



MINUTES OF THE MEETING OF Hadlow Down Parish Council  
held in Hadlow Down Village Hall, Hadlow Down  
at 7pm on Tuesday November 1st 2011.

*Note – this a draft copy to be agreed and amended, if  
necessary, at the next Council Meeting.*

Present: Councillors David Walker (DW) (Chairman), Sandra Richards (SR), Rona Hellewell (RH), Graham Terry (GT), Damon Wellman (DWe). Also in attendance was the Clerk Helen Simpson-Wells and Lucy Woodhouse who took the minutes for the meeting. Apologies were received from Cllrs Ken Ogden (KO) and Norman Buck (NB)(WDC).

- 230. PUBLIC QUESTIONS** – Janet Tourell (JT) questioned how much money the Parish Council (PC) were giving towards the initial work on the community centre project. It was confirmed that in 2011-12 they will be giving £500 towards their new lease at the playing field and £500 towards other legal costs. The remaining £1500 will be considered at their precept meeting on 15<sup>th</sup> November.
- 231. REPORT FROM PCSO MARK CARTER** – Mark has sent his apologies. No crime report has been received, however he is awaiting a call back from the Patient Transport Manager regarding the issue of patient transport ambulances parking on the double yellow lines in School Lane. A discussion was held over what the PC can do regarding this dangerous problem. Correspondence was received from a resident requesting that if further planning applications be received for Marlowe House that consideration be given to parking. At the recent police Joint Action Group meeting, the police confirmed that if they are advised that a vehicle is parking illegally they can issue a ticket. *Clerk to liaise with police and request that they advise her of the outcome of any tickets issued.* **Clerk**
- 232. APOLOGIES AND REASON FOR ABSENCE** – apologies received from Michael Lunn (ML).
- 233. DECLARATIONS OF INTEREST** – GT declared a personal interest in point 240.
- 234. MINUTES OF THE MEETINGS** held on 4th and 18th October 2011 were agreed and signed as true records.
- 235. MATTERS ARISING (from previous meetings):**
- i. Commission for Rural Communities survey - c/f **ML**
  - ii. Britain in Bloom – not relevant to Hadlow Down.
  - iii. Website for new planning document – c/f **KO**
  - iv. Contacting Wilderness Wood regarding how to spot Dutch Elm Disease – c/f **DW**
  - v. Parish Assembly speaker – SR confirmed that Louise Baxter will be able to speak at the Parish Assembly, agreed for her to talk for 20 minutes with 10 minutes for questions. *SR to liaise.* **SR**
  - vi. Community Watchdog for Trading Standards – SR confirmed that Eddie Westfield has agreed to be the contact.
  - vii. School involvement with tree planting – c/f **GT**
  - viii. Bus shelters – c/f. Concern was expressed that the bus picks up at The Grange which creates a danger for other vehicles at this junction. *SR to speak to the bus company.* The Clerk has chased ESCC regarding ownership of the land at the bus stop opposite the New Inn, no further development at this stage. Villagers need to be kept informed of where the bus will be stopping. **ML**  
**SR**
  - ix. Clerks Report was sent to Councillors with the agenda updating them on the work she has undertaken over the last month, this included:
    - a. Liaison with Maresfield clerk over printing, *DW to pass contact details for print companies to clerk.* **DW**
    - b. DW updated the PC on his discussion with an estate agent over the valuing of the Village Hall land. *Clerk to check lease for the Village Hall as to value and length of lease as at present the land cannot be valued. PC will probably need to seek legal advice as to whether they should take on the lease and over the possible sale and value of the land.* **Clerk**
- 236. PLANNING APPLICATIONS:**

**WD/2011/2152/LB and 2151/F – COLES HALL, HEATHFIELD ROAD TN20 6JH** – Two x eight no photovoltaic solar panels to the east of the garden south facing and south west mounted on ‘A’ frames – The Parish Council fully support the applications.

**WD/2011/2309/F – COMFREY COTTAGE, CRIERS LANE TN20 6LG** – Formation of single storey semi glazed porch with pitched roof to east elevation and introduction of velux window to catslide roof above existing hallway - The Parish Council fully support this application.

**WD/2011/2204/F – LITTLE ENGLAND FARM, MAIN ROAD TN22 4EP** – demolition of an existing two storey six bedroom house and erection of a replacement two storey seven bedroom house - The Parish Council fully support this application as it is the same footprint as the previous agreed application, however they do feel that it is not in keeping with the area and may be over development of the site. They would like a condition to be added that the site be used for personal use only.

**WD/2011/2232/F – COLES HALL BARN, HEATHFIELD ROAD, TN20 6JJ** – new access track – The Parish Council fully support this application.

**WD/2011/2326/LB and 2325/F – DUDESLEND FARMHOUSE, CROSS IN HAND, TN21 0UJ** – the erection of a single storey outbuilding with lightweight link to the main dwelling – the Parish Council fully support the applications.

**GRANTED PLANNING PERMISSION:**

**WD/2011/1888/F and 1887/F – FIVE CHIMNEYS, CURTAINS HILL, TN22 4DU** – Installation of solar pv panels to south facing roof of existing poultry building.

**PLANNING AND LICENCE MATTERS:**

**LAND AT VICTORIAN BARN, COLES HALL FARM, HEATHFIELD ROAD, TN20 6JH** – Breach of condition notice issued.

**WD/2011/1663/LB AND WD/2011/1662/F – COLES HALL, HEATHFIELD ROAD, TN20 6JJ** – 15 photovoltaic solar panels to the existing south facing roof of the garage – notice of appeal

**WILDERNESS WOOD LICENCE APPLICATION** – DW updated the PC on developments with the licence application, he was disappointed at the PC’s response to the application and had a meeting with the owners. The application has now been amended regarding the number of attendees and licensing times.

**237. REPORTS FROM CLLR. TONY REID, ESCC & CLLRs. KEN OGDEN and NORMAN BUCK WDC** – none received.

**238. BANK RECONCILIATION:** – dated 26<sup>th</sup> October 2011 was agreed and signed.

**239. OTHER FINANCE MATTERS** –

i. The PC agreed to the tender for the wooden edging work at the burial ground. *Clerk to instruct contractor.*

**Clerk**

**240. NEW COMMUNITY CENTRE** – GT has already forwarded various paperwork relating to the Centre to Councillors. The Clerk has received a letter from a resident expressing disappointment over the loss of the oak tree at the playing field, to make way for the Centre. It was confirmed that the tree would need to go but that there would be new trees planted. A discussion was held over both sites, DW advised that he was not in favour of the new site but would go along with the decision of the majority of the PC. As GT, RH and DW were considered to have a prejudicial interest and therefore the PC wasn’t quorate to be able to approve the decision made by the committee over the site, this had to be carried forward to the meeting on 15<sup>th</sup> November.

One Councillor advised that the PC would be responsible for the upkeep of the new hall, the Clerk and some members could not recall this ever having been agreed. It was confirmed by GT that the committee were hoping to raise all the money for the build. The majority of the PC felt that they needed financial projections to ensure that the hall would be covering its costs, although it was felt that this may not be possible immediately after it is built and that the PC may need to help initially and possibly with any emergency work.

*Clerk to investigate the legal requirements of the PC in supporting a Village Hall.*

**Clerk**

**241. PARISH COUNCIL NEWSLETTER** – the PC agreed the following topics to appear in the first newsletter: precept; speeding in the village; parish and parochial councils and village hall.

**242. PARISH COUNCIL NAME** – due to the amount of items that would need changing it was decided that, at this stage, that the PC’s name would remain unchanged.

**243. COSTS FROM ESCC AND WDC** – no unforeseen costs are expected from either council.

**244. ROAD NAME SIGNS** – *Clerk to contact ESCC regarding the positioning of The Toll, Curtains Hill and Pound Green road name signs.*

**Clerk**

**245. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):**

Cllr. Rona Hellewell – Planning and Emergency Planning – RT advised that she attended the “Going Green” session at Wilderness Wood.

Cllr. Damon Wellman – Neighbourhood Watch, Neighbourhood Policing Rural Panel and Joint Action Group – DWe attended the Joint Action Group meeting.

The Clerk had received a telephone call from a resident regarding the national speed limit signs that had been put in at the top of Tinkers Lane. It was agreed that the PC could not do anything to alter the speed down this lane.

**246. CLERK'S MATTERS:**

- i. The Clerks hours were checked, agreed and signed.
- ii. ESCC have asked if there are any broadband black spots in the village, Councillors were not aware of any.
- iii. The Clerk confirmed that following the inspector's exploratory meeting that the Wealden District Core Strategy would proceed to Examination.
- iv. The Clerk received correspondence regarding membership of Trading Standards Consumer Support Network, it was suggested that the *Clerk liaise with Eddie Westfield to see if, as he will be the contact for the Community Watchdog, whether he would also like to be involved in this.* **Clerk**
- v. DW received correspondence from a resident regarding damaged trees, when traffic was diverted during the summer resurfacing of Main Road, the Clerk has responded.

**247. TRAINING AND CONFERENCES:**

- i. Voluntary car schemes Nov. 2011 – no-one attending.
- ii. Health and Housing workshop Nov. 2011 – SR will pass details on.

**248. ACCOUNTS FOR PAYMENT:** The following payments were agreed and cheques signed:

- i. Helen Simpson-Wells. Salary £749.72 includes £22.50 for mileage, £620 already paid by standing order, therefore cheque raised for £129.72.
- ii. Parish of Buxted and Hadlow Down £1000 for spire appeal – payable under power given in the Local Authority (Historic Buildings) Act 1962.
- iii. Sussex Associations of Local Councils £72, £15 for Power of Wellbeing training and £57 for Clerks networking day.

**249. CORRESPONDENCE RECEIVED NEEDING A RESPONSE:**

- i. E. Sussex, South Downs & Brighton & Hove waste and minerals plan consultation – *passed to RH RH*
- ii. WDC Housing Allocations Policy consultation and focus group – *passed to SR* **SR**

**250. CORRESPONDENCE RECEIVED FOR DISTRIBUTION**

- i. *Clerk to email Eddie Westfield with the date of the Broadband conference.* **Clerk**

**251. ITEMS TO GO ON NEXT AGENDA**

- i. Concern was expressed that JT is involved on both the Village Hall and the New Community Centre Committees and in the management of these and is also a trustee. To be discussed at the next meeting.

DW thanked Lucy for taking the minutes.

**The meeting closed at 9:05pm**

**THE NEXT PARISH COUNCIL MEETING will be on 15<sup>th</sup> NOVEMBER at 7pm.**

**THE NEXT FULL MEETING will be on 6<sup>th</sup> DECEMBER at 7pm**