



MINUTES OF THE ANNUAL MEETING OF Hadlow Down Parish Council  
held in St Mark's School Hall, Hadlow Down  
at 7pm on Tuesday May 13th 2011.

*Note – this a draft copy to be agreed and amended, if  
necessary, at the next Council Meeting.*

Present: Councillors David Walker (Chairman) (DW), Graham Terry (GT), Sandra Richards (SR) and Rona Hellewell (RH). Also in attendance was the Clerk Helen Simpson-Wells. Apologies were received from Cllr. Norman Buck (WDC).

- 40. ELECTION OF CHAIRMAN AND RECEIVE DECLARATIONS OF ACCEPTANCE OF OFFICE FROM ALL COUNCILLORS** – Declarations of acceptance of office were received from all Councillors. GT proposed DW as chairman, seconded by SR. DW signed the return declaration of Chairman.
- 41. REGISTER OF INTERESTS** – signed register of interests received from all Councillors.
- 42. ELECTION OF VICE-CHAIRMAN** – DW proposed GT, RH seconded.
- 43. TO APPOINT REPRESENTATIVE TO THE MAYFIELD CHARITIES** – Fiona Bickerton has agreed to continue as the representative.
- 44. ALLOCATION OF ROLES** – the Councillors took on the following roles  
David Walker – Tree Warden  
Graham Terry – Burial Ground, Village Hall, Playing Field, New Community Hall and Strengthening Local Relationships meetings.  
Sandra Richards – Rights of Way, Highways, Footpaths and Wealdlink  
Rona Hellewell – Planning  
Michael Lunn – Sustainable Development, Environment Issues, Wealden District Association of Local Councils and Community Strategies.  
The Parish Council (PC) accepted Lisa Scott's offer to continue working on youth projects.  
The remaining roles will be allocated at the next meeting.
- 45. PUBLIC QUESTIONS** – a question was asked regarding the amount of money spent on the path from Main Road to Stockland Lane, the PC confirmed that as this is a Green Lane it has previously been seriously damaged by 4x4 vehicles, hopefully the work that has been undertaken will prevent this happening again. It now has a seasonal closure notice.
- 46. APOLOGIES AND REASON FOR ABSENCE** – Councillor Michael Lunn (ML) has apologised that he will be late for the meeting.
- 47. DECLARATIONS OF INTEREST** – none received.
- 48. MINUTES OF THE PREVIOUS MEETING** held on 3<sup>rd</sup> May 2011 were agreed and signed as a true record (previously circulated).
- 49. PLANNING APPLICATIONS:**  
**WD/2011/0848/F – HUGGETTS FURNACE FARM, HASTINGFORD LANE, TN22 4DY** – proposed retention of outbuilding approved under ref. WD/2008/1834 for use as a home office. Clerk to arrange site visit and extension of time  
**Clerk**  
ML joined the meeting at 7:35pm and signed his declaration of acceptance, *he will send his register of interests to the Clerk.*  
**ML**
- 50. DATES OF MEETINGS** – it was agreed that in future the meetings would be on the 1<sup>st</sup> Monday of the month, apart from when this fell on a bank holiday, in which case the meeting would be on the following day. It was agreed that the new arrangement would be reviewed after 6 months. *Clerk to arrange for Standing Orders*

to be amended. [see point 55ii re the next meeting]

**Clerk**

**51. COUNCILLOR'S EXPENSES** – a discussion was held as to whether Councillor's should claim their entitled allowance. *Clerk to clarify whether i.e. printer costs would be a separate expense to the allowance.*

**Clerk**

**52. ACCOUNTS FOR PAYMENT:** The following was agreed by all and the cheque raised:

- i. Complete Landscapes £85.00 for maintenance of the burial ground

**53. MID-WEALD VOLUNTARY CARS FORUM** – it was agreed that the PC are unable to get involved with the forum

at this stage, however if someone in the village would like to get involved the PC wouldn't have any objections.

**54. INSURANCE** – the Clerk went through the quotes for the insurance. She has increased the amount of fidelity guarantee cover and the value of the assets. All agreed to the quote from Suffolk Acre for £463.88 per annum for a 3 year period. *Clerk to arrange.*

**Clerk**

**55. CLERKS MATTERS:**

- i. Mains gas through the village – the Clerk updated the PC on the correspondence that she had received, the PC recognize that there may be an issue that there isn't mains gas within the village, they have no objection should a villager wish to take this up with the gas company. *Clerk to respond.*

**Clerk**

- ii. Public meeting – correspondence received asking for a public meeting to discuss the planning application for the land adjoining Hall and Hut Lanes'. It was felt that as the PC meetings are open to the public that the application would be discussed at the next meeting and if necessary standing orders would be suspended in order that more time could be given to public questions. As it is anticipated that there may be a number of people wishing to attend the meeting it will be held in the main hall of the Village Hall on Tuesday 7<sup>th</sup> June. The change to the day of meetings will therefore not commence till the meeting after 7<sup>th</sup> June. *Clerk to arrange for notices to go in the notice boards regarding the application.*

**Clerk**

- iii. Police station opening hours – the Clerk confirmed that the front counter hours for Uckfield Police Station have been changed to Monday to Friday between 10am and 2pm.

- iv. Electricity monitors are available to loan from library's in order that people can monitor the electricity usage within their homes. *ML to do an article for the Parish Magazine.*

**ML**

**56. CO-OPTION** – Damon Wellman (DWe) was interviewed for the position of Parish Councillor. He then left the room whilst a decision was made on co-opting him. When he returned the PC confirmed that they had agreed to co-opt him. DWe signed the declaration of acceptance *and took the register of interests with him in order to complete and return to the Clerk.* GT will mentor DWe.

**DWe**

**57. TRAINING:**

- i. Chairmanship Training – *Clerk to book DW onto the course.*
- ii. Councillor Training – RH and SR have been booked onto courses. *DWe to review the dates and advise the Clerk if he is able to attend a course.*

**Clerk**

**DWe**

**58. CORRESPONDENCE RECEIVED FOR DISTRIBUTION:**

- i. Economy, Transport and Environment bulletin (ESCC)

**Meeting closed 8:45pm**

**THE NEXT MEETING WILL BE A PLANNING MEETING ON  
TUESDAY 24<sup>TH</sup> MAY 2011 AT 7PM  
IN THE COMMITTEE ROOM .**