 18th October, notices have been put in the Parish Magazine, on the website and on the notice boards to encourage villagers to attend. HSW asked KO if he knew of any expense from WDC that the PC would now have to pay for, he did not. *HSW to write to TR to find out if there will be any extra expense from ESCC.*
- iv. Winter maintenance – *Clerk to email grit route link to Councillors.*
The difference between the roads in East and West Sussex during the icy conditions was highlighted, to be raised with TR.
- v. Letter to WDC regarding loan of equipment – *the PC agreed for the Clerk to write to WDC.*
- vi. The Clerk received correspondence regarding speeding within the village, she has responded explaining all the work the Parish Council is doing to improve the situation.
- vii. The Clerk has sent details of all the fingerposts to ESCC and requested that they be stripped back and repainted. There is no budget at ESCC for this at present, it will be put forward to be done next year. ESCC will look into the 2 leaning fingerposts and advise the Clerk if there will be a cost to the PC to rectify these.

HSW

HSW

HSW

217. ACCOUNTS FOR PAYMENT: The following were agreed by all and cheques signed:

- i. Helen Simpson-Wells. Salary £769.77 includes £27 for mileage, £11.25 expenses and £4.50 mileage not paid last month, £620 already paid by standing order, therefore cheque raised for £149.77.
- ii. WDC £50 – Wealden Parish Conference.

- iii. HM Revenue and Customs £254.85 tax and national insurance payments.
- iv. Complete Landscapes £121, of this £85 for maintenance of the burial ground and £36 for maintenance of the play area.

218. CORRESPONDENCE RECEIVED NEEDING A RESPONSE:

- i. Consultation on Parliamentary Constituency Boundaries – no response required.
- ii. Information regarding war memorials – *Clerk to respond*.
- iii. Wealden Senior Citizens' Partnership regarding dementia care – no response made.

HSW

219. CORRESPONDENCE RECEIVED FOR DISTRIBUTION

220. ITEMS TO GO ON NEXT AGENDA

- i. Costs from ESCC and WDC
- ii. Positioning of road name signs

The meeting closed at 9:27pm

THE NEXT PARISH COUNCIL MEETING will be on 18th OCTOBER at 7pm.

THE NEXT FULL MEETING will be on 1st NOVEMBER at 7pm