



MINUTES OF THE MEETING of Hadlow Down Parish Council
held in the Committee Room of Hadlow Down Village Hall, Hadlow Down
at 7pm on Tuesday 5th July 2016.

Present: Councillors Sandra Richards (SR) (Chair), Graham Terry (GT), Iain Turner (IT), Damon Wellman (DW) and Roy Galley (RG)(ESCC). The Clerk Helen Johnson was in attendance.

- 86. PUBLIC QUESTIONS** – Janet Tourell, chair of the Village Hall committee, asked about the parking in Hut Lane and near the Village Hall. The Clerk confirmed that this would be discussed at the liaison meeting on 26th July.
- 87. APOLOGIES AND REASON FOR ABSENCE** – apologies had been received from Cllr. Michael Lunn (ML) these were accepted.
- 88. DECLARATIONS OF INTEREST** – GT declared a disclosable pecuniary interest in item 103v.
- 89. MINUTES OF THE MEETING** held on 14th June 2016 to be agreed and signed as true records (previously circulated).
- 90. MATTERS ARISING (from previous meetings):**
- i. Land south of the Village Hall – to speak with planning department – c/f. The Chair confirmed that the land was now up for sale. **ML**
 - iii. The Clerks Report was sent to Councillors with the agenda updating them on her action points, this included:
 - a. The steward has visited Wilderness Lane and has advised that whilst the road surface appears untidy no immediate repairs are required. The Clerk has since been advised that Five Chimneys and Wilderness Lanes are due to be surface dressed however there is no date yet for the work. Concern was expressed by Councillors that surface dressing wouldn't be sufficient for these lanes.
- Cllr. Julian Michaelson-Yeates joined the meeting at 7:10pm.
RG agreed to speak to Highways to raise the Parish Council's (PC) concerns and to see if surface dressing would be sufficient. **RG**
- IT confirmed that he hadn't yet received the witness statement regarding the damage to the School Lane pavement. He will *contact the resident, the Clerk will contact Highways.* **IT/Clerk**
- b. Kent, Surrey and Sussex Air Ambulance have agreed to give a presentation at the 2017 Parish Assembly.
 - ii. Japanese Knotweed – JMY confirmed that he is awaiting a response from the resident – c/f. **JMY**
- 91. PLANNING:**
- a. **PLANNING APPLICATIONS:**
 - i. **WD/2016/0949/F – SCOCUS BARN, HEATHFIELD ROAD, TN20 6JJ** – The construction of a two storey oak framed detached building, ground floor is to be used as a classroom and play area and first floor is to be used as staff facilities – The Parish Council do not support the application as they feel that it is unnecessary and overdevelopment of the site. There are vacant buildings on the site that could provide the required use (4/0)
 - b. **PLANNING MATTERS:**
 - i. **WD/2016/1054/FT** – Coopers Farm, Five Chimneys Lane – notification of planning meeting on 30th June. The Clerk confirmed that the application had been approved at the meeting.
- 92. REPORTS FROM CLLR. ROY GALLEY, ESCC & CLLR. TOBY ILLINGWORTH WDC** – Cllr. Galley advised that there wasn't sufficient funds for adult social care. There is a £6 million Better Care fund which could be used to help fund adult social care, the money is given to Clinical Commissioning Groups however our local one doesn't want to take part. ESCC are looking at integrating care providers to save costs. ESCC are currently debating their role in local education.
- RG will go back to the police regarding the Speedwatch site. He is pushing Highways to get work undertaken on the road surface at Pound Green and Rosers Common. He will look into the surface dressing of Five Chimneys and Wilderness Lanes and is pushing for work to be undertaken on the

damaged pavements in School Lane and has requested that someone from Highways meet him on site. A Councillor highlighted the problems with Riverside and the exposed cable that have been reported to Highways..

Cllr. Toby Illingworth (TI) joined the meeting at 7:35pm

Cllr. Illingworth advised that he was available for any questions.

93. BANK RECONCILIATION: –for 24 June 2016 was agreed and signed, including by a non-signatory as part of the quarterly controls.

94. OTHER FINANCE MATTERS :

i. Quarterly financial report – the report had been sent to Councillors prior to the meeting, no questions were raised and the report was approved.

ii. Asset Register – was approved and signed.

iii. The payments of £208.80 to Wellers LLP for legal advice and £130.00 to Mr P Anderson for fingerpost work that were paid prior to the meeting were ratified at this meeting.

95. NOTICEBOARDS – *GT confirmed that he was willing to varnish the noticeboard, he also agreed to varnish the Village Hall committees' noticeboard.*

GT

96. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):

i. Cllr. Damon Wellman raised about parking in the village. TI advised that WDC have not decriminalized parking and RG confirmed that this was due to WDC wanting to provide free parking at their car parks and they would have to charge for parking to pay for the enforcement of parking offences. The Clerk highlighted that this item wasn't an update and for decisions to be made it would need to be a future agenda item.

ii. Cllr. Julian Michaelson-Yeates confirmed that he would be unable to attend the upcoming WDALC (Wealden District Association of Local Councils) meeting, SR will try to attend in his place.

97. HIGHWAYS AND RIGHTS OF WAY:

i. Footpath 27C – the Clerk confirmed that Bob Lake had obtained the grant for the work on the footpath. She has spoken to him about having a meeting with ESCC Rights of Way representatives, PC representatives and himself. It was agreed for the Clerk, JMY and possibly IT to attend the meeting for the PC and for the 3 main adjoining landowners to also be invited. *The Clerk will organize the meeting.*

Clerk

ii. Fingerposts – a copy of the report had been sent to Councillors prior to the meeting. *The Clerk will arrange for the contractor to inspect the fingerpost at Curtains Hill/Five Chimneys Lane to see whether the post needs replacing or if it just needs painting. She will also obtain quotes for the work.* **Clerk**
It was agreed to leave any other painting till next year.

iii. Correspondence regarding animals in fields with a footpath- a Councillor had been contacted by a resident regarding cattle and horses in fields with a footpath, he updated the meeting on an incident with cattle. The Clerk has spoken to the owner of the cattle who arranged for them to be moved. The Clerk updated the meeting on HSE guidance regarding animals and public access and *will contact the cattle owner to confirm the guidance.* She advised that the fields for the horses had appropriate signage.

Clerk

98. RISK ASSESSMENTS – *given to IT to complete.*

IT

99. PLAYING FIELD:

i. Boundary of playing field – it was confirmed that the boundary posts had been reinstalled. It was agreed that once the GPS positioning had been plotted and a document signed by the relevant parties agreeing to the plotting, that fencing wouldn't be required. It was agreed for SR, IT, ML and Robert Thorpe to meet and SR and IT to have delegated authority to make a decision on the boundary on the PC's behalf. On the side adjoining the School House it was agreed for *the Clerk to get quotes for fencing* and once this has been installed it will be possible for the playing field committee, as discussed at the previous meeting, to cut back the hedgerow to the fencing line.

Clerk

101. VILLAGE FAYRE – Councillors commented on the excellent village fayre, the Clerk will pass the PC's comments onto the organisers. A discussion was held on the Parish Council stall and it was proposed that they don't have a stall next year.

100. NEW COMMUNITY CENTRE – it was confirmed that Hadlow Down has been designated as a Neighbourhood Area, for the purposes of preparing a Community Right to Build Order.

102. CLERK'S MATTERS:

i. The Clerks hours were agreed and signed

ii. Liaison meeting with chairs of village committees - agenda items were discussed and agreed, the Clerk will liaise with the Chairs and request that they provide an update at the meeting.

iii. Meeting timetable for 2017 was approved

103. ACCOUNTS FOR PAYMENT: the following payments were agreed and cheques were signed:

i. Helen Johnson. Salary £840.56 includes £22.50 mileage and £11.67 expenses, £750 already paid by

standing order, therefore cheque raised for £90.56.

- ii. Printmonger Media £115.00 printing of report.
- iii. HM Revenue and Customs £208.17 tax and national insurance.
- iv. East Sussex Pension Fund £236.00 pension contribution.

GT wasn't involved in the signing of the below cheque.

- v. Graham Terry £50.00 gift for retiring editor of Parish Magazine
- vi. Wealden District Council £432.00 litter and dog bin emptying
- vii. Wellers Law Group LLP £288.00 legal fees
- viii. BT £129.18 telephone and broadband, paid by direct debit.
- ix. Public Works Loan Board £567.07 loan, paid by direct debit.

A further payment of £336.00 to Compact Cutting Contractors for grounds maintenance was signed and will be ratified at the next meeting.

104. CORRESPONDENCE RECEIVED:

- i. WDC consultation on the provision of litter bins – response agreed. The *Clerk will contact other PCs to see whether they manage their own bin collection.* **Clerk**

105. DEFIBRILLATOR BATTERY – the Clerk confirmed that she had checked the defibrillator prior to the meeting.

106. ITEMS TO GO ON NEXT AGENDA – parking in the village.

The meeting closed at 8:27pm