



MINUTES OF THE MEETING OF Hadlow Down Parish Council  
held in Hadlow Down Village Hall, Hadlow Down  
at 7pm on Tuesday March 1st 2011.

*Note – this a draft copy to be agreed and amended, if  
necessary, at the next Council Meeting.*

Present: Councillors David Walker (Chair), Graham Terry, Michael Lunn and Tony Reid (ESCC). Also in attendance was the Clerk Helen Simpson-Wells. Apologies were received from Cllrs. Ken Ogden and Norman Buck (WDC).

**359. PUBLIC QUESTIONS** – None received

**360. REPORT FROM PCSO MARK CARTER** – Mark updated the Parish Council (PC) on reported incidences since 1<sup>st</sup> January 2011. There have been suspicious vehicles reported where the occupants appear to be looking at properties. Buxted have had a number of recent burglaries. Also phone scams where people are being telephoned advising that there is a virus on their computer and requesting access to the computer, also where they are pretending to be BT and demanding immediate payment of a bill or the phone will be cut-off. MC will forward any neighbourhood watch items to the editor of the website for posting on there and will also copy in the Clerk.

**361. APOLOGIES AND REASON FOR ABSENCE** – received from Cllr. Lisa Scott

**362. DECLARATIONS OF INTEREST** – GT declared an interest in point 369iii

**363. MINUTES OF THE MEETING** held on 1<sup>st</sup> February 2011 agreed and signed as a true record (previously circulated), apart from at point 355iii should read “footpath” rather than bridleway.

**364. MATTERS ARISING (from previous meetings):**

- i. East Sussex Environment Strategy Consultation – ML has tried to access the site, no longer available  
*Clerk to contact ESCC* **Clerk**
- ii. Oak tree at the Playing Field – not yet actioned due to the continued bad state of the ground
- iii. Insurance information for village groups has been passed to the Clerk, *Clerk to review* **Clerk**
- iv. ML confirmed that the signatory forms have been taken into the bank
- v. DW advised that he has visited the sites. *Clerk to add to agenda for SLR meeting with ESCC  
Highways department.* **Clerk**
- vi. Clerks Report: sent to Councillors with the agenda updating them on the work she has undertaken over the last month.

**365. PLANNING APPLICATIONS:**

**WD/2011/0211/FA – SCOCUS FARM, FIVE ASHES TN21 OTU** – Change of elevation (WD/2008/2244/F)  
– Insufficient information available to make a decision.

Planning department have confirmed that they have served notice regarding the extra buildings at the site

**REFUSED PLANNING PERMISSION:**

**WD/2010/2746/F – WOOD END, WILDERNESS LANE, HADLOW DOWN TN22 4HT** – Two storey extension to fill space between existing dwelling and garage. (On the agenda this appeared as a granted whereas it is a refused application).

**366. REPORT FROM CLLR. TONY REID ESCC** – TR updated the PC on the following: the budgets have all been completed, looking at reducing the management structure at ESCC, progress on the incinerator at Newhaven and principal authorities in the South East are working together to look at cost savings. Completion of the A272 resurfacing was raised with TR, *Clerk to add to agenda for SLR meeting together with kerbing.* **Clerk**

**367. BANK RECONCILIATION:** – bank statement for February 2011 wasn't received prior to the meeting, c/f to the next meeting.

**368. OTHER FINANCE MATTERS** –

- i. The PC reviewed the tenders that had been received for maintenance of the burial ground and agreed to go with the one from Complete Landscapes for a 2 year period. *Clerk to write to all those that applied.* **Clerk**
- ii. The PC confirmed that they were satisfied with the review of the effectiveness of the internal audit. Vote of thanks was given to the Clerk for her work on the last annual return and preparation for the audit.
- 369. ACCOUNTS FOR PAYMENT:** The following were agreed by all and cheques raised:
- i. Helen Simpson-Wells. Salary £711.35 includes £12.00 for mileage and £0.81 expenses, £620 already paid by standing order, therefore cheque raised for £91.35.
  - ii. Sussex Associations of Local Councils £15.50 for LCR subscription
  - iii. Graham Terry £21.99 Councillors leaving gift
  - iv. Action in Rural Sussex £10.00 attendance at East Sussex Rural Forum
  - v. Wealden District Council £62.75 dog bin emptying
  - vi. The Information Commissioner £35.00 for notification fees
  - vii. Lisa Scott £21.00 Councillors leaving gift
  - viii. BT £153.11 to be taken by direct debit
  - ix. Sussex Playing Fields Association £10 membership
- 373. DAY OF MEETINGS** – it was agreed to keep meetings on the 1<sup>st</sup> Tuesday of the month, to be reviewed by the new council after the election.
- 370. NEW COMMUNITY HALL** – the owner of the land south of the village hall has agreed in principle to sell some of it, awaiting price from her. In process of putting together a draft survey for villagers. Viewing other village halls. DW proposed and ML seconded for 2 villagers to attend the AirS Village Hall Workshops.
- 371. RISK ASSESSMENTS** – c/f
- 372. WEBSITE** – a discussion was held regarding access for members of the PC to the village website. It was agreed for the clerk to email pdf of the minutes to the editor of the website subject to permissions being reinstated. *Chair to contact editor of the website to discuss.* **DW**
- 374. ROYAL WEDDING** – item was due to be discussed at the present Village Hall committee meeting
- 375. CONSULTATION ON CODE OF RECOMMENDED PRACTICE FOR LOCAL AUTHORITIES ON DATA TRANSPARENCY** – a discussion was held on the proposals in the consultation. *GT to draft a response to be forwarded to Councillors and a copy of the final response to also be sent to Charles Hendry MP.* **GT**
- 376. GRITTING OF PARISH COUNCIL LAND** – a discussion was held by the PC, they were interested in the contents of an article presented by the Clerk.
- 377. ITEMS TO GO ON SLR AGENDA** – the PC raised items to go on the agenda, GT to attend the meeting. *Clerk to write to 2 landowners regarding overhanging vegetation.* **Clerk**
- 378. PLAY AREA MAINTENANCE CONTRACT** – The PC agreed the requirements for the contract, *Clerk to send out for tender.* **Clerk**
- 379. PROPOSED SUBMISSION CORE STRATEGY DEVELOPMENT PLAN DOCUMENTS AND SUSTAINABILITY APPRAISAL OF THE PROPOSED SUBMISSION CORE STRATEGY** – The Clerk updated the PC on the documents, *Clerk to respond to WDC expressing continued concern over removal of the development boundary.* **Clerk**
- 380. LOCALISM BILL** – ML updated the PC on developments with the bill.
- 381. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):**
- Wealdlink – The Clerk advised that a bus has been purchased and an article on this will appear in the Parish Magazine. It has been suggested that the PC contribute to Wealdlink however this has not been precepted for.
- New Community Hall Working Party and Playing Field Committee – Cllr. Graham Terry – confirmed that it is a Victorian theme for this year's village fayre.
- Neighbourhood Watch – Cllr. Lisa Scott - the Clerk confirmed that *LS will be responding to a letter received regarding Neighbourhood Watch.* **LS**
- 382. CLERK'S MATTERS:**
- i. Hours checked agreed and signed.
  - ii. The Clerk advised that the Rights of Way Officer has visited Waste Wood regarding the report of off-roading on the public bridleway through the wood. They are considering putting in a barrier to prevent vehicles obtaining access at the northern end.
  - iii. The Clerk received correspondence regarding motorbikes on the Green Lane running from Stocklands Lane to School Lane, at present this is closed to 4 wheel vehicles but not to motorbikes.
  - iv. Drainage from A272 onto the driveway at the entrance to Little England Farm – the Clerk advised that

ESCC Highways will be jetting all of the runs to ensure that the water is flowing, *GT to check whether the ditches have been cleared out, if not the Clerk will write to the owner.* **Clerk/GT**

- v. The Clerk received an invitation to the police panel meetings, as the next meeting won't be till about May, attendance to be reviewed after the May elections when hopefully there will be sufficient Councillors on the PC for someone to be able to attend the meeting.
- vi. Update on buildings behind Little Tinkers – see point 365.
- vii. The Clerk advised that the rights of way map is now online, it can be accessed at: [www.eastsussex.gov.uk/rightsofway](http://www.eastsussex.gov.uk/rightsofway). *Clerk to do article for Parish Magazine.* **Clerk**

**383. TRAINING AND CONFERENCES:**

- i. Action in rural Sussex Village Hall Workshops – see point 370.

**384. CORRESPONDENCE RECEIVED NEEDING A RESPONSE:**

- i. Community Right to Challenge consultation – link sent to PC
- ii. Community Right to Buy consultation – link sent to PC
- iii. Review of supported local bus services – no response made
- iv. WDC Parish Conference 2011 – *Clerk to respond.* **Clerk**
- v. Sustainable Communities Act – proposals invited – *ML to review and decide if a response is required* **ML**

**385. CORRESPONDENCE RECEIVED FOR DISTRIBUTION:**

- i. NALC e-bulletins
- ii. East Sussex Record Office annual report and notice of AGM
- iii. Wealden District Commanders update
- iv. WDC Parish Bulletin – *Clerk to write to leader of WDC regarding their future proposals for closed churchyards.* **Clerk**
- v. Buxted Community Voice

**386. ITEMS TO GO ON NEXT AGENDA**

- i. Insurance company have agreed the quote for the rebuilding of the pier at the burial ground.
- ii. Sussex Heritage Trust awards – PC weren't aware of anywhere that qualified for an award.
- iii. Closure of Crowborough's District Council Office.

**Meeting closed 9:07pm**

**THE NEXT PARISH COUNCIL MEETING WILL BE  
on Tuesday 5<sup>th</sup> April 2011 at 7pm.**