



MINUTES OF THE MEETING of Hadlow Down Parish Council
held in the Committee Room of Hadlow Down Village Hall, Hadlow Down
at 7pm on Tuesday 7th November 2017.

Present: Councillors Sandra Richards (SR)(Chair), Damon Wellman (DW) and Julian Michaelson-Yeates (JMY). The Clerk Helen Johnson was in attendance.

Apologies had been received from Cllr. Bob Standley (BS)(ESCC). Cllr. Michael Lunn (WDC) had advised that he might be late for the meeting.

- 213. PUBLIC QUESTIONS** - Janet Tourell chair of the Village Hall committee apologized for the smell which is due to be investigated and that some of the heaters weren't working, they are due to replace the thermostat which should solve the problem. It was highlighted that a car parked at the Village Hall had its windscreen sprayed.
A member of the public asked whether CCTV had been considered in the village and highlighted the speed of cars in School Lane. The Parish Council (PC) advised of the measures they had tried to take however the majority hadn't been supported by ESCC Highways.
- 214. APOLOGIES AND REASON FOR ABSENCE** – apologies had been received from Cllrs Turner and Bonnick, these were noted. Cllr Lunn (ML) had apologized that he might be late for the meeting.
- 215. DECLARATIONS OF INTEREST** - the Chairman advised that she had a personal interest in item 221ii regarding the Citizens Advice Bureau and the Parish Magazine
- 216. MINUTES OF THE MEETINGS** held on 3rd and 17th October 2017 were agreed and signed as true records (previously circulated).
- 217. MATTERS ARISING (from previous meetings):**
- ii. Bus shelter treatment – DW confirmed that he had treated the bus shelter. He has also cut back the hedge that was overhanging the bin. He was thanked for his work on this.
 - iii. The Chair advised that she had written to the owners of Wilderness Wood to advise them of the TPO on the land adjoining their wood.
 - iv. DW advised that he had contacted the local inspector regarding the parking at the top of Wilderness Lane and that enforcement action is intended. The inspector has suggested that a sign be installed to encourage people not to park where it causes a danger for others and that the police would support the signage . *The Clerk will discuss options with ESCC Highways.* **Clerk**
 - v. Village Hall Planning Application – to be discussed at item 223.
 - vi. Role for inspection of play equipment – SR and HB had investigated and confirmed that it was acceptable for the person inspecting the play equipment to work on a self-employed basis.
 - vii. The Clerks Report was sent to Councillors with the agenda updating them on her action points, this included:
 - a. The Clerk is awaiting a response from ESCC Highways over when School Lane will be jetpatched.
 - b. The Clerk has written to Kiers advising that the PC don't accept their offer and requesting that the School Lane pavement be repaired. Following their response she has emailed Cllr. Standley to see what action can be taken to ensure that Kiers do the work.
 - c. The Clerk has written to ESCC Rights of Way team to request replacement footpath signage, they are investigating.
 - d. The Clerk has updated the PC on the response from the ESCC pension service.
 - e. The overgrowing verge east of Wheelers Lane has been reported to ESCC Highways and they have added it to their sidings programme in order to clear the width of the footway.
 - f. The sunken manhole covers on the A272 heading east past Wheelers Lane have been reported to ESCC Highways who have subsequently reported them to South East Water.
- 218. PLANNING:**
- i. **PLANNING APPLICATIONS:**

WD/2017/1703/F – 4 GRANGE COTTAGES, MAIN ROAD, TN22 4HJ – Two storey extension to the existing house. Change to window type & detail to serve ensuite bathroom and staircase – The Parish Council object to the application as it is an inappropriate development for a site of this size and in this position. There is extremely inadequate parking for the current residents, or any future resident and the Parish Council feel that this would be exacerbated by adding a further bedroom. Due to the lack of parking, cars from Grange Cottages often park at the top of Wilderness Lane this recently resulted in a lorry getting jammed in and having to be removed with a chainsaw.(0/3)

ii. **REFUSED PLANNING APPLICATIONS:**

WD/2017/1526/LB & 1525/F Loudwell Farm, Tinkers Lane – Single storey extension linking house and converted granary building.

iii. **APPROVED PLANNING APPLICATIONS:**

WD/2017/1663/LDE – Oaksway, Wheelers Lane – Use of part of a stable building as a residential dwelling with associated residential curtilage.

iv. **PLANNING MATTERS:**

- a. The Clerk had been contacted regarding the new sign for Wilderness Wood and updated the meeting on the response she had received from planning enforcement.
- b. The Clerk had been contacted regarding a new structure at Five Badgers and has referred the matter to planning enforcement who are investigating.
- c. A Councillor had been contacted regarding work at the Old Dairy in Main Road, the Clerk has referred the matter to planning enforcement who are investigating.

219. REPORT FROM CLLR. BOB STANDLEY, ESCC – in his absence Cllr. Standley had sent a report which had been copied to Councillors prior to the meeting. The report covered the following items:

Stand up for East Sussex Campaign is targeted to lobby the Government for extra Government money and for flexibility in service delivery. He encouraged residents to sign the petition;
The budget setting process for 18-19 has already commenced, the outcome will depend significantly on the Chancellor's budget in November;
Efforts to vaccinate all children aged 2-8 against flu are being hampered by fake news being spread on social media. He advised that parents are urged to ensure their child has the nasal spray even if they had it last year, in order to protect against different strains of flu which change annually;
Cllr Standley advised of prosecutions for parents taking children on holiday in term-time;
Cllr Standley met with Cllr Wellman and a representative from ESCC Highways to discuss School Lane and Wilderness Lane parking restrictions. He suggested that the PC may wish to consider a match funding bid for 2018/19 which he is willing to support. There are significant costs for a Traffic Regulation Order which if it isn't successful would be a cost to the Parish with no gain; and
Cllr Standley confirmed that he had written again to Kier regarding School Lane pavement.

220. BANK RECONCILIATION: – dated 26th October 2017 was agreed and signed. The Clerk was asked about the remaining cost for the tractor and advised that if it couldn't come out of the Celebrate grant it would need to be funded by the PC.

Cllr Lunn joined the meeting at 7:19pm

The Clerk confirmed that she had raised a complaint with Barclays over their handling of a telephone query and that they had made a compensatory payment to the PC's account.

217. MATTERS ARISING (from previous meetings):

- i. Assets of Community Value – *ML confirmed that he would action by 25th December 2017.*

ML

219. REPORT FROM CLLR. MICHAEL LUNN, WDC – Cllr. Lunn advised that the Ashdown Forest studies

indicate that the levels of nitrogen are getting worse and that nearest the road is the worst level. A Councillor asked why under the Local Plan it is expected that the measurements will get worse, *ML will investigate.*

ML

221. OTHER FINANCE MATTERS :

- i. The following payments that were paid prior to this meeting were ratified:
Mrs L McConachie £40 for play area inspection; Festive Illumination £95 for cooker installation (paid from Celebrate grant); Europlants Ltd £137.56 for burial ground grounds maintenance; Viking £117.75 for stationery; Hadlow Down Village Fayre £615 for festival party (paid from Celebrate grant); Triple Cut Mowing £2000 for playing field and play area grounds maintenance; SSALC Limited £48 for ESALC Conference; SGSS Design £192 for Parish Council logo; Playdale Playgrounds £1837.20 50% deposit for play equipment (paid from Celebrate grant); £60 Village Hall hire for cubs and beaver meetings (paid from Celebrate grant) and £87.72 to Helen Bonnick from Chairs exps. for Celebrate awards.
- ii. Precept – a discussion was held on the proposed precept and amendments were agreed. It was proposed that the cost for picnic tables, clearance of land and work on the closed tunnel, all at the playing field, would be paid from the 2017/18 budget. It was also agreed for the Clerk to obtain costings for bag openers, litter pickers and hi-vis vests. A Councillor advised that the PC should be

looking at obtaining grants. The Chair allowed a member of the public to ask about a land purchase that was discussed at a previous meeting.

- iii. Sussex Lund grant – the Clerk updated the meeting on correspondence regarding the remainder of the grant. The Chair allowed Bob Lake to respond. Bob agreed to write to Sussex Giving to check how long they have to spend the remainder of the grant and for the procedure to return any remaining funds.

222. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):

- i. Cllr Michaelson-Yeates confirmed that following some calls to ESCC Highways that a number of ditches have been cleared. Concern was expressed that the soil from the ditches had been banked up next to the ditch. The Chair advised that she will check Dog Kennel Lane when there is heavy rainfall. JMY advised that he had been contacted by a resident regarding the Huggetts Farm application. Cllr Lunn confirmed that this application along with the Lynx House Barn application had been called in to Planning Committee North. JMY agreed to attend and speak at the Planning Committee meeting.
- ii. Cllr. Wellman updated the PC on his meeting with Cllr Standley (ESCC) and a representative from ESCC Highways. Following the meeting he updated the local police inspector with the items discussed. DW questioned the cost of a Traffic Regulation Order, *ML (WDC) agreed to investigate the cost.* **ML**

223. VILLAGE HALL SITE – the Chair confirmed that WDC and the agent have advised to submit the Village Hall site and the Community Centre planning applications at the same time. A meeting is due to be held with WDC planning for which there will be a fee. The Chair asked the Chair of Hadlow Down Community Centre committee (HDCC), Bob Lake (BL), if the committee would be paying their share of the pre-application fee, he confirmed that they would. BL confirmed that HDCC will probably put in an outline application. The PC agreed to pay up to £425 for the Village Hall site's share of the pre-application fee. *ML to confirm whether he can attend the pre-application meeting.* **ML**

The Clerk confirmed that she had obtained advice regarding consultation prior to the 2nd meeting with the Village, regarding the Village Hall site. It had been confirmed that if the PC make a decision now that at the time when it comes to consult the village, the PC can revisit the decision however there is nothing to stop them from changing their mind regarding the resolution in the future.

It was resolved to consult the village over a 3 month period, prior to a village vote regarding the final decision over the Village Hall site.

224. NEW COMMUNITY CENTRE –nothing to report.

225. CIRCULAR WALK LEAFLET – a Councillor requested that the leaflet be produced. *SR to speak to resident who was previously involved.* It was suggested that the walks start and finish at the playing field and highlights key features of the village including the New Inn. **SR**

226. WEBSITE – it was agreed for the Chair to contact the editor of the website and that the Parish Council should continue to be part of a village website rather than have their own website. The Chair asked a member of the public whether the owner of the current website would want to be involved in setting up a new website, he will check with the owner. The Chair will contact *the editor and a member of the public to discuss a new website.* **SR**

227. RISK ASSESSMENTS – the quarterly risk assessments had been completed and were handed to the Clerk who confirmed that she had already instructed the mole catcher.

228. CELEBRATE: the evaluation report had been sent to Councillors prior to the meeting. The PC commented on how successful the Festival had been and thanked the Project Organiser and Cllr Bonnick for all their efforts and hard work.

229. CLERK'S MATTERS:

- i. The Clerks hours were agreed and signed, including hours for Parish Projects
- ii. The Chair updated the meeting on the Clerks review and the PC agreed to increase the Clerks hours to 67 per month wef 1st November 2017. The Clerks review was signed by Cllrs Richards and Michaelson- Yeates.

230. CORRESPONDENCE RECEIVED:

- i. Boundary Commission Consultation regarding Parliamentary boundary changes – no response made.
- ii. Draft Airports National Policy Statement further consultation – no response made.
- iii. Parish Remuneration Report 2018/19 – no comments made on the previous year's report.
- iv. Village Hall hire terms and conditions – the PC agreed for the Clerk to sign the document.
- v. East Sussex, South Downs & Brighton & Hove Waste & Minerals Local Plan review and draft East Sussex Statement of Community Involvement – no response made.
- vi. Friends of The Keep annual report.
- vii. Correspondence regarding lorry in Wilderness Lane – discussed at items 218i and 222.
- viii. The Chair updated the meeting on correspondence she had received from a resident regarding traffic on the A272 between Tinkers Park and the A267 junction and the difficulty the resident had in getting out of his driveway. A discussion was held on the speed of traffic and the queues from the

A267/A272 junction. It was agreed to request at the Highways Liaison meeting for the reduced speed limit to be extended further east on the A272.

222. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):

- ii. Cllr Wellman advised that he'd emailed the Highways Steward regarding the outstanding items from the last Highways Liaison meeting. He advised the meeting of further items he had raised with the Steward. *He will send a copy of the email to Cllr Standley and Parish Councillors.* **DW**

231. ACCOUNTS FOR PAYMENT: the following payments were agreed and cheques were signed:

- i. Helen Johnson. Salary £944.46 includes £22.50 mileage and £40.97 expenses, £750 already paid by standing order, therefore cheque raised for £194.46.
- ii. East Sussex Pension Fund £263.05 pension.
- iii. Mrs L. McConachie £40.00 play equipment inspection.
- iv. SSALC Limited £78.00 training.
A further payment for £192.00 for Europlants Ltd for work at the burial ground was signed and will be ratified at the next meeting.

232. TRAINING

- i. Data Protection Webinar – it was agreed for the Clerk to attend.

233. DEFIBRILLATOR BATTERY – the Clerk confirmed that she had checked the defibrillator prior to the meeting.

234. ITEMS TO GO ON NEXT AGENDA – nothing raised.

The meeting closed at 8:44pm