



MINUTES OF THE MEETING OF Hadlow Down Parish Council
held in Hadlow Down Village Hall, Hadlow Down
at 7pm on Tuesday June 26th 2012.

*Note – this a draft copy to be agreed and amended, if
necessary, at the next Council Meeting.*

Present: Councillors Sandra Richards (SR) (Chair), Graham Terry (GT), Rona Hellewell (RH) and Damon Wellman (DW). Also in attendance was the Clerk Helen Simpson-Wells (HSW).

- 83. PUBLIC QUESTIONS** – a member of the public raised the problem over the 7km zone of influence for the Ashdown Forest and asked what the Parish Council were proposing to do about it. *Clerk to add to the agenda for the next meeting.* **Clerk**
It was also raised that nothing was happening about the drainage at the Playing Field, the committee have been offered topsoil however no response has been made to this offer. *Clerk to add to the agenda for the next meeting.* **Clerk**
It was raised that a Parish Council (PC) article had been put in the wrong noticeboard, to be rectified.
- 84. APOLOGIES AND REASON FOR ABSENCE** – received from Cllr. Michael Lunn (ML).
- 85. DECLARATION OF INTEREST** - GT declared an interest in point 93ii.
- 86. CO-OPTION PROCEDURE** – it was agreed that it should say in the procedure at which stage applicants should be given information to ensure they qualify to be a Councillor. The Clerk explained to Councillors about the decision process. *Clerk to update procedure and add to next agenda to be agreed.* **Clerk**
- 87. CO-OPTION OF NEW COUNCILLORS** – Councillors asked Nathan James (NJ), who had applied to be a Councillor, questions. The PC voted unanimously to co-opt NJ and were encouraged that someone so young wanted to join the PC and represent the views of the youth.
- 88. DECLARATION OF ACCEPTANCE OF OFFICE** – NJ signed the Declaration of Acceptance of office.
- 89. PLANNING APPLICATIONS:**
- i. **WD/2012/1144/LB and 1143/F – ANNES, WILDERNESS LANE, TN22 4HU** – Proposed ground and first floor rear extension together with other external alterations. New terrace to rear. Demolition of existing garage and the creation of a new gated driveway. A discussion was held on the application, it was agreed *for the Clerk to arrange a site visit and add to the next agenda.* **Clerk**
- 90. BANK RECONCILIATION:** –for 25th May 2012 was agreed and signed.
- 91. TENDER FOR PLAY AREA AND BURIAL GROUND** – the Clerk updated the PC on the recent work undertaken at the Burial Ground. It was agreed that there would be a 3 month review of whoever is awarded the contract(s). All Councillors were asked to occasionally check the burial ground and the play area and to report any issues with the contractor(s) to the Clerk. *GT to obtain further quote, Clerk to contact companies who have quoted to see if the price would stay the same if they were only awarded one of the contracts. To be agreed at the next meeting.* **Clerk/GT**
- 92. CODE OF CONDUCT** – the PC agreed to adopt the new code of conduct
- 93. ACCOUNTS FOR PAYMENT:** The following were agreed by all and cheques were signed:
- i. Hadlow Down Parish Magazine £250 – to replace previous cheque
- ii. Graham Terry £20 – retiring Councillors gift, all Councillors agreed for GT to sign this cheque.
- 94. CLERKS MATTERS:**
- i. Sharing of Clerks telephone line with Arlington Parish Council – the Clerk updated the PC on the estimate given by BT to install a further line at her home for Arlington PC. Following a discussion on the benefits and drawbacks of the 2 Parish Councils sharing a telephone line, it was agreed that the line could be shared. Arlington PC will be invoiced for their calls and for 50% of the line charge.
- 95. ITEMS TO GO ON NEXT AGENDA**

- i. WDC Neighbourhood Planning Questionnaire – information was handed out to *Councillors who will prepare a response prior to the next meeting, when the PC will make a decision on the response to be made.* **ALL**
- ii. RH advised that she was not able to carry on as a Councillor due to other commitments, she will *send her resignation in writing to the Clerk.* RH was thanked for all her work as a Councillor. **RH**
- iii. Councillors responsibilities
- iv. SR advised that she would attend the WDALC meeting on behalf of the PC.
- v. SR asked that Councillors come to the next meeting with ideas on expenditure for the remainder of the financial year.
- vi. DW handed out copies of the designs for the bus shelter, to be discussed at the next meeting.

The meeting closed at 8pm

**THE NEXT PARISH COUNCIL MEETING will be
on 3rd JULY at 7pm.**